



भारतीय प्रबंध संस्थान तिरुचिरापल्ली  
Indian Institute of Management Tiruchirappalli  
(An Institute of National Importance, Ministry of HRD, Government of India)

तिरुचिरापल्ली - 620 024, तमिल नाडू, भारत  
Tiruchirappalli - 620 024, Tamil Nadu, India

Ref. No. IIMT/2020-21/QUO/Pur/IT/IU/CP/CA/20

October 28, 2020

**Sub: Quotation for supply of Imaging Units, Cartridge Powder and Cartridge – Reg**

Dear Sir / Madam,


You are requested to quote your lowest rate for the items as per brand and specifications mentioned below:

Sl. No.	DESCRIPTION	Total Amount (Rs.)
1	Supply of Imaging Unit, Cartridge Powder and Cartridge (As per list enclosed in Annexure I)	
	GST@____%	
	Total Amount including GST	

**Terms & conditions:**

1. The above cost should be inclusive of GST and freight charges. GST should be quoted separately.
2. Delivery at:  
Stores and Purchase Department, 2<sup>nd</sup> Floor of Admin Block,  
Indian Institute of Management Tiruchirappalli, Trichy- Pudukkottai High way,  
Chinna Suriyur, Tiruchirappalli – 620 024.  
**Email: [purchase@iimtrichy.ac.in](mailto:purchase@iimtrichy.ac.in) | Phone: 0431 – 250 5121/5122**
3. Tax will be deducted as per rule in force.
4. Any legal disputes that may arise shall be subject to the jurisdiction of Madurai Bench of Madras High Court.
5. Brand and specification mentioned in the quotation should be same.
6. GST Number of IIM Tiruchirappalli is **33AAAAI5004R1ZO**
7. **Delivery:** within 10 days from the receipt of Purchase Order. If the agency/firm fails to deliver within the delivery period, the purchase order may be cancelled.
8. **Warranty:** Minimum of one-year warranty should be provided for Sl. No. 1,4 and 5.
9. **Payment:** 25 days from the date of delivery of item along with submission of Invoice / Bill.
10. The vendor should be a GST registered vendor and GST Number should be mentioned in the quotation.

Quotation should be submitted in the sealed cover super scribing “**Quotation for supply of Imaging Unit, Cartridge Powder and Cartridge**” addressed to, “The Chief Administrative Officer (i/c), IIM Tiruchirappalli, Trichy Pudukkottai Highway, Chinna Suriyur, Trichy – 620-024 to reach us on or before **3.00 PM, 19<sup>th</sup> November 2020.**”

  
R. Ravikumar  
Administrative Officer (A, S&P)





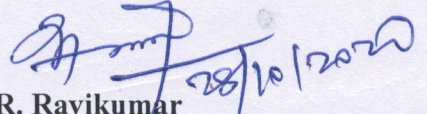
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**Annexure - I**

Sl.No	Particulars	Qty	Rate Per Unit	Total Amount
1	Lexmark Imaging Unit Model: 50F0200 (Printer Model No.: Mx310dn)	10 Nos.		
2	Cartridge Powder – 100 grams (Magnetic) Cartridge Powder Make: Proffisy / GPS / Black Star/ ProDot / Printstar / JK / GPS Printer models: Lexmark MX 310 dn and Canon MF 232 W	50 Nos.		
3	Cartridge Powder – 80 Grams (Non- Magnetic/ Chemical) Cartridge Powder Make: Proffisy / GPS / Black Star/ ProDot / Printstar / JK / GPS Printer models: Samsung Express M 2876 ND & M 2071	15 Nos.		
4	Samsung Imaging Unit Samsung MLT- D116L (Printer Model: Xpress M2876ND) Cartridge	05 Nos.		
5	Canon Cartridge 337 (Printer Model: Canon MF232W)	03 Nos.		
Total Amount excluding GST				
GST@_____%				
Total Amount including GST				

  
R. Ravikumar  
Administrative Officer (A, S&P)