

Tender No: 25SP020T

April 28, 2025

Notice Inviting Tender for Cleaning and Repairing of Exhaust Hood at IIM Tiruchirappalli

Indian Institute of Management Tiruchirappalli (IIM Tiruchirappalli), an Institute of National Importance, established by the Ministry of Education (Shiksha Mantralaya), Govt. of India. More details about IIM Tiruchirappalli are available on our website <http://www.iimtrichy.ac.in>.

IIM Tiruchirappalli invites Tender for Cleaning and Repairing of Exhaust Hood at IIM Tiruchirappalli as per the specifications on the terms and conditions given below:

Sl. No.	Description	Qty.	Rate Per Unit	Total Amount
1	Removal and Cleaning of old grease and diesel wash from the 7.5 HP blower installed on the first floor, including the application of new grease, checking of the bearing and replacement of belt (Belt size: SPA 3000 LW) and alignment checking, cleaning of the impeller and casing, and refixing of the entire blower to working condition, as per standard specifications.	1 No.		
2	Supply and fixing of fan inlet canvas connection of 920mm dia-350 long with GI sheet metal flanges for both sides, etc., complete as per the standard specifications.	1 No.		
3	Supply and fixing of bird guard for blower outlet by fixing of GI mesh of 5'x 2', including removal of old and refixing with new in its original position etc., complete.	1 Job		
4	Labour charges for cleaning and servicing of the hood of 7 1/2' x 4', including removal and refixing the same in its original position, etc.	4 Nos.		
5	Labour charges for cleaning and servicing of the hood of 8'8" x 4', including removal and refixing the same in its original position, etc.	1 No.		
6	Labour charges for cleaning and servicing of the hood of 4 1/2' x 4 1/2', including removal and refixing the same in its original position, etc.	2 Nos.		
7	Labour charges for cleaning and servicing of hood of grease filters of different sizes fixed in the system, including removal and refixing the same in its original position, etc.	25 Nos.		

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Sl. No.	Description	Qty.	Rate Per Unit	Total Amount
8	Labour charges for cleaning and servicing of hood of supply grills of different sizes fixed in the system, including removal and refixing the same in its original position etc.	20 Nos.		
9	Labour charges for cleaning and servicing of GI ducting of different sizes and lengths of 20"x12", 30"x12", 36"x12", and 44"x24", including removal and refixing the same in its original position, etc.	50 RM		
10	Providing necessary scaffolding arrangements, etc., complete.	Whole Job		
11	Supply of necessary cleaning materials as follows: Diesel – 25 liters, Soap Oil – 20 Liters, Suganj wedge chemical cleaner – 20 Liters, Caustic Soda – 30 Kg, Cotton waste – 20 Kg, Cleaning brush – 10 Nos, Hand gloves – 10 Sets, Cleaning powder – 10 Kg, Lappan Sheet – 20 Nos, Steel brush – 50 Nos, GI bolt and nut – 2Kg, black foam and paste etc.	Whole Job		
Total Amount including Supply, Labor, Loading, Unloading, Packing, Forwarding, Freight Charges and excluding GST				

Terms & Conditions:

- The above cost should be inclusive of Supply, Labor, Loading, Unloading, Packing, Forwarding, Freight Charges, and exclusive of GST. **No extra amount will be paid apart from the above-quoted price.**
- Work to be done at:**
Student Mess kitchen,
Indian Institute of Management Tiruchirappalli,
Trichy- Pudukkottai High way, Tiruchirappalli – 620 024.
Contact: Email: estatemanager@iimtrichy.ac.in with a copy to purchase@iimtrichy.ac.in
Phone: 0431 – 2505166/48/57/21
- The Bidder (s) should be registered with the Goods and Services Tax Council for Goods & Services Tax (GST). A copy of the GST registration certificate has to be submitted with the tender document. **A copy of the GST Registration Certificate, PAN, and Bank account details should be submitted along with the Bid.** The names appearing on all these documents and the tender document should be the same or linked.
- Delivery Schedule:**
 - The Vendor should commence the work within 7 days from receipt of the Work Order and the same should be completed within 15 days from the date of commencement of the work.


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- b. In case the firm fails to complete work within the specified period, the Work/Purchase Order as a whole will be terminated. Applicable penalties would be levied on the supplier/vendor. The decision of the competent authority in the matter of penalties would be final and binding.

5. Payment Terms:

- a. No advance payment will be made in any case.
b. The payment will be made based on actual measurement for the work done at the site.
c. Payment will be released within 25 days, subject to submission of the Original Invoice/Bill.
d. TDS and any other Government levies applicable on bills as per Government instructions/notifications issued from time to time shall be applicable and deducted from the Service Provider's bills.

6. Penalty Clause:

Deficiency/delay in work/services will be construed as lapses on the part of the vendor. Such lapses due to the Vendor will be viewed seriously, and penalties will be imposed on the Vendor in case of any delay in completing the required work as covered by this Tender within the stipulated date and timings. IIM Tiruchirappalli Trichy reserves the right to impose the penalty, and the quantum of the penalty will be decided in individual cases, and the decision of the competent authority at IIM Tiruchirappalli shall be final and binding.

7. The quote shall remain valid and open for acceptance for 90 days from the date of opening of the bid.
8. An amount at the rate of 1.0% of the final bill value will be deducted towards water and electricity charges
9. IIM Tiruchirappalli shall have the right to inspect and/or to test the goods used to complete the work to confirm their conformity to the Tender's Specifications at no extra cost to the Purchaser.
10. **Subletting of Work:** The firm/agency should not assign or sublet the work/job or any part of it to any other person or party. The Tender is not transferable. Only one Tender shall be submitted by one tenderer.

11. Special Terms & Conditions

- a. IIM Tiruchirappalli shall have the right to inspect and/or to test the goods used to complete the work to confirm their conformity to the Tender's Specifications at no extra cost to the Purchaser.
b. The contractor shall ensure availability of all necessary personal safety equipment/appliances such as safety helmet, safety boots, safety belts, leather/canvas gloves, welding helmets, safety goggles etc., as necessary according to the nature of work and as may be considered adequate by the Estate Office at the work site. The contractor shall also maintain the same in good working condition, suitable for immediate use. The contractor shall also ensure that the workers employed by him/them or his/their representatives(s) on his/their behalf at the work site positively use necessary safety appliances.


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- c. The person engaged by the contractor for the work shall be under the contractor directly, and there shall be no Employer and Employee relationship between the contractor's employees and the company.
 - d. The contractor will be responsible for payment of compensation caused to all his employees or caused by his employees/machines to others due to any incident/accident. In case of the occurrence of any accident, it should be brought to the notice of the Management with immediate effect.
 - e. The contractor shall be solely responsible for compliance with all labour laws and Central / State Government Statutory Rules, etc.
 - f. **Works Site Cleanliness:** During the work, the contractor shall always keep the working area and store free from waste or rubbish. On completion of work, he shall remove all debris, additional materials, and leave the premises clean to the satisfaction of the Institute.
 - g. Some restrictions may be imposed for the movement of labour, materials, etc., the contractor shall be bound to follow all such restrictions/instructions, and nothing extra shall be payable on this account.
 - h. The work will be carried out as per instructions of the Estate Office at the site, and nothing extra will be paid on this account.
 - i. The contractor shall bear all incidental charges for cartage, storage, and safe custody of the materials.
 - j. Whenever any reference to any Indian Standard specification occurs in the documents relating to this contract, the same shall be inclusive of all amendments issued there to or revisions thereof, if any, up to the date of receipt of tenders.
 - k. The contractor shall take instructions from the Estate Office for the stacking of materials at any place. No excavated earth or building materials shall be stacked on areas where other buildings, roads, or services of compound walls are to be constructed.
 - l. The Department shall not provide any store accommodation for the stores brought by the contractor or issued by the Institute.
 - m. Damage to the building during execution of work shall be made good by the contractor matching the surrounding surface, otherwise, the same shall be done at the cost of the working contractor.
 - n. Any damage to the existing fittings shall be replaced by the contractor at his own cost and risk to the entire satisfaction of the Institute.
12. Bidder should take into account the corrigendum/Addendum published on the IIM Tiruchirappalli website on the tender page from time to time before submitting the bids.
13. If you have any technical queries, please e-mail: estatemanager@iimtrichy.ac.in with a copy to purchase@iimtrichy.ac.in. You may also call in **Phone: 0431 – 250 5166/5156 before submission of tender.**
14. *The vendor should quote the rate for all the items, failing which the quotation will not be considered for further evaluation.*


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15. **The bidder should submit the tender duly signed and stamped on all the pages.**
16. IIMT reserves the right to change/ extend/ modify/ amend, or delete any of the conditions, clauses, or items stated therein any or all provisions of this tender document. Such revisions/amendments/corrigenda will be made available on the website of the IIMT Tender portal.
17. IIMT also reserves the right to withhold or withdraw the process at any stage with intimation to all the bidders who have submitted the quotation/tender.
18. IIMT will not be responsible for any loss in transit or postal delay.
19. Tax will be deducted as per the rule in force.
20. **Jurisdiction:** All disputes arising out of this contract shall be subject to the Courts at Tiruchirappalli.
21. **Force Majeure:**
 - a) Should any force majeure circumstances arise, each of the contracting parties shall be excused for the non-fulfillment or the delayed fulfillment of any of its contractual obligations, if the affected party informs in a written form the other party within 15 days of its occurrence.
 - b) Force Majeure shall mean fire, flood, natural disaster, or other acts such as war, turmoil, sabotage, explosions, epidemics, quarantine restrictions, strikes, and lockouts, i.e., beyond the control of either party.
22. GST Number of IIM Tiruchirappalli is **33AAAI5004R1ZO**.

Tenders should be submitted in the sealed cover **super scribing "Tender for Cleaning and Repairing of Exhaust Hood at IIM Tiruchirappalli"** addressed to, "The Chief Administrative Officer (i/c), IIM Tiruchirappalli, Trichy - Pudukkottai Highway, Trichy – 620 024 to reach us **on or before 5.00 PM, May 20, 2025.**

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