

CORRIGENDUM-I

FOR

Tender Notification No.: IIMT/2022-23/IT/Intranet/57 dated: 14.11.2022

Notice Inviting Tender for Design, Development, Customizations and Maintenance of Intranet Portal and Work Flow Management System of IIM Tiruchirappalli

Corrigendum/Amendments in the tender document

1. Please refer to the tender document for Design, Development, Customizations and Maintenance of Intranet Portal and Work Flow Management System of IIM Tiruchirappalli.
2. The following changes/Clarifications have been made in the Tender Document through this Corrigendum-I:

S. No	Reference to the Tender	Queries raised by the Bidders	Decision of IIMT
1	Page No. 9 & point No. 8	Is Tally integration with Intranet portal mandatory?	Yes. Integration of Tally with Intranet Portal is mandatory.
2	Page No.9 & Point No. 9	Whether the bidder want to provide Bio Metric Devices for Finger & Face Recognition	No. Biometric devices will be procured by IIM Tiruchirappalli.
3	Page No.28	Relaxation for MSME bidders?	Relaxation of 20% in Average Annual Turnover would be applicable for MSME bidders, subject to qualifying in technical evaluation-cum-presentation.
4	-	Whether hosting environment/Infrastructure will be on part of the bidder or Institute?	The hosting infrastructure will be provided by IIM Tiruchirappalli. However, the hosting, maintenance and administration work should be handled by the vendor.
5	-	Whether the Intranet portal needs to be integrated with Website?	The login link has to be provided on website. However, the final decision will be taken during the preparation of final SRS Document.

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6	-	Data Protection – Whether the bidder has to provide the Security features like firewall, Anti-virus to the Intranet portal?	The firewall and Antivirus application could be installed on the VM/Server. The vendor has to make necessary policies to secure the server.
7	-	Can similar Overseas experience will be considered under Eligibility criteria?	It would be considered provided the proofs submitted are verifiable. However, the decision of the institute would be final.
8	-	On Site Support	The vendor has to stay at IIM Tiruchirappalli during the finalization of the SRS Document. During the development, customization and contract period if any essential situation arises then the vendor has to visit the Site according to the requirement.
9	Page No. 36, General Term & Conditions. 1. Schedule and Phases of the Project: b. Phases	The maximum period for completing the development and hosting of the intranet portal and Work Flow Management System (beta version) is 9 months from the date of issue of work order. The demonstration and training of the intranet portal and Work Flow Management System should also be given as part of the first phase. 1. How many members will be there in one training batch? 2. Please specify the location of training? 3. We assume the Online training will be acceptable by the authority?	1) Module wise training needs to be provided. Approximately 5 numbers would be attending the training form each department. 2) IIM Trichy 3) Online training will also be accepted.
10	Page No. 23 xiv. Work Flow Management System (Paperless office /e office)	Security Features: Profile Security, Signature Security (Photo Capture, IP based security, File Compression & encryption while upload, change user Password using OTP mechanism. Please confirm whether authority is looking for e-token	This point will be discussed and finalized with the successful bidder during the finalization of final SRS.

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		authentication using a secure DSC as part of security features.	
11	Page No. 24 xiv. Work Flow Management System (Paperless office /e office)	<p>Sign & Send – Use PIN/OTP/biometric authentication to sign & send a Note from one level to the next level (Eg: section in charge should use one of the authentication methods while submitting a Note to the section officer). Should be able to set priority while submitting a note. If priority is selected then the reason to be entered in a separate field.</p> <p>In this module, please confirm whether authority is looking for e-sign feature using a secure DSC for sign and send purpose.</p>	This point will be discussed and finalized with the successful bidder during the finalization of final SRS.
12	Page No. 25 xiv. Work Flow Management System (Paperless office /e office)	<p>Advance processing: During the submission of Note, the employee should be allowed to request for advance (as an option). In case the note is approved, the employee will forward it to finance department for receiving the advance. After getting the advance the employee will spend it according to the approval and he will submit another Note along with invoices for settlement of the advance and balance amount to the Institute. For returning the balance amount, payment gateway has to be integrated.</p> <p>As the implementation of payment gateway is not specified in the RFP.</p> <p>We assume that bidder/OEM has to integrate their Work Flow Management System with existing payment gateway of IIM Trichy.</p> <p>Please confirm whether our assumption is correct.</p>	Institute has tie up with three banks for the integration of payment gateway. The same payment gateways have to be integrated for the Intranet portal.

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13	Page No. 26. d. OTHER SERVICES TO BE INCORPORATED:	<p>iii. Copyright and Trademarks: Successful bidder should hand over all the software (source code) and graphics to IIM Tiruchirappalli for the purpose of copyright and intellectual ownership.</p> <p>Requesting authority to accept source code handover of the software under an Escrow Agreement between the both the parties.</p>	IIM Tiruchirappalli will make necessary agreement between both the parties as required.
14	Page No. 26. d. OTHER SERVICES TO BE INCORPORATED:	<p>iv. Data backup: Data backup should be configured for the automatic backup of the entire application so that we could recover the same during any hardware / OS failure. Log files pertaining to every activity should also be downloadable from the backend.</p> <p>Please confirm whether any backup tool will be provided by the authority.</p>	Software should have the provision for taking the backup

All other points mentioned in the Tender document, and other than the above Corrigendum will remain the same.

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