

**NOTICE INVITING TENDER FOR ENGAGEMENT OF AN AGENCY TO DEVELOP A
COMPREHENSIVE ACADEMIC ERP SYSTEM FOR IIM TIRUCHIRAPPALLI**

E-Tender No. 26SP126T dated: 25.07.2026

विवरण/ Details	दिनांक/Date	समय/Time	Venue
कार्य/सेवा का नाम/ Name of Work/Service	“Tender for Engagement of an Agency to Develop a Comprehensive Academic ERP System for IIM Tiruchirappalli”		
निविदा कागजात जारी करने की तारीख/Date of issue of Tender Document	25.07.2026	17.00 Hrs. onwards	-
पूर्व-निविदा बैठक/ Pre-Bid Meeting	04.08.2026	15.30 Hrs.	Deans’ Office Meeting Room, Administrative Block, IIM Tiruchirappalli.
निविदा कागजात जमा करने की अंतिम तारीख/Last date for Submission of Tenders	17.08.2026	17.00 Hrs.	-
तकनीकी बोली का खुलना /Opening of Technical Bid (Tentative)	19.08.2026	11.00 Hrs.	
मूल्य की बोली को खोलना/Opening of Price Bid	To be informed later		
Validity of Tender	90 days from the date of opening of the price bid.		
निविदा कागजात/Tender Document	From 25.07.2026 to 17.08.2026 (up to 17:00 Hrs.) on e-tendering website https://eprocure.gov.in/eprocure/app The tender document can only be obtained after registration of the tenderer on the website https://eprocure.gov.in/eprocure/app .		
EMD Amount	EMD Amount Rs. 1,20,000/- to be remitted in the below IIM Tiruchirappalli Bank Account through online mode. Bank Account Details Name of the Beneficiary: IIM Tiruchirappalli Bank Name: State Bank of India SB A/c. No: 32170808935 IFSC Code: SBIN0071187		
A copy of the payment transaction receipt for EMD has to be attached with the application form, without which the bid won’t be considered. The payment of EMD is exempted for MSME Bidders. Bidders claiming exemption should attach necessary document proof should be attached with tender document.			
SD Amount	10% of the work order value to be remitted by the successful Bidder to IIM Tiruchirappalli as SD. The SD amount will have to be remitted to IIM Tiruchirappalli within seven days along with the letter of acceptance from the receipt of the Provisional Work Order, failing which the Work Order will stand cancelled.		
Mode of Submission of Tender	The process will be conducted only through the Central Public Procurement (CPP) Portal online.		

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निविदा आमंत्रण सूचना
विवरण

भारतीय प्रबंधन संस्थान तिरुचिरापल्ली (आईआईएम तिरुचिरापल्ली) भारत सरकार के शिक्षा मंत्रालय के अंतर्गत एक राष्ट्रीय महत्व का संस्थान है। आईआईएम तिरुचिरापल्ली के बारे में अधिक जानकारी के लिए, कृपया हमारी वेबसाइट www.iimtrichy.ac.in पर जाएं।

NOTICE INVITING TENDER

OVERVIEW

Indian Institute of Management Tiruchirappalli (IIM Tiruchirappalli) is an Institute of National Importance under the Ministry of Education, Government of India. For more details about IIM Tiruchirappalli, please visit our website at www.iimtrichy.ac.in.

IIM Tiruchirappalli invites e-tenders from the service providers/contractors for **Engagement of an Agency to Develop a Comprehensive Academic ERP System for IIM Tiruchirappalli.**

Service Description	Estimated Tender Value (excluding GST)	Interest-free Performance Security Deposit	Work Location
<i>Tender for Engagement of an Agency to Develop a Comprehensive Academic ERP System for IIM Tiruchirappalli.</i>	Rs. 24,00,000/-	10% of Work Order Value	IIM Tiruchirappalli Trichy – Pudukkottai Highway Trichy – 620024.

Scope of Work

1. The successful bidder should depute a competent team to study the requirement of each programme office and necessary enhancement to be made in the process flow given in the indicative SRS document.
2. The successful bidder should depute a competent team to study the front end and backend structure of the existing employee management system and student portal before starting the development of the SRS document to ensure seamless integration between the proposed ERP and existing applications (EMS & SP).
3. After finalizing the SRS document, the priority wise schedule has to be provided to the IIM Trichy officials for approval.
4. The successful bidder has to develop the ERP application according to the requirement given in the indicative SRS document as per the schedule approved by IIM Trichy.
5. The successful bidder should integrate the existing employee management system to integrate the functionalities required for the Faculty and Staff members. The employees will manage their respective activities (monitoring/management/approval) through existing Employee Management system and separate login/Platform cannot be accepted.
6. The student modules should be developed as part of existing student portal.

7. The admitted student data should be transferred from the admission portal (download and upload) and additional fields such as institute email address, roll number etc. should be entered by the Academic Office.
8. The data for fetching the sections, batch, employee, academic office staff, faculty, courses etc. are already available in the database which should be used for the proposed ERP.
9. The bidder should handover all the source code along with complete documentation before releasing the payment.
10. There should not be any hardcoding in the application. All the prerequisites including the values for each and every dropdown should be entered through master frontend forms.
11. The vendor should depute their development team at IIM Trichy campus during the integration of the Academic ERP application with the existing EMS and Student portal. Any remote access/cPanel access credentials will not be provided for hosting the application.
12. The successful bidder should provide the ERP application on perpetual licensing mode along with all the source code and complete ownership to IIM Trichy.

13. Programme-Specific Variations

The requirements and specifications outlined in this document are primarily based on the activities and processes of the Post Graduate Programme in Management (PGPM). However, the scope, academic structure, operational processes, and functional requirements may vary for other programmes such as PGPM-HR and PGPBM.

The successful bidder shall note that programme-specific requirements will be communicated during the detailed briefing by the respective Programme Offices, and the application/system shall be suitably modified and configured to accommodate such variations.

These variations may include, but are not limited to:

- Number of academic terms;
- Credit structure and credit requirements;
- Attendance rules and penalty calculations;
- Elective bidding and registration processes;
- Evaluation components and grading mechanisms; and
- Additional academic and non-academic programme components.

Illustratively, the PGPBM Programme includes components such as the Industry Project and follows a different elective bidding mechanism, whereas the PGPM-HR Programme includes additional components such as Integrated Case Discussions and Skill Development Workshops.

The bidder shall ensure that the proposed solution is sufficiently flexible and configurable to support the differing requirements of all programmes offered by the Institute without requiring major redevelopment or additional customization costs.

14. Phases:

Phase I: Onsite system study, SRS document preparation

Period – 15 Days from the date of award of Work order

Phase II: Development and testing of ERP, integration with existing module, successful completion & demonstration to the user departments, first level customization based on user feedback and hosting the application on institute server to go live.

Period – 5 Months from the date of completion of Phase-I

Phase III: Realtime customization after the ERP goes live. Any unforeseen changes in the process flow and bugs that may arise in Realtime scenario are to be addressed during the customization period.

Period – 3 Months from the date of hosting

ERP FOR THE AUTOMATION OF PGPM, PGPM-HR & PGPBM PROGRAMMES

I. AUTOMATION OF THE ACADEMIC ACTIVITIES OF PGPM, PGPM-HR & PGPBM

This web application is intended to integrate and streamline all processes currently managed by the PGP Office through another software application. The application will primarily be used by Programme Office staff and the AO–Academics to automate and efficiently manage their official activities. Access will also be provided to faculty members and students to perform their respective roles related to academic administration processes.

1. GENERAL REQUIREMENTS

Three categories of Login to be provided to the users

- **Administrative Interface** for each Programme Office, Other authorised officials/Officers/Chairpersons, and Super Admin access for the ICT Department to manage and monitor administrative functions.
- **Student Interface:** To enable students to access and manage their personalized dashboard and academic-related information.
- **Faculty Interface** in managing activities
 1. Internal Faculty: To facilitate faculty members in managing activities related to the courses they teach, ex: Assigning marks and grades
 2. Visiting Faculty (Limited Access): To facilitate faculty members in managing activities related to the courses they teach, ex: Assigning marks and grades
 3. Academic Associates: To facilitate academic associates in managing activities related to the courses they assist, ex: Assigning marks and grades

Portal Login: -

The portal should support multiple levels of user logins, including faculty members, administrative staff, students, and other authorized users, along with different categories of backend administrators such as Super Admin, Programme Admin, and Backup Admin.

Separate usernames and passwords with customized access rights and role-based privileges shall be provided to users for secure login to the intranet portal, including Administrative Offices (PGPM, PGPM–HR, PGPM), faculty members, and students.

Based on the assigned roles and privileges, a customized dashboard shall be displayed to the respective users to ensure access to relevant features and information.

Data Migration

The data of admitted students captured through the existing admission portal web application will be provided in Excel format and shall be migrated to the ERP system.

Faculty data available in the HR module of the existing software application shall be utilized and integrated into the ERP system.

Integration with the existing modules

Certain ERP modules, such as Programme creation, Academic year creation, Batch creation, Section creation, Mapping with existing faculty database, creation of visiting faculty, course creation, Class scheduling, Admissions (Students database), Attendance, leave management and Course outline are already in use by the programme office through existing EMS & SP. These modules need to be integrated with the proposed application to avoid any duplicate tables in the database.

The modules that have to be integrated with existing Employee management system (Faculty, Staff, Admins etc.) has to be developed using PHP, CodeIgniter frame work and My SQL 10.6.27

The student modules (Student portal) have to be developed using the React.js, Node.js and My SQL DB.

The proposed application should use all the available tables for fetching the student information, staff information and faculty details including authentication credentials. Any duplicate table/content creation will not be permitted.

Hard coding of any data will not be permitted in any of the modules.

Technology to be used

Integration with EMS: The modules that have to be integrated with existing Employee management system (Faculty, Staff, Admins etc.) has to be developed using PHP, CodeIgniter frame work and My SQL 10.6.27

Student Portal development & integration: The student modules (Student portal) have to be developed using the React.js, Node.js and My SQL DB.

Note: No other platform is acceptable for the development of these application as the same would affect the seamless integration with the existing modules.

Indicative Administrator Dashboard

The Super Administrator shall have the capability to define and configure system tabs, modules, workflows, master data, grading parameters, and other initial settings required for the operation of the software. The Super Administrator shall also be authorized to create, modify, activate, deactivate, and manage user accounts, roles, and access profiles.

The system shall provide functionality to create, modify, enable, disable, and configure tabs, modules, and associated options based on institutional and operational requirements. Access to these functions shall be restricted exclusively to authorized administrative users.

The software shall support a comprehensive Role-Based Access Control (RBAC) framework, enabling the Super Administrator to assign granular permissions, including Create, View, Edit, Approve, Publish, Download, Print, and Delete rights for each module. Access privileges shall be configurable at module, menu, tab, record, and field levels to ensure strict segregation of duties.

AMC Period

The Successful bidder should provide support and maintenance including correction, bug fixes, minor customization for a period of 1 year from the date of completion of customization period.

Additional Work

The successful bidder shall quote rates on a man-hour basis for any additional work that is outside the scope of the process flow detailed in this document.

A maximum of 300 man-hours per year shall be permitted for carrying out such additional work during the first year from the date of completion of the customization period. Any work beyond this limit shall require prior approval from the Purchaser and shall be governed by the agreed man-hour rates.

However, any corrections, bug fixes, or minor modifications to the workflow specified in the approved Software Requirements Specification (SRS) document shall be carried out by the successful bidder at no additional cost.

Security Features

For the Marks Management and Grading System, the software shall implement enhanced security controls, including but not limited to the following:

1. Only authorized faculty members shall be permitted to enter and modify marks for courses assigned to them. In addition, access to be provided to the Academic Associates for only entering the marks which will be further verified/approved by the respective faculty members. Privilege to edit the uploaded marks (before releasing the final grades) will be given to the respective faculty members only.
2. All logs/history should be available as reports on the dashboard of authorised administrators.
3. Final Grades once submitted shall be locked automatically and shall not be editable without approval from the designated authority.
4. In certain situation it may require to unlock the term by AO (Academics). OTP based authentication to be provided for unlocking. In such cases, an alert email should be sent to respective chairpersons.
5. In certain situation it may require to change the final grades using unlocking mechanism by AO(Academics). OTP based authentication and approval of chairperson to be provided for unlocking. In such cases, an alert email should be sent to Dean (Academics), respective chairpersons and the course instructors.

6. Any modification to submitted marks shall require a formal authorization workflow, including reason capture and approval by competent authorities.
7. The system shall maintain a complete audit trail of all activities related to marks and grades, including user identity, date and time stamps, previous values, revised values, and approval details.
8. Unauthorized users shall be prohibited from viewing, editing, exporting, downloading, printing, or modifying marks and grades.
9. Sensitive student assessment data shall be encrypted during transmission and storage using industry-standard encryption mechanisms.
10. Multi-factor authentication (MFA) shall be enabled for users performing critical operations related to marks entry, approval, grade finalization, and marksheet generation.
11. The system shall support maker-checker approval mechanisms for marks verification and grade publication processes.
12. Grade computation rules, grading scales, moderation parameters, and assessment weightages shall be configurable only by authorized administrative personnel.
13. Any changes to grading policies, grade boundaries, or calculation formulas shall be logged and version-controlled.
14. Final grades and marksheets shall be generated only after completion of all approval workflows and validation checks.
15. Digitally generated marksheets shall include secure verification features such as QR codes, digital signatures, unique document identifiers, and tamper-detection mechanisms.
16. The system shall prevent unauthorized bulk downloads, mass data extraction, or external sharing of student marks and grades.
17. Session timeout, password complexity enforcement, account lockout policies, IP logging, and access monitoring mechanisms shall be implemented to safeguard confidential academic records.
18. The system shall generate security alerts and notifications for suspicious activities, unauthorized access attempts, or modifications to marks and grading data.
19. All marks, grades, and marksheet-related transactions shall be retained in immutable audit logs for compliance, regulatory review, and future reference.
20. After completion of the project, the successful bidder should carry out a security and performance audit through a third party certain empanelled agency/vendor without any extra cost.
21. Data Back-up and Restore mechanism to be provided to the back-up administrators in an encrypted manner.

The system shall ensure that all administrative and academic operations comply with applicable institutional policies, data privacy regulations, and information security standards to maintain the confidentiality, integrity, authenticity, and availability of student academic records.

2. SECTION CREATION AND ADDING OF STUDENTS IN SECTION

Mentor Allocation

After transferring the admitted student data from the admission portal, a faculty mentor will be assigned by the programme office to each student and the same will be applicable for the entire programme duration.

Sections for First Year Students

The system shall support the automatic creation of student sections based on the following parameters:

- a. Gender ratio
- b. Category
- c. Engineering / Non-Engineering background
- d. Work experience
- e. Region, wherever applicable
- f. Persons with Disabilities (PwD) status

The sections shall be created based on the above parameters in such a manner that each section accommodates approximately 75–80 students, ensuring equitable distribution to the maximum extent possible.

The section-wise segregation of students shall be applicable only during the first year, covering **Term I to Term III**. The first year shall be divided into three terms, each with a duration of three months. During the creation of each term, the respective start date and end date shall be defined in the system. Upon completion of the end date of a term, students shall be automatically progressed to the subsequent term.

The term creation process shall be integrated with the Academic Calendar module and existing class scheduling module to ensure seamless academic administration and scheduling. This needs to be integrated with google calendar API using the email address available in the existing faculty table.

Sections for Second Year Students

After creation of the second year timetable the course wise section will be allocated ensuring that there are no clashes among the courses taken by the student.

The following processes shall be carried out after the creation of student sections for First Year students:

1. Student E-Mail ID Generation

- The system shall generate student e-mail addresses as per the prescribed format. (Format: Studentname.p (p, hr, b, d, e)25(commencement year)123(Last three digits of the roll number)@iimtrichy.ac.in. Ex: caleb.p25331@iimtrichy.ac.in)

- The generated e-mail data shall be shared with the IT Wing for further processing.

2. ID Card Data Generation

- The system shall generate the required student data for ID card printing (Format will be shared).
- The generated data shall be exportable and shared with the external agency responsible for printing the ID cards.

3. Mailing Address Report Generation

- The system shall generate batch-wise or section-wise mailing address reports from the student database. The format will be shared with the successful bidder.
- The report shall be designed in a format that enables the Institute to conveniently cut, paste, or print the addresses directly onto envelopes for correspondence purposes.

3. DEFINING CREDITS FOR EACH TERM

The courses for **Term I, Term II, and Term III** are currently being created through the existing administrative module. However, the credit values to be incorporated towards each course/subject. Each course shall follow the prescribed credit structure, with the corresponding session requirements as detailed below:

- **1 Credit** – 7 sessions of 90 minutes each
- **1.5 Credits** – 10 sessions of 90 minutes each
- **2 Credits** – 14 sessions of 90 minutes each
- **3 Credits** – 20 sessions of 90 minutes each

During IR Week the 1 credit courses have 6 sessions of 90 minutes each.

Assigning of faculty members to each course for the respective sections, which is already available in the existing ERP. Moreover, a section-wise faculty allocation module, in which multiple faculty members are assigned to teach the same course across different sections, is also currently available. These modules should seamlessly integrate with the proposed academic ERP.

4. TIME-TABLE CREATION TERM-WISE

The timetable will be created at the beginning of each term, considering the following parameters/criteria.

The system shall support the creation and management of teaching slots, 90 minutes each as per the schedule defined below:

Indicative Teaching Slots (Monday to Sunday):

- 08:30 AM – 10:00 AM
- 10:30 AM – 12:00 Noon
- 12:15 PM – 01:45 PM
- 02:45 PM – 04:15 PM

- 04:30 PM – 06:00 PM
- 06:15 PM – 07:45 PM

When assigning faculty members to a course, the Academic office may define and restrict the permitted teaching slots in the above schedule.

The system shall allow the admin to configure the following conditions from the backend for faculty members while selecting their preferred teaching slots:

1. For PGPM courses, faculty members shall be required to select at least one session in the **08:30 AM – 10:00 AM** slot, subject to backend configuration by the admin.
2. A minimum gap of one day shall be maintained between two sessions of the same course for the same section.
3. The same course shall not be scheduled more than once on a single day for the same section.
4. Additional scheduling conditions and constraints shall be configurable by the admin as required.

The faculty members will be allowed to set their preferences through this platform, and the procedure for the same will be explained to the successful bidder. For **regular faculty members**, classes shall be scheduled only between **Monday and Friday**.

For **visiting faculty members**, session slots shall preferably be scheduled between **Friday and Sunday**. Guest faculty members shall not be provided with the option to submit scheduling preferences. Instead, the admin shall directly schedule the dates and session timings in consultation with the guest faculty. Weekly scheduling rules shall not be applicable to guest faculty sessions.

Note: The programme office should be able to change these in-built conditions as per the requirement.

The system shall support classroom allocation at the beginning of each term. At present, the following classrooms are designated:

- **PGPM First Year:** CR-001, CR-101, CR-111, CR-014, and CR-015
- **PGPM-HR First and Second Year:** CR-008

The system shall ensure that **two sessions per week** are allotted for each course or subject.

Based on faculty preferences and predefined scheduling rules, the system shall automatically generate the timetable. After generating the timetable for regular faculty members, the admin shall schedule guest faculty sessions and generate the complete timetable. The system shall also provide the admin with the flexibility to make final-level manual adjustments to the timetable before publication.

Once finalized, the timetable shall be published by the admin and made available through the dashboards of the respective faculty members and students.

Further, after the commencement of the term, the system shall allow the admin to make adjustments or changes to the timetable in the event of unforeseen or emergency situations. Any such modifications shall automatically trigger notifications and updates to the concerned faculty members and respective students.

The institute has a timetable upload module, and the proposed automated timetable generation system should be integrated with the same.

The process detailed above is for the first-year timetable creation (Term I to III). The time table for the second year would be different from the process flow detailed above. Since there are elective courses in the second year the system should ensure that the same students are not included in the sessions that runs parallelly. Further details could be shared during the discussion with the successful bidder.

Note: The time-table creation procedure detailed above is for the first-year sections. The procedure may slightly differ for the second-year sections. The conditions also will be different for the creation of timetable for the second-year sections. The timetable creation module has to be integrated with the existing students' attendance system.

5. PROCESS FLOW FOR ELECTIVE BIDDING

At the beginning of Second Term, there will be a process called elective (Core-elective in the first year and elective courses in the second year) bidding which is to provide the facility to the students to select their elective courses in Term-III through this online platform. The same process will be repeated at the beginning of Term III, Term IV, Term V, and IR Week in the second year for the courses to be floated and taught in Terms- IV, V, VI and IR Week respectively.

The Elective bidding process is detailed below:

The academic office shall upload elective subjects/courses through the existing EMS portal (Inputs from Master) along with the credit value and other relevant course details for student reference and elective selection for each Term. The course information shall include, but not be limited to, the following:

- Area / Discipline (From the existing Table)
- Course Name (From the existing Table)
- Course Instructor Name (From the existing Table)
- New or Existing Course status
- Course Outline (From the existing Table)
- Number of Sections (maximum of 3 sections) (From the existing Table)
- Minimum permitted student strength per section
- Maximum permitted student strength per section
- Addition permitted during Add/Drop Week (Yes/No)
- Drop permitted during Add/Drop Week (Yes/No)
- Audit course permission
- Any other relevant course details as required

The purpose of this module is to inform and familiarize students with the elective courses available for the upcoming Term.

Bidding Process for Elective Courses and Core Elective Courses

The system shall support an online bidding mechanism for elective course allocation. The administrative office shall open the bidding window to enable student participation. During the setup of the bidding process, the admin shall define the following timelines:

- Bidding start date and time
- Bidding end date and time

- Reminder 1 date and time
- Reminder 2 date and time

At the commencement of the bidding process, the system shall automatically calculate the bidding points for each student using the following formula:

Bid Points = 1200 + (100 × CGPA)

The CGPA considered for bid-point calculation shall be based on the term for which bidding is conducted, as detailed below:

- **Term III:** GPA of Term I (The grading section will have details about GPA/CGPA calculation)
- **Term IV:** CGPA of Term II
- **Term V:** CGPA up to Term III
- **Term VI:** CGPA up to Term III

Students shall be provided with an **Elective Bidding interface** on their dashboard, displaying all available courses in a tabular format containing details such as **Area, Course Name, Faculty Name, and Credit Value, Seat availability (Min & Max)**.

Students shall be able to select elective courses using checkboxes or similar selection mechanisms and assign bid points through a text-entry field. Upon selecting each course, the system shall automatically update and display the **remaining credits and available bid points** on the student interface in real time.

Students shall continue selecting elective courses until the prescribed credit limits for the respective term are achieved, as detailed below (Indicative):

- **Term IV:** 15–18 Credits
- **Term V:** 12–15 Credits
- **Term VI:** 9–15 Credits (excluding IR Week)
- **IR Week:** 1–3 Credits

The system shall prevent students from selecting additional elective courses once their available bid points are exhausted. After completing their course selection and bid-point allocation, students shall submit the bid form within the stipulated deadline. Upon completion of the bidding a pdf report would be generated for the successful submission with the all-related details along with the submission time of bidding.

The system shall automatically send reminder notifications to students who have not submitted their bid forms before the deadline. Additionally, the admin office shall have access to a **pending submission report** listing students who have not completed or submitted their bidding forms along with the email IDs and send reminder email option.

Finding over-subscribed and under-subscribed courses: The sections will be frozen, considering the following.

- ❖ Courses with a lower number of student registrations shall be treated as **under-subscribed courses**. Courses where the shortage of enrolled students is **less than** the prescribed minimum requirement may be carried forward and considered for **second-round bidding**. However, under-subscribed

courses with the prescribed percentage shall be terminated or disabled by the system and shall not be considered for any further rounds of bidding.

- ❖ The system shall allot students to elective courses, as specified in the prescribed subscription criteria.
- ❖ Where the number of students opting for an elective course exceeds the prescribed **subscription cap limit** (*as applicable i.e., before seat allocate submission*), enrolment shall be restricted to the maximum permissible limit. In such cases, student allocation shall be determined based on **bid points**, with higher-ranked students receiving preference for course allotment.
- ❖ Students exceeding the subscription cap limit shall not be allotted to that course and shall instead be provided an opportunity to participate in **second-round bidding** for other available elective courses and the courses which are oversubscribed to be freeze and not to show for the subsequent rounds.
- ❖ Students with lower bid scores shall be automatically eliminated from oversubscribed courses based on the ranking of bid points and their bid points will automatically be redeemed to the respective students.
- ❖ The applicable **subscription cap limits** shall be maintained in the system as per the prescribed limits.
- ❖ Tie break rule:
 1. The instructor may be requested by the programme office to accommodate the additional students in that elective at his/her discretion. The instructor may or may not decide to relax the subscription limit.
 2. Students will then be sequentially sorted based on their cumulative attendance percentage in the class: 95% and above – 3 points; 90% to 95% -2 points, 85% to 90% – 1 point; For Term IV, V, VI bidding attendance records up to Term II, III and III would be respectively considered. Students will then be allotted till the subscription limit.
 3. If the tie at the threshold persists, students will then be sorted based on their first come first served weights (Within the first six hours from bidding open – 4 points; Next six hours – 3 points; Next six hours – 2 points; Next six hours – 1 point; Next 24 hours – 0 points). Students will then be allotted till the subscription limit.
- ❖ If the tie still persists, students will be allotted based on random picking of lots in programme office in the presence of the academic council student members. A student whose opted electives are not allotted (partially or completely) due to lack of minimum subscription numbers in the opted electives or denied subscription due to subscription limit is allowed to pick from the courses where vacancies are available in the next round of bidding.

Second-round bidding: Students who are not allotted their preferred elective courses under the above-mentioned conditions are only will have a window for second-round bidding. The oversubscribed courses will not appear in the second-round bidding. The admin office will verify these parameters and open a second round of bidding from the backend. The students who are not allocated for the required elective courses will submit their bids again during the second-round bidding. During the second-round bidding, the outstanding bid points will be calculated by adding the bid points entered for oversubscribed courses, undersubscribed courses, and any balance bid points (if any) from the first round. All the

remaining processes will be as follows in the first round of bidding. Those who have already been allotted courses should not be considered for the second-round bidding.

If the students are not filled for the courses, there will be further levels of bidding, e.g., third round bidding

In the elective bidding process, a minimum of 3 rounds and a maximum 6 rounds of bidding can be enabled. The Academic office should have access to fix the bidding rounds. If they meet the expectation of the course, the academic office can confirm the seats.

Note: The above process flow for bidding has been prepared based on the Institute policy, however the successful bidder shall come up with their innovative ideas for the effective implementation.

Bid points for Course of Independent Study (CIS) Project:

In Term-IV or V, the student should give only 100 bid points for the Course of Independent Study (CIS) Project. The software should not allow the bid value to be entered more than or less than 100 bid points, which may change periodically. Those who applied in Term IV will not be allowed to apply again in Term V.

Grading of CIS Project:

The Grade Point Average of the CIS would be based on the following grade components and their corresponding weights

CIS Mid-term Report (25%) – Students need to upload a mid-term report before the mid-term examinations commence. The Faculty Guide will evaluate the midterm report and provide the mid-term grade.

- CIS Final Report (40%) – to be evaluated by Faculty Guide
- Learning Diary (5%) – to be evaluated by Faculty Guide
- Seminar Presentation (15%) – to be evaluated by Examiner 1
- Seminar Presentation (15%) – to be evaluated by Examiner 2

Reports:

Student's attendance and leave history-Term-wise (input data: Roll Number). When admin clicks a leave entry in the report page, he/she should be able to see the approval status and process history of the particular leave as a pop-up.

Term-wise Consolidated report of all the students for all the courses/subjects.

Course-wise report with students' absence details. An 'input value' will be entered by the admin for generating the report. The list of students, whose number of absents is greater than or equal to the input value should be listed in the report.

Note: There should be option for customized report generation as well based on the input data like start date and end date, date-wise, Term-wise, year-wise, batch-wise etc. As an example, we should be allowed to generate the list of candidates who were absent within a period.

Other reports

- Student list (Batch Wise, Section Wise)
- Student profile with Entire history (From date of admission to till date)
- Course and section wise students' profile (Should be able to fetch from the master data having roll number as the base, and to be viewed by faculty)
- Timetable for the whole term should be visible on the dashboard for all users.
- Term wise Faculty and courses
- Necessary additional reports have to be created according to the requirement of the academic Office
- Maintaining the visiting faculty profiles, teaching history, No. of visits, local conveyance, and other details could be merged with the existing ERP portal.
- Maintaining the guest speaker data could be merged with the existing ERP portal.

6. “MARKS” / “EVALUATION COMPONENTS” PUBLISHING

The respective faculty/academic associate will publish the results of each course. The consolidated result sheet of all the courses will be generated by the admin and same will be published to the students. The result should be visible only to the respective students. The result of all the students should be visible to the faculty members and academic office after publishing. Further, the uploaded percentage of components should be matched with the components submitted by the Course instructor in the course Outline, which is available in the existing EMS portal.

Grading Process

The grade distribution will be decided by the Course Instructor by entering the slab range (highest to lowest). Once the grade has been finalized by the course instructor, the Grades will be published by Academic office. The Grading Policy is given below.

- The course instructor will give marks to individual components of evaluation in a course. The maximum total marks for all components in the course is 100. The final grade will be arrived at by the instructor based on total marks obtained by the student in the course.
- A thirteen-level grading system will be followed for deciding the final student grades in a course as shown below.

A+	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	U
4.33	4	3.67	3.33	3	2.67	2.33	2	1.67	1.33	1	0.67	0

- The course instructor evaluates student performance through various evaluation components such as quizzes, presentations, examinations, role play, class participations, submissions etc. The faculty provides to the respective programme Office a final grade in the form of letter and numerical grade.
- The total marks obtained by a student will be converted into any of the thirteen letter grades (i.e.: A+, A, A-, B+, B, B-, C+, C, C-, D+, D, D-, U) by the course instructor while sharing the class performance with PGPM - HR Office. The final grade point for the course will be the equivalent grade point to that letter grade (i.e., A+ = 4.33; A = 4.00; A- = 3.67 etc.).
- The total number of students receiving A+, A, A- grades will not exceed 25% of the class strength and the total number of students receiving A+, A, A-, B+, B, B- will not exceed 70% of the class strength.

The faculty should have 'Save' and 'Submit' options. Save option could be used when the faculty wishes to wait for some time before releasing the component wise marks. As soon as the faculty uploaded and submitted the marks for all components, an alert email will be sent to the students and programme office through this platform. Students are expected to bring any discrepancy in component wise marks to the immediate notice of the respective programme Office within 24 hours or by the deadline fixed by the office (in hours or days) and necessary features should be available in the ERP for the same. After addressing the complaints from the student if any, the respective programme office will release the grade through the ERP system.

The above options should be available for only releasing the marks and not for the grades. The grades must be visible to the students only after the office release the same.

If students require term-wise grade sheets and/or transcripts for any purpose, they can generate it from this ERP in the prescribed format, which will be provided to the successful bidder.

7. FACULTY WORKLOAD EVALUATION

An annual workload evaluation is to be performed by the academic office for each and every faculty member. The report should be generated based on the values available in the related tables. The sample report is enclosed as [Annexure - VI](#) for reference. The system has to calculate the course wise sessions taken by each and every faculty member for each term based on the information available on the database. The cancelled sessions should not be considered in the work load evaluation.

8. FEEDBACK FORM FOR COURSES AND FACULTY MEMBERS

The feedback form should be designed and developed by the successful bidder according to the requirements of the academic office. Online feedback will be obtained for the courses and faculty members separately. There should be a front-end module for the students to mark their feedback for every course (section-wise). The submitted data has to be processed and reports have to be generated according to the format available with the academic office. Refer [Annexure - VI](#) for the format of feedback form.

The feedback report has to automatically reach the respective faculty by email as soon as the final grades are released. An email alert about feedback generation be sent to AO (Academics). The report should be generated by the AO (Academics or Programme Chair) whenever required from the backend.

9. SUMMER INTERNSHIP

Upon completion of Term III, all first-year PGPM & PGPM-HR students shall undertake the mandatory Summer Internship Programme (SIP). The internship report shall be submitted through the portal. Following submission, the internship reports will be available with the respective faculty mentors for evaluation (Based on the email ID of the faculty mentor, which may be mapped with the student). The evaluation format is provided in [Annexure - VI](#).

10. MAD PRESENTATION

The marks obtained for the MAD presentation will be entered through this platform. The weightage and related details will be shared to the successful bidder. The detailed requirement study should be carried out by the successful bidder in consultation with the programme office.

11. THE CERTIFICATE GENERATION (BULK) IN PDF FOR PRINTING

The bidder should develop a module for marking the students who have successfully completed the programme. There should be a dashboard for generating the degree certificate and Transcript of all the students in bulk according to the prescribed format which is enclosed as [Annexure - VI](#).

The office should also be able to generate any merit certificate as and when required. The design template will be shared to the successful bidder.

Note: The requirements detailed above (Sl. No. 1 to 11) are indicative. The detailed requirement study should be carried out by the successful bidder in consultation with the respective programme offices for the development of final SRS document. The successful bidder should deploy a team at IIM Trichy campus to consult the academic office (All programme offices of PGPM and PGPM-HR) for developing the final SRS document before execution of the project. They should consult Chennai campus officials for framing the SRS document for PGPM programme.

Eligibility Conditions for Bidders

The tendering Agency must fulfill the conditions mentioned in the succeeding paras in order to be eligible for technical evaluation of the bid:

- The bidder(s) should be registered with the Goods and Services Tax Council for the purpose of Goods & Services Tax (GST). A copy of the GST registration certificate has to be submitted with the tender document. ***A copy of the GST Registration Certificate, PAN, and Bank account details should be submitted along with the Technical Bid.*** The names appearing on all these documents and tender documents should be the same or linked.
- The bidder(s) should be registered with the appropriate registration authority and should be in existence for not less than five years as of June 30, 2026. ***A copy of the Certificate of Incorporation or relevant registration certificate should be attached.***
- Bidder(s) should have at least three years' experience ***in the development of Academic ERP systems*** as of June 30, 2026. (Relevant documentary proof like work order / Letter of Intent / Agreement) must be submitted with the technical bid.
- The bidder should have developed similar modules (at least a few major modules) for any centrally funded academic institute like IIM, IIT, NIT, and Central Universities. Other Academic Institutes that are Ranked within 50 as per NIRF will also be considered. Documentary evidence should be produced.

- e. The bidders who have developed ERP for any IIMs will get preference in the technical evaluation.
- f. Copy(ies) of work order(s) showing that the firm has executed similar work(s) in the last three years as on June 30, 2026, as detailed below:

At least one similar work of 80% of the estimated cost [Order copy to be enclosed]

OR

At least two similar works of 60% of the estimated cost each [Order copy to be enclosed]

OR

At least three similar works of 40% of the estimated cost each. [Order copy to be enclosed]

- e. **Average Annual Turnover** of the bidder should be at least 100% of the estimated cost of the tender during the **previous three financial years from 2022-23, 2023-24, and 2024-25**. Copies of duly audited Balance Sheets with Profit & Loss accounts are to be submitted as per [Annexure-I](#) (Technical Bid). The year in which no turnover is shown would also be considered for working out the average.
- f. Bidders should be regular in filing Income-Tax returns. **A copy of the Income tax returns filed and audited accounts statement for the last three financial years (2022-23, 2023-24, and 2024-25)** should be submitted with the Technical Bid.
- g. **The bidders or OEM should not be blacklisted or disqualified for poor performance by any department of the Government of India or any State Government or private organization in the past.** There should not be any criminal case registered against the bidding firm or its owners/partners anywhere in India, and the Bidder should give a self-declaration certificate for acceptance of all terms & conditions of the tender documents. An undertaking to this effect in the Company letterhead, duly signed by the owner/partner or both, to be enclosed, as per [Annexure-III](#).

Instructions to Bidders

1. Downloading of Tender Document

Tender Documents can be taken from the CPP Portal <https://eprocure.gov.in/eprocure/app>. No Tender fee is payable.

2. Earnest Money Deposit

- a. The Bidder (s) should remit an Earnest Money Deposit (EMD) of **Rs. 1,20,000/- (Rupees One Lakh Twenty Thousand only)** at the bank account mentioned on **Page 1**. A copy of the payment transaction receipt has to be attached to the Tender application form, without which the bid will not be considered for the bidding process.

- b. The EMD of the successful Bidder will be adjusted against the interest-free security deposit.
- c. The EMD of the unsuccessful bidders will be released after the finalization of the Tender. No interest is payable on the Earnest Money Deposit (EMD).
- d. Micro and Small Enterprises (MSEs) firms as defined in the MSE Procurement Policy issued by the Department of Micro, Small and Medium Enterprises (MSME) or the firms registered with the Central Purchase Organization or the concerned Ministry or Department or Start-ups as recognized by Department of Industrial Policy & Promotion (DIPP) for all these items only, are exempted from EMD. However, they have to enclose valid self-attested registration certificate(s) along with the Tender to this effect, without which the bid won't be considered for further process.
- e. The bidders who seeks exemption from EMD as per clause above, if they withdraw or modify their bids during the period of validity, or if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline defined in the bid document, they will be suspended for the period of three years or as decided by the competent authority from being eligible to submit bids for contracts with the entity that invited the bids.

3. Relationship Certificate

- a. The bidder should give a certificate that none of his/her near relatives is working in the units as defined below, where he is going to apply for the Tender. In case of a proprietorship firm certificate will be given by the proprietor. For a partnership firm, the certificate will be given by all the partners, and in the case of a limited company, by all the Directors of the company. Due to any breach of these conditions by the company or firm, or any other person, the tender will be cancelled and Bid Security will be forfeited at any stage whenever it is noticed, and IIM Tiruchirappalli will not pay any damages to the company or firm or the concerned person.
- b. The company or firm, or person, will also be debarred from further participation in the concerned unit.
- c. The near relatives for this purpose are defined as follows:
 - Members of a Hindu undivided family,
 - Spouse,
 - The one is related to the other in the manner as father, mother, son(s) & Son's wife (daughter-in-law), Daughter(s) and daughter's husband (son-in-law), brother(s) and brother's wife, sister(s) and sister's husband (brother in law).
- d. The Relationship Certificate ([Annexure-III](#)) needs to be placed in the Technical bid cover.

4. Amendment to Bid Document

- a. At any time before the date of submission of bids, IIM Tiruchirappalli shall modify the bid document with amendments on its own.
- b. Such amendments shall be notified on the IIM Tiruchirappalli website only, and these amendments will be binding on all prospective bidders.
- c. The Institute may, at its discretion, extend the last date for the receipt of bids.
- d. IIM Tiruchirappalli reserves the right to cancel the tender without assigning any reason at any stage of evaluation before finalization.

- e. IIM Tiruchirappalli also reserves the right to, at any time and in its absolute discretion, the following:
- Accept or reject all bids.
 - To obtain further clarification or supporting documents during the technical bid evaluation.
 - To suspend, discontinue, modify, and/or terminate the Tendering process at any time.
 - To reject any unreasonable bid.
 - To modify/change/delete/add any further terms and conditions before the opening of the Price Bid.

5. Conditional Bids

Conditional bids or Bids based on the process / basic schemes other than those mentioned and/or not conforming to the technical specifications/requirements of the Bidding documents will not be considered.

6. Technical Bids Criteria

- The technical bid shall contain all the relevant information that forms part of the technical bid. The information provided in the technical bid will be used for understanding and assessing/evaluating the quality of the solution being proposed by the Bidder.
- All the information should be organized in a logically structured form and uploaded in PDF Format as a technical bid with an index. Bidders should comply with the eligibility criteria and technical requirements. The detailed formats are attached at [Annexure I](#). The Bidder is to complete the same in all respects and submit accordingly. No deviations are acceptable in [Annexure I](#).

1. Price Bid Details

- Price Bid i.e. BoQ given with the Tender to be uploaded after filling all relevant information, and it should be uploaded in MS Excel (.xls) format as per the format available with the tender; failing which the offer will be rejected (renaming or changing the format of BoQ) will not be acceptable.
- The Bidder who quotes the lowest rate for the item shall be declared as the successful Bidder (L1).
- The quantities mentioned in the Price Bid are tentative and shall be increased or decreased depending upon the requirements of the Institute.
- Bids must be submitted with the rates for all the items of the work involved, and any incomplete bid will not be considered.
- The Rates quoted by the Bidder should be **inclusive of all charges except GST** and must hold good till the completion of work and should not be subjected to any escalation. **The Institute will not pay any extra amount other than the quoted price.** No claim on this account whatsoever shall be entertained at any stage, including the extended period, if any.
- The bidders can send an email to purchase@iimtrichy.ac.in to seek clarification on the specifications/work covered by this Tender, if required.

8. **Validity of Bids and Rates**

- i. All the quoted rates would be valid until the completion of the contract. No escalation of price whatsoever would be allowed during the currency of the contract, including an extended period if any.
- ii. The quote shall remain valid and open for acceptance for a period of 90 days from the date of opening of the price bid.

Procedure for Submission of Bids

1. General

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, preparing their bids in accordance with the requirements, and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

2. Registration

- a) Bidders are required to enrol on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “Online bidder Enrolment” on the CPP Portal, which is free of charge.
- b) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- c) Bidders are advised to register their valid email addresses and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- d) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- e) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible for ensuring that they do not lend their DSCs to others, which may lead to misuse.
- f) Bidder shall then log in to the site through the secured log-in by entering their user ID/password and the password of the DSC / e-Token.

3. Searching for Tender Documents

- a) There are various search options built in the CPP Portal to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine some search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords, etc., to search for a tender published on the CPP Portal.

- b) Once the bidders have selected the tenders they are interested in, they may download the required documents/tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to notify the bidders through SMS/e-mail in case a corrigendum is issued to the tender document.
- c) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

4. Preparation of Bids

- a) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- b) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents, including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- c) Bidder, in advance, should keep the bid documents ready to be uploaded as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 200 dpi with colour/black and white option which helps in reducing size of the scanned document.
- d) To avoid the time and effort required in uploading the same set of standard documents which are required to be uploaded as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, GST Certificates, auditor certificates, etc.) has been provided to the bidders. Bidders can use "My Space" or "Other Important Documents" area available to them to upload such documents. These documents may be directly submitted from "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for the bid submission process

5. Submission of Bids

- a. The Bidder should submit the bid online in two parts viz. Technical Bid and Price Bid. Technical Bid, along with required documents, should be in PDF format and uploaded online in Cover-1. Price Bid in MS Excel ".xls" format only should be uploaded online in Cover- 2.
- b. Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e., on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- c. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- d. **Tender Security / Earnest Money Deposit (EMD):** Bidder should submit the EMD/Tender Security as per the instructions specified on page no.1 in the tender document.
- e. Bidders are requested to note that they should necessarily submit their financial bids in the format provided, and no other format is acceptable. If the price bid has been given as

a standard BOQ format with the tender document, then the same is to be downloaded and filled out by all the bidders. Bidders are required to download the BOQ file, open it, and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as the name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

- f. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referring to the deadlines for submission of the bids by the bidders, opening of bids, etc. The bidders should follow these timelines during bid submission.
- g. All the documents being uploaded by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the Secure Sockets Layer 128-bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system-generated symmetric key. Further, this key is subjected to asymmetric encryption using the buyers'/bid openers' public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- h. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- i. Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- j. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.
- k. The off-line Tender will not be accepted, and no request in this regard will be entertained whatsoever.

Site Visit and Pre-Bid Meeting

The bidders are welcome to make the site visit before submitting the tender to understand the structure of existing EMS & SP applications, which would help them to understand about the integration complexity and challenges, if any. To visit the site, the Service Provider should send a formal e-mail to purchase@iimtrichy.ac.in and mark a copy to csso@iimtrichy.ac.in. After getting confirmation from the Institute, the Service Provider can visit the site.

A Pre-Bid Meeting with the intending bidders will be conducted in person/virtual mode at IIM Tiruchirappalli, Trichy - 620024 on **04.08.2026 at 11.00 Hrs.** to clarify doubts that shall arise before submitting the bids.

The bidders need to send the scanned copy of the letter of authorization from their firm (or firms they are representing) to purchase@iimtrichy.ac.in before **11.00 Hrs., on 03.08.2026**, for attending the Pre-bid meeting as per the format enclosed vide [Annexure-IV](#).

The Bidders are requested to mail their doubts/queries to purchase@iimtrichy.ac.in, prior to the pre-bid meeting i.e. by **11.00 Hrs., 03.08.2026** to enable us to clarify the doubts in the pre-bid meeting itself.

Tender Evaluation Process

- Selection of the vendor shall be based on **Quality and Cost Based Selection (QCBS)** method under Rule 192 of the General Financial Rule 2017. The proposals will be evaluated based on the following factors.
- The final selection of the vendor shall be based on Quality and Cost Based Selection (QCBS) method with **60% weightage for technical** evaluation and **40% weightage for commercial** evaluation.
- The Bidder would be selected based on ranking and evaluation of Technical and Price Bids by the Evaluation Committee formed by the Institute, and the Committee's decision would be final and binding.

The process of selection of the successful Bidder would be determined as under: -

Stage 1:

Document verification – To verify the document submitted by the bidders. The qualified bidders in **Stage 1** shall be invited to make a presentation in person to the Evaluation Committee of IIM Tiruchirappalli. Bidders who meet all the basic eligibility conditions mentioned in this tender document will be considered for presentation to the Evaluation Committee.

Stage 2: Technical Evaluation

Bidders who qualify in Stage 1 (Preliminary Evaluation) shall be shortlisted for Technical Evaluation and invited to make a presentation before the duly constituted Evaluation Committee of the Institute. The presentation shall be conducted either in physical or virtual mode, as decided by the Institute, and the Institute's decision in this regard shall be final and binding.

The bidders shall prepare and submit a comprehensive Technical Proposal that includes all relevant information required for evaluation, in accordance with the Technical Bid requirements. The bidders may also furnish any additional information, documents, or supporting materials that demonstrate the technical capability, methodology, and robustness of the proposed solution, in alignment with the Scope of Work and evaluation parameters.

Participation in the presentation shall be permitted only to authorised representatives of the bidder. Such representatives shall submit a scanned copy of the Letter of Authorisation, duly signed and stamped by the competent authority of the firm, to purchase@iimtrichy.ac.in in the prescribed format provided in [Annexure-IV](#), prior to the presentation.

The details regarding the presentation, including the schedule, mode, and other relevant instructions, shall be communicated by the Institute to the bidders who qualify in Stage 1 (Preliminary Evaluation).

The Technical Evaluation shall be carried out based on:

- The information furnished in the Technical Bid,
- Supporting documents submitted by the bidder, and
- The demonstration-cum-presentation is to be made before the Evaluation Committee.

The Technical Score (TS) shall be computed out of a maximum of 100 marks, based on the following criteria:

Sl. No	Parameters for Technical Evaluation	Maximum Marks
1	Experience in developing ERP applications / major software modules for any IIMs.	20
2	10 Marks per project shall be awarded to bidders who have successfully executed an ERP development project under a single work order valued at ₹20 lakhs or more, supported by a completion certificate.	20
3	The details (Qualification, experience, domain expertise etc) of the employees who are going to involve in the IIMT project. The profile of the employees along with their contact details to be enclosed.	20
4	Experience of the company in the software development domain (1 mark per year)	15
5	Average turnover during the last 3 consecutive years (≥ 50 Lakhs :- 10 marks, ≥ 40 Lakhs :- 7 marks, ≥ 30 Lakhs :- 4 marks, ≥ 20 Lakhs :- 2 marks)	10
6	Detailed methodology covering onsite system study and SRS preparation, development team deployment, project implementation and execution, integration with the existing ERP system, project schedule, customization and AMC strategy, along with defined issue resolution timelines.	15
Total Marks (Technical Score)		100

The following points have to be taken into account for presentation by the bidders while presenting their PPT.

A minimum of **60 out of 100 marks in the technical bid evaluation is required to be eligible to participate** in the price bid.

Decisions taken by the Evaluation Committee on the Technical Evaluation will be final and binding.

At the end of this stage, each Bidder will have a Technical score (out of 100) associated with it. Bidders with a Technical bid score of less than 60 will not be considered for opening the price bid.

Any misrepresentation, suppression of facts, or submission of false information may result in the bidder's disqualification at any stage of the tender process.

Stage 3:

Price bids will be opened for bidders who receive a score of 60 or higher in the technical bid evaluation. Under the QCBS selection method, the technical proposals will be assigned a weight of 60% (sixty percent), while the financial proposals will be assigned a weight of 40% (forty percent).

The Final score (combined score) of the Technical bid and the price bid will be used to determine the highest techno-commercial score (TCS). The Bidder with the **highest TCS** will be chosen to award the work order for providing the counselling service covered by this tender at IIM Tiruchirappalli.

The TCS of a bidder with technical score T and commercial bid value C is calculated using the following formula.

$$TCS = 0.4 * C1/C + 0.6 * T/T1$$

where C1 is the lowest commercial score, and T1 is the highest technical score.

The technical score will be revealed to bidders only just before the opening of the commercial bid.

The work order will be awarded to the Bidder securing the highest combined TCS score. In the event that two or more bidders have the same TCS score in the final ranking, the Bidder with the highest technical score will be declared as a successful Bidder.

Any inquiry after the bid submission will not be entertained. The decision of IIM Tiruchirappalli will be final and binding to all for the interpretation of any ambiguity.

Opening of Price Bid

The price bids of all technically eligible bidders, including the demonstration cum presentations mentioned above, will be opened after the technical bid evaluation in stage 2. The date and time for the opening of the Price Bid will be announced later.

The Institute reserves the right to accept or reject all the offers, including the lowest, without assigning any reason.

General Terms & Conditions

1) Work Completion Schedule

- a. The successful bidder should complete the entire work **within 5.5 Months** (Phase I & II) from the date of issue of the work order.
- b. In case the firm fails to complete the entire work within the specified period, the Work Order as a whole shall be terminated. Applicable penalties would be levied to the vendor. The decision of the competent authority in the matter of penalties would be final and binding.
- c. The development, implementation, and commissioning of the Academic ERP is a mission-critical requirement of the Institute; therefore, only vendors with proven technical expertise, relevant experience, and adequate execution capability should participate in this tender. The Institute shall continuously monitor the vendor's performance throughout the project. If, at any stage, the competent authority of IIM Tiruchirappalli (User and/or ICT Departments) determines that the vendor's technical capability, quality of deliverables, adherence to project milestones, timelines, or overall performance is unsatisfactory or not in accordance with the contractual requirements, the Institute reserves the unconditional right to cancel the Work Order and terminate the contract with immediate effect, without any liability for compensation, damages, or loss of profit. Payment, if any, shall be restricted solely to satisfactorily completed and formally accepted deliverables, as determined by the Institute. Vendors lacking the requisite technical competency and execution capability are strongly discouraged from participating in this tender.

2) Payment Terms

- a. No advance payment will be released.
- b. 60% of the payment will be released after the successful completion of the development and hosting of the ERP (Phase II).
- c. The remaining 40% will be released after the customization period (Phase III).
- d. TDS and any other Government levies applicable on bills as per Government instructions/ notifications issued from time to time shall be applicable and deducted from the Service Provider's bills.

3) Penalty Clause

Deficiency/delay in completion of the work will be construed as lapses on the part of the Service Provider. Such lapses due to the Service Provider will be viewed seriously, and penalties will be imposed on the Service Provider in case of any delay in the work as covered by this tender within the stipulated date and timings. The penalty will be 0.5% per day on the Work Order value beyond the agreed date of completion of work, with a maximum limit of 20%. The decision of the Competent Authority of the Institute shall be final and binding.

4) Warranty of Quality

- a. The Successful bidder should provide support and maintenance, including correction, bug fixes, and minor customization, for a period of 1 year from the date of completion of the customization period.
- b. In case the firm fails to provide the required services within the specified delivery period, the same services will be obtained from the open market, and the difference of cost, if any, will be recovered from Performance Security or from the pending bill(s) of the defaulting firm or from both in case the recoverable amount exceeds the amount of Performance Security.
- c. If it is observed at any stage that the quality of the software is not satisfactory, the contract/work order as a whole shall be terminated. Applicable penalties would be levied. The decision of the competent authority of IIM Tiruchirappalli in the matter of penalties would be final and binding.
- d. If the vendor fails to complete the project successfully, their company will be blacklisted, and the same will be published on the institute's website. The penalty will be charged, and legal actions will be taken against the vendor.

5) Forfeiture of Earnest Money:

The earnest money will be forfeited in the following cases:

- i. Earnest Money is liable to be forfeited, and the bid is liable to be rejected if a bidder withdraws, amends, impairs, or derogates from the tender in any respect within the period of validity and/or after opening the tender. Such bidders will also be blacklisted.
- ii. When the information/certificate/document furnished is found to be false at any stage.
- iii. When the bid documents have been manipulated or altered after they are downloaded from the website.

6) Performance Security Details

- i. The successful Bidder will be required to remit an interest-free Performance Security Deposit of **10% of the Work Order value** through online transfer (NEFT/RTGS) to the IIM Tiruchirappalli Bank Account within seven working days from receipt of the Provisional Purchase Order. On receipt of the Performance Security, a confirmatory Work Order will be issued to the successful bidder. The security deposit will remain with the Institute during the contract period, including the extension/renewal, and it will be refunded after 60 days of successful completion of the contract after adjusting applicable deductions, if any.
- ii. Performance Security will be forfeited if the Service Provider fails to perform/abide by any of the terms or conditions of the Contract.
- iii. In case, the Service Provider fails to provide the required items as covered by this tender within a specified delivery period, the same services/items will be obtained from the open market, and the difference of cost, if any, will be recovered from the Performance Security

or from the pending bill(s) of the defaulting firm or from the Service Provider if the recoverable amount exceeds the Performance Security and there are no pending bills due to be paid to the respective Service Provider.

7. Bidder should take into account the Corrigendum/Addendum published in the CPP Portal and the IIM Tiruchirappalli website on the tender page from time to time before submitting the bids.
8. Canvassing in connection with the tenders is strictly prohibited, and tenders submitted by the tenderers who resort to canvassing will be liable to rejection. Any bribe, commission, or advantage offered or promised by or on behalf of the tenderer to any officer or staff of IIM Tiruchirappalli shall block his/ her tender from being considered. Canvassing on the part of or on behalf of the tenderer will also make his tender liable to rejection.
9. **Authority of person signing document:** A person signing the tender application or any documents forming part of the contract on behalf of another shall be deemed to warrant that he/she has authority to bind such other and if, on enquiry, it appears that the person so signing had no authority to do so, the IIM Tiruchirappalli may without prejudice to other Civil and criminal remedies cancel contract and hold the signatory liable for all cost and damages.
10. In respect of services rendered to IIM Tiruchirappalli, the Service Provider shall be liable for depositing all taxes, levies, cess, etc., to the concerned tax collection authorities from time to time as per existing rules and regulations on the matter.
11. In case, the Service Provider fails to comply with any statutory / taxation liability under appropriate law, and as a result thereof IIM Tiruchirappalli is put to any loss/obligation, monetary or otherwise, IIM Tiruchirappalli shall be entitled to get itself reimbursed out of the outstanding bills or the Performance Security Deposit of the agency, to the extent of the loss or obligation in monetary terms. This shall be in addition to the right of IIM Tiruchirappalli to initiate penal measures against the Service Provider, including the termination of the contract.
12. **Subletting of Work:** The firm/agency should not assign or sublet the work/job or any part of it to any other person or party. The Tender is not transferable. Only one Tender shall be submitted by one tenderer.
13. The Service Provider should fill in all the fields given in the mandatory and optional items sections of the price bid. However, the price quoted for the Optional items will not be considered for evaluating L1. If needed, IIM Trichy may procure the optional items after the processing of the tender.
14. **Additional Quantity Class:**
IIM Tiruchirappalli shall exercise an option to procure an additional Quantity of the items in addition to the quantity initially mentioned in the tender in accordance with the same rate, terms & conditions of the tender. It will be entirely at the discretion of the Buyer (IIMT) to exercise this option or not.

15. Repeat Order Clause:

IIM Tiruchirappalli shall place the repeat order for the same quantity of the items or less as per the rate quoted by the successful Bidder (L1) within six months from the date of supply/successful commissioning/installation of the work/items with the same terms & conditions of the tender. In extraordinary circumstances, a repeat order shall be placed within 01 (one) year. It would be entirely at the discretion of the buyer (IIMT) to place the repeat order or not.

16. Jurisdiction: All disputes arising out of this contract shall be subject to the Courts at Tiruchirappalli.

17. Force Majeure:

- a. Should any force majeure circumstances arise, each of the contracting parties shall be excused for the non-fulfilment or for the delayed fulfilment of any of its contractual obligations, if the affected party, within 15 days of its occurrence, informs the other party in writing.
- b. Force Majeure shall mean fire, flood, natural disaster, or other acts such as war, turmoil, sabotage, explosions, epidemics, quarantine restrictions, strikes, and lockouts, i.e., beyond the control of either party.

ANNEXURE – I: PROFILE OF THE BIDDER

EMD Paid Transaction / Exemption Eligibility Details		Transaction Ref No: _____ dated: - _____	
		If exempted, provide a Valid Certificate Number: _____	
S. No.	Required information		Description
1	Name of the agency/firm/company		
2	Address of the agency/firm/company		
3	Legal status (Individual, proprietary, partnership firm, limited company, etc.)		
4	Authorized Signatory Details	Name	
		Designation	
		Email	
		Phone	
	Details of Contact other than Authorized Signatory	Name	
		Designation	
		Email	
		Phone	
5	Month and Year of commencement of business.		
6	Statutory details (Photocopies to be attached):	Registration number of the firm. (as per Shops and Establishments Act.)	
		PAN No. of the Agency	
		GST No. of the Agency	

7	Has your firm/company ever changed its name at any time? If yes, provide the previous name and the reasons therefor?	
8	Have you or your constituent ever left the Contract awarded to you incomplete? If so, give the name of the Contract and the reasons for not completing the Contract.	
9	Brief details of Litigations, if any, connected with related Work, current or during the last three years, the opposite party, and the disputed amount.	
10	Give details of the Termination of the previous Contract. if any	
11	Details of the bank mandate	
	Name of the Beneficiary	
	Name of the Bank	
	Name of the Branch	
	Account No.	
	Type of Account IFSC	
	IFSC Code No.	
12	Total experience (years/ months) Related work in Central Educational Institution/Organization:	

Turnover in the relevant field on a contract basis during the last 3 years (from 2022-23, 2023-24, and 2024-25). Please submit documentary evidence, i.e., extract of Profit and Loss account, Balance Sheet & Income Tax return filed.

Financial Years	2022-23	2023-24	2024-25
Details of Gross Annual Turnover - (Rs. in Lakhs)			
Average Turnover in the last three years	INR_____ in Lakhs		

ANNEXURE-II: (PRICE BID - BOQ)

S. No	Description of Items	Unit	Qty	Remarks
Planning, designing, developing, testing, and implementing the following Modules				The bidder should quote the rate separately for each component, only in the BoQ 1 on the CPP Portal, not on this page. The provided details are intended solely for the bidder's understanding. Otherwise, the bid will not be considered for evaluation.
1	Development of all required Master modules, identification of existing tables / DB structure, section creation, integration with the admission portal for adding students, defining credits, etc.	Job	1	
2	Automated Timetable creation and integration with the existing attendance marking system.	Job	1	
3	Elective bidding & Grading module along with reports	Job	1	
4	“Marks” / “Evaluation Components” Publishing	Job	1	
5	Faculty workload evaluation & Feedback form	Job	1	
6	Summer Internship, MAD Presentation and Certificate Generation (Bulk)	Job	1	
7	Any other expense for the development of complete ERP as defined in the scope of work / SRS.	Job	1	
8	Additional Works, if required by the Institute (Rate per person per hour)	Hour	1	

Note:

If, during the course of development, the Institute determines that any of the eight items included in the Price Bid/BoQ cannot be implemented or automated due to practical, technical, operational, or administrative constraints, the Institute reserves the right to exclude such item(s) from the Scope of Work. In such cases, the corresponding item(s) shall be treated as deleted from the contract, and no payment shall be made to the vendor against the deleted item(s). The vendor shall not be entitled to claim any compensation, damages, or additional costs arising out of such exclusion.

ANNEXURE- III: SUBMISSION OF TENDER DOCUMENT

Application Form for Submission of Tender Document

The Chief Administrative Officer (i/c),
Indian Institute of Management Tiruchirappalli,
Trichy-Pudukkottai Main Road, Tiruchirappalli 6200 24.

Subject: Tender for Engagement of an Agency to Develop a Comprehensive Academic ERP System for IIM Tiruchirappalli.

Reference: Tender Notice published in the CPP Portal and the IIM Tiruchirappalli website. -
Tender No: 26SP126T dated: 25.07.2026

Dear Sir,

With reference to the tender notice published on the above-mentioned website, I/We hereby submit my/ our Tender in the required format. I / We have carefully gone through the terms and conditions and prescribed given, and I / We accept the same without any alterations/modifications.

It is certified that I, _____ (name of the person)
S/o
Shri _____ r/o

a) am authorized to sign this document on behalf of M/s.

(the name of the firm/company which is bidding in this tender) and that our firm/company has never been **blacklisted/disqualified due to poor performance** by any of the Government Organizations/Agencies in the past and there is no criminal case registered against our firm/company or its owner/partners anywhere in India.

b) hereby certify that none of my relative (s) as defined in the tender document is/are employed in IIM Tiruchirappalli as per details given in the tender document. In case, at any stage, it is found that the information given by me is false/incorrect, IIM Tiruchirappalli shall have the absolute right to take any action as deemed fit / without any prior intimation to me.

c) further declare that:

- i. All the statements made in this application are true, complete, and correct to the best of my knowledge and belief. I understand that if at any stage, it is found that any information given in this application is false/ incorrect or that our Agency does not satisfy the eligibility criteria, our candidature/empanelment is liable to be cancelled/ terminated.
- ii. I understand that the decision taken by the IIM Tiruchirappalli is final and binding in all matters.
- iii. I hereby agree to work as per the terms and conditions stipulated by IIM Tiruchirappalli.



INDIAN INSTITUTE OF MANAGEMENT TIRUCHIRAPPALLI

(An Institute of National Importance, Ministry of Education (Shiksha Mantralaya), Government of India)

Trichy - Pudukkottai Main Road, Tiruchirappalli-620 024, Tamil Nadu

Phone: 0431-250 5121/22 | E-Mail: purchase@iimtrichy.ac.in

I understand that IIM Tiruchirappalli reserves the right to accept or reject and to cancel the Tender and reject all bids at any time prior to the award of the contract, without detailing any specified reasons whatsoever

Place: _____

Signature _____

Name _____

Date: _____

Designation: _____

Seal of agency / Firm / Company

ANNEXURE – IV: LETTER OF AUTHORISATION

LETTER OF AUTHORISATION FOR ATTENDING SITE VISIT / PRE-BID MEETING

To

The CAO (i/c)
IIM Tiruchirappalli
Pudukkottai Main Road
Tiruchirappalli - 620 024.

Subject: Authorization for attending SITE VISIT / PRE-BID MEETING on.....(date) in the **Tender for the Engagement of an Agency to Develop a Comprehensive Academic ERP System for IIM Tiruchirappalli.**

The following persons are hereby authorized to attend the Site Visit/Pre-Bid for the Tender mentioned above on behalf of.(Bidder) In order of preference, given below.

Order of preference	Name	Designation	Contact No	Specimen Signatures
I				
II				

Alternate Representative

Signatures of

Bidder or

The officer authorized to sign the
Bid documents on behalf of the
Bidder.

Notes:

1. A maximum of two representatives will be permitted to attend the Pre-Bid Meeting/bid opening. In cases where it is restricted to one, first preference will be allowed. Alternate representatives will be permitted when regular representatives are not able to attend.
2. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not recovered.

ANNEXURE – V: LIST OF PRESENT AND PAST CLIENTS’ DETAILS

A List of present and past clients in the following format. The information provided will facilitate evaluation of the Technical Bid **(Please use a separate sheet if required, without changing the format)**. Please attach the client certificate and work orders, etc., clearly giving a period of contact.

Sr. No.	Name of the organization with Complete postal address	Nature or type of work undertaken	Period for which the The contract is/was awarded	Work order Value INR	Name and designation of the contact person with Tel. / Mobile No (s), Email ID
1					
2					
3					
4					
5					
6					
7					
8					
9					

ANNEXURE – VI: FORMATS FOR BETTER UNDERSTANDING

Indian Institute of Management Tiruchirappalli

<< Programme Name>>

Faculty Work Load | Academic Year - << Year>>

Sl. No.	Batch	Term	Area	Name of the Course	Credits	Name of the Faculty	Email ID	No. of Sessions handled by Faculty	No. of Sections taken by Faculty	Total Sessions handled by Faculty	Total Hours Taught

Indian Institute of Management Tiruchirappalli

<< Programme Name>>

Faculty Work Load | Academic Year - << Year>>

Sl. No.	Name of the Faculty	Email ID	Term I Teaching Hours	Term II Teaching Hours	Term III Teaching Hours	Term IV Teaching Hours	Term V Teaching Hours	Term VI Teaching Hours	Total Teaching Hours for the Academic Year

From: Chairperson, <<Name of the Programme>>	Feed Back <<Term No.>> 	Ref: <<AYProgrammeRef.No.>>
To: <<Name of the Faculty>>	<<Programme>> <<Batch No.>> Batch	Date:

Dear <<Faculty Name>>,

Thank you for teaching the <<Core/ Elective>> Course <<Name of the Course>>, for the <<Programme Name>> <<Batch No.>> batch.

I am sharing your quantitative feedback on the course for your reference. The Qualitative Feedback has already been shared with you by mail.

Based on your experience with this course, we would appreciate any feedback you may have that could help us enhance our functioning, particularly regarding <<Programme Name>> Office support and the overall program.

We look forward to your continued support.

Please find below the mean and median of the quantitative feedback in <<Term No.>>:

Feedback	Mean	Median
Course Feedback	<<>>	<<>>
Instructor Feedback	<<>>	<<>>

Regards,

Chairperson, <<Programme Name>>

Encl.: as above

Evaluation Parameters	1	2	3	4	5	6	7	8	9	10	
The objectives of the course as indicated in the course outline were met.	0	0	0	0	0	0	3	8	12	13	
The material pertinent to the course, as mentioned in the course outline, was covered to an adequate extent.	0	0	0	0	0	1	3	7	11	14	
The material provided for the course (reading matter, references, software) was of good quality.	0	0	0	0	0	2	2	6	8	18	
The teaching and learning methods (such as lectures, case discussions, class activities) were appropriate and effective, given the goals of the course.	0	0	2	0	0	1	2	8	6	17	
The instructor provided adequate and timely feedback regarding student learning (through evaluation of assignments, exams, quizzes, exercises, during class, or through other formal or informal interactions).	0	0	1	1	1	0	2	6	10	15	
The instructor was clear in communicating and delivering contents, material, and concepts pertaining to the course.	0	0	0	1	1	0	0	5	9	20	
The instructor created interest in the course through her/his approach to and methods of teaching, activities and tasks set, and materials and media used.	0	1	0	1	0	0	1	6	8	19	
In so far as the nature of the subject and the composition of the class allowed, the instructor provided encouragement for student participation in class.	0	2	0	0	0	0	1	9	4	20	
The instructor adequately answered course-related queries and clarifications sought by the students.	0	0	0	0	0	0	4	6	5	21	
All things considered, please rate the overall impact of the course on your learning and development (knowledge gained, skills acquired, and abilities gained).	0	0	0	0	1	1	0	9	7	18	9.5
All things considered, and allowing for any perceived limitations of the course or subject matter, how would you rate the effectiveness of the teaching of the instructor?	0	0	0	0	2	0	0	7	9	18	9.5

Indian Institute of Management Tiruchirappalli

Course Name:

Instructor:

Year:

Batch:

Term:

No. of Respondents:

Feedback on the Course - Distribution of Responses

Note: On this scale; '1' means 'Extremely poor' and '10' means 'Outstanding'

Top row of the grid denotes scale points, and second row denotes number of respondents.

1. The objectives of the course as indicated in the course outline were met.

1	2	3	4	5	6	7	8	9	10
0	0	0	0	0	0	3	8	12	13

2. The material pertinent to the course, as mentioned in the course outline, was covered to an adequate extent.

1	2	3	4	5	6	7	8	9	10
0	0	0	0	0	1	3	7	11	14

3. The material provided for the course (reading matter, references, software) was of good quality.

1	2	3	4	5	6	7	8	9	10
0	0	0	0	0	2	2	6	8	18

4. The teaching and learning methods (such as lectures, case discussions, class activities) were appropriate and effective, given the goals of the course.

1	2	3	4	5	6	7	8	9	10
0	0	2	0	0	1	2	8	6	17

5. The instructor provided adequate and timely feedback regarding student learning (through evaluation of assignments, exams, quizzes, exercises, during class, or through other formal or informal interactions).

1	2	3	4	5	6	7	8	9	10
0	0	1	1	1	0	2	6	10	15

6. The instructor was clear in communicating and delivering contents, material, and concepts pertaining to the course.

1	2	3	4	5	6	7	8	9	10
0	0	0	1	1	0	0	5	9	20

Indian Institute of Management Tiruchirappalli

Course Name:

Instructor:

Year:

Batch:

Term:

No. of Respondents:

Feedback on the Course - Distribution of Responses

Note: On this scale; '1' means 'Extremely poor' and '10' means 'Outstanding'

Top row of the grid denotes scale points, and second row denotes number of respondents.

7. The instructor created interest in the course through her/his approach to and methods of teaching, activities and tasks set, and materials and media used.

1	2	3	4	5	6	7	8	9	10
0	1	0	1	0	0	1	6	8	19

8. In so far as the nature of the subject and the composition of the class allowed, the instructor provided encouragement for student participation in class.

1	2	3	4	5	6	7	8	9	10
0	2	0	0	0	0	1	9	4	20

9. The instructor adequately answered course-related queries and clarifications sought by the students.

1	2	3	4	5	6	7	8	9	10
0	0	0	0	0	0	4	6	5	21

10. All things considered, please rate the overall impact of the course on your learning and development (knowledge gained, skills acquired, and abilities gained).

1	2	3	4	5	6	7	8	9	10
0	0	0	0	1	1	0	9	7	18

11. All things considered, and allowing for any perceived limitations of the course or subject matter, how would you rate the effectiveness of the teaching of the instructor?

1	2	3	4	5	6	7	8	9	10
0	0	0	0	2	0	0	7	9	18

Post-Graduate Programme in Management-Human Resources 2024-2026 Batch

Term-IV | Feedback on the Course - Mean Scores

Course Name:

Instructor:

No. of Respondents:

Note: On this scale; '1' means 'Extremely poor' and '10' means 'Outstanding'

	Scores (out of 10)
1.The objectives of the course as indicated in the course outline were met.	8.97
2.The material pertinent to the course, as mentioned in the course outline, was covered to an adequate extent.	8.94
3.The material provided for the course (reading matter, references, software) was of good quality.	9.06
4.The teaching and learning methods (such as lectures, case discussions, class activities) were appropriate and effective, given the goals of the course.	8.72
5.The instructor provided adequate and timely feedback regarding student learning (through evaluation of assignments, exams, quizzes, exercises, during class, or through other formal or informal interactions).	8.72
6.The instructor was clear in communicating and delivering contents, material, and concepts pertaining to the course.	9.17
7. The instructor created interest in the course through her/his approach to and methods of teaching, activities and tasks set, and materials and media used.	8.97
8.In so far as the nature of the subject and the composition of the class allowed, the instructor provided encouragement for student participation in class.	8.86
9.The instructor adequately answered course-related queries and clarifications sought by the students.	9.19
10.All things considered, please rate the overall impact of the course on your learning and development (knowledge gained, skills acquired, and abilities gained).	9.06
11.All things considered, and allowing for any perceived limitations of the course or subject matter, how would you rate the effectiveness of the teaching of the instructor?	9.08

S. No	Could you please mention a few things that you particularly liked about the course?	What are the improvements that you would suggest to the course?	What are your suggestions for improvement to the faculty member?
1			
2			
3			
4			
5			
6			

Indian Institute of Management Tiruchirappalli
Post-Graduate Programme in Management- Human Resources 2024-2026 Batch
Evaluation of Summer Internship Project Reports

Evaluation of Summer Internship Project Reports													
				As assessed through the report, the student has carried out a summerinternship which is of sufficient rigor	The report meets minimum standards of written communication in terms of comprehensibility, coherence, and clarity	The student has drawn on their understanding of management in carrying out the internship	The report shows an adequate amount of student learning from the internship	The student is able to adequately integrate understanding in diverse domains and functions in management	Final Score	Average	checking		
S. No	Roll number	Name of the Student	Name of the Faculty	Strongly Agree - 5 , Agree - 4 , Neutral - 3 , Disagree - 2 , Strongly Disagree - 1									
1	2404005	Akshlita. M	Prof. Vijaya V	3.00	3.50	3.00	3.00	3.00	15.50	3.10	15.50	3.10	TRUE
2	2404012	Gayveer Singh Hada		4.00	3.50	3.50	3.00	3.00	17.00	3.40	17.00	3.40	TRUE
3	2404014	Giridhar S Shenoy		3.00	2.50	3.00	3.00	3.00	14.50	2.90	14.50	2.90	TRUE
4	2404019	Khushagam Palival		3.50	4.00	3.50	3.50	3.50	18.00	3.60	18.00	3.60	TRUE
5	2404027	Naveen Kumar		4.00	3.50	4.00	4.00	3.00	18.50	3.70	18.50	3.70	TRUE
6	2404034	Rodda Nikhil		3.00	2.50	3.00	3.00	3.00	14.50	2.90	14.50	2.90	TRUE
7	2404042	Shivani Chaudhary		3.50	3.50	4.00	3.00	3.50	17.50	3.50	17.50	3.50	TRUE
8	2404044	Smriti Lakra		2.50	3.00	3.00	2.50	3.00	14.00	2.80	14.00	2.80	TRUE
9	2404004	Adeep Kumar Rajkhowa	Prof. Papri Nath	3.00	3.00	3.00	3.50	3.00	15.50	3.10	15.50	3.10	TRUE
10	2404007	Arpita Bhargava		3.50	4.00	3.50	4.00	4.00	19.00	3.80	19.00	3.80	TRUE
11	2404016	Hemant Kothari		3.50	4.00	3.50	4.00	4.00	19.00	3.80	19.00	3.80	TRUE
12	2404026	Mutayyib Muhammad Khan		4.00	4.00	4.20	4.00	4.00	20.20	4.04	20.20	4.04	TRUE
13	2404028	Pallav Baruah		3.00	3.00	3.00	3.50	3.50	16.00	3.20	16.00	3.20	TRUE
14	2404035	Ryan Brent Shillai		3.50	4.00	3.50	3.50	4.00	18.50	3.70	18.50	3.70	TRUE
15	2404045	Souma Paul		3.00	3.50	3.50	3.00	3.50	16.50	3.30	16.50	3.30	TRUE
16	2404010	Deepali Gupta		4.00	3.50	4.00	4.00	3.50	19.00	3.80	19.00	3.80	TRUE
17	2404021	M Swati	Prof. Abhishek Kumar Totawat	4.00	4.00	4.00	4.00	3.50	19.50	3.90	19.50	3.90	TRUE
18	2404031	Pratib Nihal Ekka		4.50	4.50	4.50	4.50	4.25	22.25	4.45	22.25	4.45	TRUE
19	2404038	Sahini Rathvik		4.00	4.00	3.50	3.50	3.50	18.50	3.70	18.50	3.70	TRUE
20	2404048	Vinay Kannor		4.50	4.50	4.50	4.50	4.25	22.25	4.45	22.25	4.45	TRUE
21	2404052	Anshul Beri		4.50	4.00	4.00	4.00	4.00	20.50	4.10	20.50	4.10	TRUE
22	2404008	Ashwin H		4.00	4.00	4.00	4.00	4.00	20.00	4.00	20.00	4.00	TRUE
23	2404017	Harendra Singh Jadon		4.00	4.00	4.00	3.50	4.00	19.50	3.90	19.50	3.90	TRUE

24	2404018	Hridayesh Debbarna	Prof. Sajeet Pradhan	3.50	3.50	3.00	3.00	3.00	16.00	3.20	16.00	3.20	TRUE
25	2404029	Phadke Nishita Ashish		4.00	3.50	4.00	4.00	4.00	19.50	3.90	19.50	3.90	TRUE
26	2404036	Sachin		3.50	3.50	3.50	3.50	3.50	17.50	3.50	17.50	3.50	TRUE
27	2404046	Utkarsh Sharma		3.50	3.50	4.00	4.00	4.00	19.00	3.80	19.00	3.80	TRUE
28	2404054	Merissa Angela Anil		3.00	3.50	3.00	3.00	3.00	15.50	3.10	15.50	3.10	TRUE
29	2404003	Abhishek Mittal	Prof. Shalini Parth	3.00	4.00	4.00	3.00	3.00	17.00	3.40	17.00	3.40	TRUE
30	2404006	Akshat Dutt		4.00	4.00	4.00	4.00	4.00	20.00	4.00	20.00	4.00	TRUE
31	2404013	Gaurav Vinayak		5.00	5.00	5.00	4.00	4.00	23.00	4.60	23.00	4.60	TRUE
32	2404024	Mohit Sharma		3.00	4.00	3.00	3.00	3.00	16.00	3.20	16.00	3.20	TRUE
33	2404025	Monika Bhutaria		3.00	3.00	3.00	3.00	3.00	15.00	3.00	15.00	3.00	TRUE
34	2404033	Reshma Kumari		3.00	3.00	3.00	3.00	3.00	15.00	3.00	15.00	3.00	TRUE
35	2404040	Sandhya S		4.00	3.00	4.00	4.00	4.00	19.00	3.80	19.00	3.80	TRUE
36	2404050	Adarsh Gupta		4.00	4.00	4.00	4.00	4.00	20.00	4.00	20.00	4.00	TRUE
37	2404001	Aaditya Sahu	Prof. Upam Pushpak Makhecha	4.50	4.00	3.50	4.00	3.50	19.50	3.90	19.50	3.90	TRUE
38	2404002	Abhinaya Varshini V		4.50	4.50	4.00	4.00	4.00	21.00	4.20	21.00	4.20	TRUE
39	2404011	Gaanapriya S		4.50	4.00	4.00	4.50	4.00	21.00	4.20	21.00	4.20	TRUE
40	2404022	Mahima Suresh		4.50	4.00	4.00	4.00	4.00	20.50	4.10	20.50	4.10	TRUE
41	2404032	Pratyush Ghosh		4.50	4.00	4.00	4.00	4.00	20.50	4.10	20.50	4.10	TRUE
42	2404039	Samir Sarkar		4.50	4.00	4.00	4.00	4.00	20.50	4.10	20.50	4.10	TRUE
43	2404041	Sarkhejiya Yash Ramjibhai		4.50	4.00	4.00	4.50	4.00	21.00	4.20	21.00	4.20	TRUE
44	2404009	Chougale Pratik Rajendra	Prof. Smrita Prashant Chattopadhyay	4.00	4.00	4.00	3.00	4.00	19.00	3.80	19.00	3.80	TRUE
45	2404015	Githendra Vijay		4.00	4.00	4.00	3.00	4.00	19.00	3.80	19.00	3.80	TRUE
46	2404020	Lohit Das		3.00	2.00	3.00	3.00	3.00	14.00	2.80	14.00	2.80	TRUE
47	2404030	Prajwal Arun Awale		3.00	2.00	3.00	3.00	3.00	14.00	2.80	14.00	2.80	TRUE
48	2404037	Sagnik Dutta		3.00	3.00	3.00	3.00	3.00	15.00	3.00	15.00	3.00	TRUE
49	2404049	Visvanathan A		4.00	4.00	4.00	3.00	4.00	19.00	3.80	19.00	3.80	TRUE

Indian Institute of Management Tiruchirappalli
Post-Graduate Programme in Management- Human Resources 2024-2026 Batch
Evaluation of Summer Internship Project Reports

Name of the Faculty: Prof. Papri Nath			As assessed through the report, the student has carried out a summerinternship which is of sufficient rigor	The report meets minimum standards of written communication in terms of comprehensibility, coherence, and clarity	The student has drawn on their understanding of management in carrying out the internship	The report shows an adequate amount of student learning from the internship	The student is able to adequately integrate understanding in diverse domains and functions in management	Final Score
S. No	Roll number	Name of the Student	Strongly Agree - 5 , Agree - 4 , Neutral - 3 , Disagree - 2 , Strongly Disagree - 1					
1	2404004	Adeep Kumar Rajkhowa	3	3	3	3.5	3	15.50
2	2404007	Arpita Bhargava	3.5	4	3.5	4	4	19.00
3	2404016	Hemant Kothari	3.5	4	3.5	4	4	19.00
4	2404026	Mutayyib Muhammad Khan	4	4	4.2	4	4	20.20
5	2404028	Pallav Baruah	3	3	3	3.5	3.5	16.00
6	2404035	Ryan Brent Shullai	3.5	4	3.5	3.5	4	18.50
7	2404045	Souma Paul	3	3.5	3.5	3	3.5	16.50

Signature of the Faculty Member
Prof. Papri Nath

Indian Institute of Management Tiruchirappalli
Post-Graduate Programme in Management- Human Resources 2024-2026 Batch
Evaluation of Summer Internship Project Reports

Name of the Faculty: Prof. Abhishek Kumar Totawar			As assessed through the report, the student has carried out a summerinternship which is of sufficient rigor	The report meets minimum standards of written communication in terms of comprehensibility, coherence, and clarity	The student has drawn on their understanding of management in carrying out the internship	The report shows an adequate amount of student learning from the internship	The student is able to adequately integrate understanding in diverse domains and functions in management	Final Score
S.No	Roll number	Name of the Student	<i>Strongly Agree - 5 , Agree - 4 , Neutral - 3 , Disagree - 2 , Strongly Disagree - 1</i>					
1	2404010	Deepali Gupta	4	3.5	4	4	3.5	19.00
2	2404021	M Swati	4	4	4	4	3.5	19.50
3	2404031	Pratit Nihal Ekka	4.5	4.5	4.5	4.5	4.25	22.25
4	2404038	Sahini Rithvik	4	4	3.5	3.5	3.5	18.50
5	2404048	Vinay Kannor	4.5	4.5	4.5	4.5	4.25	22.25
6	2404052	Anshul Beri	4.5	4	4	4	4	20.50

Signature of the Faculty Member
Prof. Abhishek Kumar Totawar

Indian Institute of Management Tiruchirappalli
Post-Graduate Programme in Management- Human Resources 2024-2026 Batch
Evaluation of Summer Internship Project Reports

Name of the Faculty: Prof. Sajeet Pradhan			As assessed through the report, the student has carried out a summerinternship which is of sufficient rigor	The report meets minimum standards of written communication in terms of comprehensibility, coherence, and clarity	The student has drawn on their understanding of management in carrying out the internship	The report shows an adequate amount of student learning from the internship	The student is able to adequately integrate understanding in diverse domains and functions in management	Final Score
S. No	Roll number	Name of the Student	<i>Strongly Agree - 5 , Agree - 4 , Neutral - 3 , Disagree - 2 , Strongly Disagree - 1</i>					
1	2404008	Ashwin H	4	4	4	4	4	4.00
2	2404017	Hirendra Singh Jadon	4	4	4	3.5	4	3.90
3	2404018	Hridayesh Debbarma	3.5	3.5	3	3	3	3.20
4	2404029	Phadke Nishita Ashish	4	3.5	4	4	4	3.90
5	2404036	Sachin	3.5	3.5	3.5	3.5	3.5	3.50
6	2404046	Utkarsh Sharma	3.5	3.5	4	4	4	3.80
7	2404054	Merissa Angela Anil	3	3.5	3	3	3	3.10

Signature of the Faculty Member
Prof. Sajeet Pradhan

Indian Institute of Management Tiruchirappalli
Post-Graduate Programme in Management- Human Resources 2024-2026 Batch
Evaluation of Summer Internship Project Reports

Name of the Faculty: Prof. Shalini Parth			As assessed through the report, the student has carried out a summerinternship which is of sufficient rigor	The report meets minimum standards of written communication in terms of comprehensibility, coherence, and clarity	The student has drawn on their understanding of management in carrying out the internship	The report shows an adequate amount of student learning from the internship	The student is able to adequately integrate understanding in diverse domains and functions in management	Final Score
S. No	Roll number	Name of the Student	<i>Strongly Agree - 5 , Agree - 4 , Neutral - 3 , Disagree - 2 , Strongly Disagree - 1</i>					
1	2404003	Abhishek Mittal	3	4	4	3	3	17.00
2	2404006	Akshat Dutt	4	4	4	4	4	20.00
3	2404013	Gaurav Vinayak	5	5	5	4	4	23.00
4	2404024	Mohit Sharma	3	4	3	3	3	16.00
5	2404025	Monika Bhitaria	3	3	3	3	3	15.00
6	2404033	Reshma Kumari	3	3	3	3	3	15.00
7	2404040	Sandhya S	4	3	4	4	4	19.00
8	2404050	Adarsh Gupta	4	4	4	4	4	20.00

Signature of the Faculty Member
Prof. Shalini Parth

Indian Institute of Management Tiruchirappalli
Post-Graduate Programme in Management- Human Resources 2024-2026 Batch
Evaluation of Summer Internship Project Reports

Name of the Faculty: Prof. Upam Pushpak Makhecha			As assessed through the report, the student has carried out a summerinternship which is of sufficient rigor	The report meets minimum standards of written communication in terms of comprehensibility, coherence, and clarity	The student has drawn on their understanding of management in carrying out the internship	The report shows an adequate amount of student learning from the internship	The student is able to adequately integrate understanding in diverse domains and functions in management	Final Score
S. No	Roll number	Name of the Student	<i>Strongly Agree - 5 , Agree - 4 , Neutral - 3 , Disagree - 2 , Strongly Disagree - 1</i>					
1	2404001	Aaditya Sahu	4.5	4	3.5	4	3.5	3.90
2	2404002	Abhinaya Varshni V	4.5	4.5	4	4	4	4.20
3	2404011	Gaanapriya S	4.5	4	4	4.5	4	4.20
4	2404022	Mahima Suresh	4.5	4	4	4	4	4.10
5	2404032	Pratyush Ghosh	4.5	4	4	4	4	4.10
6	2404039	Samir Sarkar	4.5	4	4	4	4	4.10
7	2404041	Sarkhejiya Yash Ramjibhai	4.5	4	4	4.5	4	4.20

Upam
Signature of the Faculty Member
Prof. Upam Pushpak Makhecha

Indian Institute of Management Tiruchirappalli
Post-Graduate Programme in Management- Human Resources 2024-2026 Batch
Evaluation of Summer Internship Project Reports

Name of the Faculty: Prof. Vijaya V			As assessed through the report, the student has carried out a summerinternship which is of sufficient rigor	The report meets minimum standards of written communication in terms of comprehensibility, coherence, and clarity	The student has drawn on their understanding of management in carrying out the internship	The report shows an adequate amount of student learning from the internship	The student is able to adequately integrate understanding in diverse domains and functions in management	Final Score
S. No	Roll number	Name of the Student	Strongly Agree - 5 , Agree - 4 , Neutral - 3 , Disagree - 2 , Strongly Disagree - 1					
1	2404005	Akhshitaa. M	3	3.5	3	3	3	15.50
2	2404012	Gajveer Singh Hada	4	3.5	3.5	3	3	17.00
3	2404014	Giridhar S Shenoy	3	2.5	3	3	3	14.50
4	2404019	Khushagam Paliwal	3.5	4	3.5	3.5	3.5	18.00
5	2404027	Naveen Kumar	4	3.5	4	4	3	18.50
6	2404034	Rodda Nikhil	3	2.5	3	3	3	14.50
7	2404042	Shivani Chaudhary	3.5	3.5	4	3	3.5	17.50
8	2404044	Smriti Lakra	2.5	3	3	2.5	3	14.00

Signature of the Faculty Member
Prof. Vijaya V

Indian Institute of Management Tiruchirappalli
Post-Graduate Programme in Management- Human Resources 2024-2026 Batch
Evaluation of Summer Internship Project Reports

Name of the Faculty: Prof. Smita Prashant Chattopadhyay			As assessed through the report, the student has carried out a summerinternship which is of sufficient rigor	The report meets minimum standards of written communication in terms of comprehensibility, coherence, and clarity	The student has drawn on their understanding of management in carrying out the internship	The report shows an adequate amount of student learning from the internship	The student is able to adequately integrate understanding in diverse domains and functions in management	Final Score
S. No	Roll number	Name of the Student	Strongly Agree - 5 , Agree - 4 , Neutral - 3 , Disagree - 2 , Strongly Disagree - 1					
1	2404009	Chougale Pratik Rajendra	4	4	4	3	4	3.80
2	2404015	Githendra Vijay	4	4	4	3	4	3.80
3	2404020	Lohit Das	3	2	3	3	3	2.80
4	2404030	Prajwal Arun Awale	3	2	3	3	3	2.80
5	2404037	Sagnik Dutta	3	3	3	3	3	3.00
6	2404049	Visvanathan A	4	4	4	3	4	3.80

Signature of the Faculty Member
Prof. Smita Prashant Chattopadhyay

Indian Institute of Management Tiruchirappalli
<<Programme Name with Batch>>
Evaluation of Summer Internship Project Reports

				Evaluation of Summer Internship Project Reports					Final Score
				As assessed through the report, the student has carried out a summerinternship which is of sufficient rigor	The report meets minimum standards of written communication in terms of comprehensibility, coherence, and clarity	The student has drawn on their understanding of management in carrying out the internship	The report shows an adequate amount of student learning from the internship	The student is able to adequately integrate understanding in diverse domains and functions in management	
S. No	Roll number	Name of the Student	Name of the Faculty	Strongly Agree - 5 , Agree - 4 , Neutral - 3 , Disagree - 2 , Strongly Disagree - 1					
1									
2									
3									