

IIMT/EST-II/R-01/2025-26

December 23, 2025

**RECRUITMENT FOR NON-FACULTY POSITIONS
(REF. NO. EST-II/A-02/2025/004, DATED 14.11.2025)**

Name of Post: Senior Administrative Officer Gr-I

A. List of Screened-In Applicants:

The applicants below have been screened-in for the further process with reference to Advt. no. cited above. The applicants are requested to produce all original documents/certificates as per the recruitment notification at the time of Certificate Verification on the day of the selection process. Failure to produce the required original documents/certificates at the time of certificate verification as per the recruitment notification will automatically lead to 'Screened Out' status for further process. The list below is not in order of merit.

Sl. No.	Application ID
1.	A0225SAOGR1082
2.	A0225SAOGR1112
3.	A0225SAOGR1129
4.	A0225SAOGR1136
5.	A0225SAOGR1142

Sl. No.	Application ID
6.	A0225SAOGR1143
7.	A0225SAOGR1169
8.	A0225SAOGR1174
9.	A0225SAOGR1188
10.	A0225SAOGR1220

B. List of Conditionally Screened-In Applicants:

The applicants below are Conditionally Screened-In due to the reason mentioned in the remarks column. The applicants are requested to submit the required documents mentioned in the remarks column not later than **1.00 PM on December 26, 2025**. All the documents should be submitted through email only (nt.careers@iimtrichy.ac.in), and any other medium will not be accepted. The documents submitted after the due date and time will not be considered for further processing.

The Conditionally Screened-In applicants may be considered under the Screened-In list, subject to the submission of the required valid shortfall documents within the due date mentioned above. The applicants who have failed to submit the valid shortfall documents within the due date shall be placed under the Screened-Out list, and they shall not be allowed to participate in the further process. The decision of the institute shall be final and binding.

Sl. No.	Application ID	Remarks
1.	A0225SAOGR1077	Degree certificates for UG and PG to be submitted A copy of the latest pay slip with the DOJ is to be submitted
2.	A0225SAOGR1086	Proof to be submitted for post-qualification experience in Level-10 (Post Qualification - Six Years In Level 10)
3.	A0225SAOGR1149	Proof to be submitted for post-qualification experience in Level-10 (Post Qualification - Six Years In Level 10)
4.	A0225SAOGR1152	Proof to be submitted for post-qualification experience in Level-10 (Post Qualification - Six Years In Level 10)

5.	A0225SAOGR1167	Proof to be submitted for post-qualification experience in Level-10 (Post Qualification - Six Years In Level 10)
6.	A0225SAOGR1176	Valid NC-OBC Certificate to be submitted as per the recruitment notification
7.	A0225SAOGR1192	Proof to be submitted for post-qualification experience in Level-10 (Post Qualification - Six Years In Level 10)
8.	A0225SAOGR1197	Proof to be submitted for post-qualification experience in Level-10 (Post Qualification - Six Years In Level 10)
9.	A0225SAOGR1199	Proof to be submitted for post-qualification experience in Level-10 (Post Qualification - Six Years In Level 10)
10.	A0225SAOGR1200	MBA Degree Certificate to be submitted
11.	A0225SAOGR1221	Proof to be submitted for post-qualification experience in Level-10 (Post Qualification - Six Years In Level 10)

C. List of Screened-Out Applicants

The applicants mentioned in the below table are Screened-Out for the reasons specified against their Application ID in the Remarks Column.

Any representations with valid documentary proof(s) may be addressed through email only (nt.careers@iimtrichy.ac.in) not later than **1:00 PM on December 26, 2025** and any other medium will not be accepted. The representations submitted after the due date and time will not be considered. The decision of the institute shall be final and binding.

Sl. No.	Application ID	Remarks
1.	A0225SAOGR1004	Lack of Post Qualification Experience as per the requirement of the recruitment notification
2.	A0225SAOGR1007	Lack of Post Qualification Experience as per the requirement of the recruitment notification
3.	A0225SAOGR1011	Lack of Post Qualification Experience as per the requirement of the recruitment notification
4.	A0225SAOGR1014	Lack of Post Qualification Experience as per the requirement of the recruitment notification
5.	A0225SAOGR1016	Lack of Post Qualification Experience as per the requirement of the recruitment notification
6.	A0225SAOGR1021	Lack of Post Qualification Experience as per the requirement of the recruitment notification
7.	A0225SAOGR1025	Not met the Essential Educational Qualification
8.	A0225SAOGR1030	Lack of Post Qualification Experience as per the requirement of the recruitment notification
9.	A0225SAOGR1031	Lack of Post Qualification Experience as per the requirement of the recruitment notification
10.	A0225SAOGR1032	Not met the Essential Educational Qualification Lack of Post Qualification Experience as per the requirement of the recruitment notification
11.	A0225SAOGR1033	Not met the Essential Educational Qualification. Lack of Post Qualification Experience as per the requirement of the recruitment notification.

12.	A0225SAOGR1034	Irrelevant Experience
13.	A0225SAOGR1036	Not met the Essential Educational Qualification
14.	A0225SAOGR1037	Not met the Essential Educational Qualification
15.	A0225SAOGR1038	Not met the Essential Educational Qualification
16.	A0225SAOGR1040	Not met the Essential Educational Qualification
17.	A0225SAOGR1042	Lack of Post Qualification Administrative Experience as per the requirements of the recruitment notification
18.	A0225SAOGR1045	Not met the Essential Educational Qualification
19.	A0225SAOGR1046	Not met the Essential Educational Qualification Irrelevant Experience
20.	A0225SAOGR1047	Not met the Essential Educational Qualification. Lack of Post Qualification Experience as per the requirement of the recruitment notification.
21.	A0225SAOGR1048	Not met the Essential Educational Qualification. Lack of Post Qualification Experience as per the requirement of the recruitment notification.
22.	A0225SAOGR1051	Not met the Essential Educational Qualification
23.	A0225SAOGR1053	Not met the Essential Educational Qualification. Lack of Post Qualification Experience as per the requirement of the recruitment notification.
24.	A0225SAOGR1058	Irrelevant Experience
25.	A0225SAOGR1064	Not met the Essential Educational Qualification. Lack of Post Qualification Experience as per the requirement of the recruitment notification. Irrelevant Experience.
26.	A0225SAOGR1065	Irrelevant Experience
27.	A0225SAOGR1068	Lack of Post Qualification Experience as per the requirement of the recruitment notification
28.	A0225SAOGR1070	Lack of Post Qualification Experience as per the requirement of the recruitment notification
29.	A0225SAOGR1071	Not met the required Pay Level as per the Recruitment Notification (Post Qualification - Six Years In Level 10)
30.	A0225SAOGR1072	Not met the Essential Educational Qualification. Lack of Post Qualification Experience as per the requirement of the recruitment notification. Irrelevant Experience.
31.	A0225SAOGR1073	Not met the Essential Educational Qualification. Irrelevant Experience.
32.	A0225SAOGR1075	Not met the Essential Educational Qualification. Lack of Post Qualification Experience as per the requirement of the recruitment notification.
33.	A0225SAOGR1076	Not met the Essential Educational Qualification. Irrelevant Experience.
34.	A0225SAOGR1078	Not met the required Pay Level as per the Recruitment Notification (Post Qualification - Six Years In Level 10)
35.	A0225SAOGR1085	Not met the Essential Educational Qualification

36.	A0225SAOGR1087	Not met the Essential Educational Qualification
37.	A0225SAOGR1088	Not met the Essential Educational Qualification
38.	A0225SAOGR1089	Lack of Post Qualification Experience as per the requirement of the recruitment notification
39.	A0225SAOGR1090	Lack of Post Qualification Experience as per the requirement of the recruitment notification
40.	A0225SAOGR1091	Lack of Post Qualification Experience as per the requirement of the recruitment notification
41.	A0225SAOGR1093	Lack of Post Qualification Experience as per the requirement of the recruitment notification
42.	A0225SAOGR1094	Not met the required Pay Level as per the Recruitment Notification (Post Qualification - Six Years In Level 10)
43.	A0225SAOGR1095	Irrelevant Experience
44.	A0225SAOGR1096	Not met the Essential Educational Qualification
45.	A0225SAOGR1098	Not met the Essential Educational Qualification. Lack of Post Qualification Experience as per the requirement of the recruitment notification.
46.	A0225SAOGR1104	Not met the Essential Educational Qualification
47.	A0225SAOGR1105	Not met the required Pay Level as per the Recruitment Notification (Post Qualification - Six Years In Level 10)
48.	A0225SAOGR1108	Irrelevant Experience
49.	A0225SAOGR1109	Lack of Post Qualification Experience as per the requirement of the recruitment notification. Irrelevant Experience.
50.	A0225SAOGR1114	Not met the Essential Qualification as per the requirements of the recruitment notification
51.	A0225SAOGR1115	Not met the Essential Educational Qualification
52.	A0225SAOGR1118	Not met the Essential Educational Qualification
53.	A0225SAOGR1120	Not met the required Pay Level as per the Recruitment Notification (Post Qualification - Six Years In Level 10)
54.	A0225SAOGR1121	Lack of Post Qualification Experience as per the requirement of the recruitment notification
55.	A0225SAOGR1125	Lack of Post Qualification Experience as per the requirement of the recruitment notification
56.	A0225SAOGR1128	Lack of Post Qualification Experience as per the requirement of the recruitment notification
57.	A0225SAOGR1131	Lack of Post Qualification Experience as per the requirement of the recruitment notification
58.	A0225SAOGR1134	Lack of Post Qualification Experience as per the requirement of the recruitment notification
59.	A0225SAOGR1137	Not met the Essential Educational Qualification
60.	A0225SAOGR1138	Lack of Post Qualification Experience as per the requirement of the recruitment notification
61.	A0225SAOGR1139	Lack of Post Qualification Administrative Experience as per the requirements of the recruitment notification

62.	A0225SAOGR1141	Not met the Essential Educational Qualification. Lack of Post Qualification Experience as per the requirement of the recruitment notification.
63.	A0225SAOGR1144	Not met the Essential Educational Qualification. Lack of Post Qualification Experience as per the requirement of the recruitment notification.
64.	A0225SAOGR1146	Not met the Essential Educational Qualification
65.	A0225SAOGR1147	Not met the Essential Educational Qualification
66.	A0225SAOGR1150	Not met the Essential Educational Qualification
67.	A0225SAOGR1151	Lack of Post Qualification Experience as per the requirement of the recruitment notification
68.	A0225SAOGR1153	Lack of Post Qualification Experience as per the requirement of the recruitment notification
69.	A0225SAOGR1154	Not met the Essential Educational Qualification
70.	A0225SAOGR1156	Lack of Post Qualification Experience as per the requirement of the recruitment notification
71.	A0225SAOGR1158	Lack of Post Qualification Administrative Experience as per the requirements of the recruitment notification
72.	A0225SAOGR1159	Lack of Post Qualification Experience as per the requirement of the recruitment notification
73.	A0225SAOGR1160	Lack of Post Qualification Experience as per the requirement of the recruitment notification
74.	A0225SAOGR1161	Lack of Post Qualification Experience as per the requirement of the recruitment notification
75.	A0225SAOGR1163	Not met the Essential Educational Qualification
76.	A0225SAOGR1165	Lack of Post Qualification Administrative Experience as per the requirements of the recruitment notification
77.	A0225SAOGR1166	Not met the Essential Educational Qualification
78.	A0225SAOGR1170	Lack of Post Qualification Experience as per the requirement of the recruitment notification
79.	A0225SAOGR1171	Not met the Essential Educational Qualification
80.	A0225SAOGR1173	Not met the Essential Educational Qualification
81.	A0225SAOGR1177	Not met the Essential Educational Qualification
82.	A0225SAOGR1178	Irrelevant Experience
83.	A0225SAOGR1179	Lack of Post Qualification Experience as per the requirement of the recruitment notification
84.	A0225SAOGR1180	Not met the required Pay Level as per the Recruitment Notification (Post Qualification - Six Years In Level 10)
85.	A0225SAOGR1181	Lack of Post Qualification Experience as per the requirement of the recruitment notification
86.	A0225SAOGR1182	Lack of Post Qualification Experience as per the requirement of the recruitment notification
87.	A0225SAOGR1183	Not met the required Pay Level as per the Recruitment Notification (Post Qualification - Six Years In Level 10)
88.	A0225SAOGR1184	Not met the Essential Educational Qualification

89.	A0225SAOGR1186	Lack of Post Qualification Experience as per the requirement of the recruitment notification
90.	A0225SAOGR1187	Lack of Post Qualification Experience as per the requirement of the recruitment notification
91.	A0225SAOGR1195	Not met the Essential Educational Qualification
92.	A0225SAOGR1196	Lack of Post Qualification Administrative Experience as per the requirements of the recruitment notification
93.	A0225SAOGR1198	Irrelevant Experience
94.	A0225SAOGR1202	Not met the Essential Educational Qualification
95.	A0225SAOGR1203	Not met the Essential Educational Qualification
96.	A0225SAOGR1205	Not met the required Pay Level as per the Recruitment Notification (Post Qualification - Six Years In Level 10)
97.	A0225SAOGR1206	Not met the required Pay Level as per the Recruitment Notification (Post Qualification - Six Years In Level 10)
98.	A0225SAOGR1207	Not met the Essential Educational Qualification
99.	A0225SAOGR1208	Lack of Post Qualification Experience as per the requirement of the recruitment notification
100.	A0225SAOGR1209	Not met the Essential Educational Qualification
101.	A0225SAOGR1210	Not met the Essential Educational Qualification
102.	A0225SAOGR1211	Lack of Post Qualification Experience as per the requirement of the recruitment notification
103.	A0225SAOGR1213	Not met the Essential Educational Qualification
104.	A0225SAOGR1217	Not met the Essential Educational Qualification
105.	A0225SAOGR1219	Irrelevant Experience Not met the required Pay Level as per the Recruitment Notification (Post Qualification - Six Years In Level 10)

Note:

1. The online applications submitted by the candidates were scrutinized with reference to the advertised eligibility conditions. Short-listing was done based on the details provided by the applicants in their applications.
2. In case any candidate finds a discrepancy in shortlisting, they may submit their representation with adequate details and valid documentary proof(s) by sending an email with the subject “**SAO GR-I - Representation on Shortlisting – EST-II/A-02/2025/004**” to the email id **nt.careers@iimtrichy.ac.in**, latest by **1.00 PM on December 26 2025**. Any representation received after the due date and time shall not be considered under any circumstances.
3. The admittance to the selection process is purely provisional and subject to confirmation that they satisfy the prescribed eligibility conditions. The issue of an Admit card to a candidate for the selection process does not imply that their candidature has been found eligible.
4. The original documents will be verified at the time of document verification on the day of the selection process. If it is detected that the documents submitted by the candidates are fake or that the candidate has suppressed any information that might lead to non-eligibility for the post, their candidature shall be liable to be terminated.
5. The Institute shall verify the genuineness of all the documents/certificates, character, and antecedents of the applicants who are considered for final offer.



भारतीय प्रबन्धन संस्थान तिरुचिरापल्ली

Indian Institute of Management Tiruchirappalli

6. The Admit card for the selection process will be sent to the registered email id of the provisionally shortlisted candidates.
7. The details of further processes shall be published on the Institute website. The applicants are advised to see the Institute website regularly for further updates.
8. All other points mentioned in the recruitment notification are final and binding.

Sd/-

Coordinator

Non-Faculty Recruitment Process