

**PRE-BID INFORMATION**

**FOR**

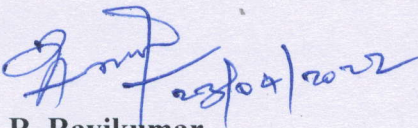
Tender Notification No.: IIMT/2022-23/EO/SLPB/05 dated: 16/04/2022

**Notice Inviting E-Tender for Supply and laying of Paver Blocks at IIM Tiruchirappalli.**

**Information regarding Pre-Bid Meeting**

Pre-Bid Meeting with the intending bidders will be conducted at in person at Dean's Office Meeting, Administrative Block in IIM Trichy on 25.04.2022 at 11.00 Hrs. to clarify doubts that shall arise before submitting the bids. The bidders are advised to inspect the site by fixing prior appointments with Chief Administrative Office (i/c), IIM Tiruchirappalli before the pre-bid meeting. Bidders are requested to mail the doubts to [purchase@iimtrichy.ac.in](mailto:purchase@iimtrichy.ac.in), prior to the pre-bid meeting (i.e. by 09.00 hrs, 25.04.2022) to enable us to clarify the doubts in the pre-bid meeting itself.

The bidders need to send the scanned copy of the letter of authorization from their firm (or firms they are representing) to [purchase@iimtrichy.ac.in](mailto:purchase@iimtrichy.ac.in) before 09.00 Hrs., on 25.04.2022 for attending the Pre-bid meeting as per format enclosed vide **Annexure-IX**. The format of **Annexure - IX** is also available in the next page for easy reference.



**R. Ravikumar**

**Administrative Officer (S&P)**



**ANNEXURE – IX: LETTER OF AUTHORISATION**

**LETTER OF AUTHORISATION FOR ATTENDING PRE BID MEETING**

To

The CAO (i/c)

IIM Tiruchirappalli

Pudukkottai Main Road,

Chinna Sooriyur Village, Tiruchirappalli - 620 024

**Subject:** Authorization for attending Pre Bid Meeting on **25.04.2022 (Monday)** in the tender for ***Tender for Supply and Laying of Paver Blocks at IIM Tiruchirappalli.***

Following persons are hereby authorized to attend the Pre Bid Meeting for the tender mentioned above on behalf of. ....(Bidder) in order of preference given below.

Order of Preference	Name	Designation	Contact No	Specimen Signatures
I				
II				

Alternate Representative:

Signatures of bidder or

Officer authorized to sign the bid Documents on behalf of the bidder.

**Notes:**

Maximum of **two representatives** will be permitted to attend Pre Bid Meeting. In cases where it is restricted to one, first preference will be allowed. Alternate representative will be permitted when regular representatives are not able to attend.