

IIMT/EST-II/R-01/2025-26

January 20, 2026

**RECRUITMENT FOR NON-FACULTY POSITIONS
(REF. NO. EST-II/A-02/2025/003, DATED SEPTEMBER 19, 2025)**

Name of Post: Administrative Assistant

A. List of Screened-In Applicants:

The applicants listed below have been screened-in for the further process with reference to Advt. no. cited above. The applicants are requested to produce all original documents/certificates as per the recruitment notification at the time of Certificate Verification on the day of the selection process. Failure to produce the required original documents/certificates at the time of certificate verification as per the recruitment notification will automatically lead to 'Screened Out' status for further process. The list below is not in order of merit.

SI. No	Application ID	Remarks
1.	AA2025377	--
2.	AA2025364	Degree certificate for MIM to be produced during document verification
3.	AA2025376	--
4.	AA2025330	--
5.	AA2025339	Valid NOC to be produced at the time of document verification
6.	AA2025319	--
7.	AA2025307	--
8.	AA2025359	--
9.	AA2025276	--
10.	AA2025283	--
11.	AA2025340	--
12.	AA2025337	Valid NOC to be produced at the time of document verification
13.	AA2025233	--
14.	AA2025227	--
15.	AA2025226	Valid NOC to be produced at the time of document verification
16.	AA2025210	--
17.	AA2025265	--
18.	AA2025196	--
19.	AA2025187	--
20.	AA2025165	--
21.	AA2025231	--
22.	AA2025256	--
23.	AA2025284	--
24.	AA202598	--
25.	AA2025147	--
26.	AA2025189	--
27.	AA2025137	--
28.	AA2025128	Valid NOC to be produced at the time of document verification
29.	AA202552	--
30.	AA2025334	--
31.	AA2025316	--

32.	AA2025277	--
33.	AA2025313	--
34.	AA2025266	--
35.	AA2025318	--
36.	AA2025321	--
37.	AA2025293	--
38.	AA2025362	--
39.	AA2025305	--
40.	AA2025291	--
41.	AA2025264	--
42.	AA2025212	--
43.	AA2025195	--
44.	AA2025248	--
45.	AA2025343	--
46.	AA2025373	Valid NOC to be produced at the time of document verification
47.	AA2025271	Valid NOC to be produced at the time of document verification
48.	AA2025279	--
49.	AA2025309	--
50.	AA2025151	--
51.	AA2025295	Valid NOC to be produced at the time of document verification
52.	AA2025286	--
53.	AA2025174	--
54.	AA2025170	--
55.	AA2025171	--

B. List of Conditionally Screened-In Applicants:

The applicants listed below are Conditionally Screened-In due to the reason mentioned in the remarks' column. The applicants are requested to submit the required documents mentioned in the remarks column not later than **5.00 PM on January 24, 2026**. All documents should be submitted via email only (nt.careers@iimtrichy.ac.in); any other medium will not be accepted. The documents submitted after the due date and time will not be considered for further processing.

The Conditionally Screened-In applicants may be considered under the Screened-In list, subject to the submission of the required valid shortfall documents within the due date mentioned above. The applicants who fail to submit the valid shortfall documents by the due date shall be placed on the Screened-Out list, and they shall not be allowed to participate in the further process. The decision of the institute shall be final and binding.

SL. No.	Application ID	Remarks
1.	AA2025366	A copy of the Degree Certificate is to be provided
2.	AA2025353	A copy of the Degree Certificate is to be provided Valid NOC certificate to be produced at the time of certificate verification
3.	AA2025301	A copy of the Degree Certificate is to be provided

4.	AA2025289	Valid experience certificate needs to be produced
5.	AA2025243	A copy of the Degree Certificate is to be provided
6.	AA2025228	A copy of the Degree Certificate is to be provided Valid NOC certificate to be produced at the time of certificate verification
7.	AA2025125	A copy of the Degree Certificate is to be provided Valid NOC certificate to be produced at the time of certificate verification
8.	AA202583	A copy of the Degree Certificate is to be provided Valid NOC certificate to be produced at the time of certificate verification
9.	AA2025120	A copy of the Degree Certificate is to be provided
10.	AA2025144	A copy of the Degree Certificate is to be provided
11.	AA2025127	A copy of the Degree Certificate is to be provided
12.	AA2025379	A copy of the Degree Certificate is to be provided Valid NOC certificate to be produced at the time of certificate verification

C. List of Screened-Out Applicants

The applicants mentioned in the table below are Screened-Out for the reasons specified against their Application ID in the Remarks Column.

Sl. No.	Application ID	Remarks
1.	AA2025374	Not met the required Supervisory Experience as per the requirements of the recruitment notification
2.	AA2025375	Not met the required Supervisory Experience as per the requirements of the recruitment notification
3.	AA2025380	Not met the required Supervisory Experience as per the requirements of the recruitment notification
4.	AA2025361	Not met the required Supervisory Experience as per the requirements of the recruitment notification
5.	AA2025357	Not met the required Supervisory Experience as per the requirements of the recruitment notification
6.	AA2025355	Not met the relevant experience as per the requirements of the recruitment notification
7.	AA2025323	Not met the required Supervisory Experience as per the requirements of the recruitment notification
8.	AA2025328	Not met the relevant experience as per the requirements of the recruitment notification
9.	AA2025325	Not met the relevant experience as per the requirements of the recruitment notification

10.	AA2025345	Not met the required Supervisory Experience as per the requirements of the recruitment notification
11.	AA2025306	Not met the required Supervisory Experience as per the requirements of the recruitment notification
12.	AA2025300	Not met the required Supervisory Experience as per the requirements of the recruitment notification
13.	AA2025299	Lack of Post Qualification Experience as per the requirements of the recruitment notification
14.	AA2025297	Not met the required Supervisory Experience as per the requirements of the recruitment notification
15.	AA2025371	Not met the required Supervisory Experience as per the requirements of the recruitment notification
16.	AA2025292	Not met the relevant experience as per the requirements of the recruitment notification
17.	AA2025303	Not met the required Supervisory Experience as per the requirements of the recruitment notification
18.	AA2025290	Not met the required Supervisory Experience as per the requirements of the recruitment notification
19.	AA2025287	Lack of Post Qualification Experience as per the requirements of the recruitment notification
20.	AA2025272	Lack of Post Qualification Experience as per the requirements of the recruitment notification
21.	AA2025324	Lack of Post Qualification Experience as per the requirements of the recruitment notification
22.	AA2025263	Not met the required Supervisory Experience as per the requirements of the recruitment notification
23.	AA2025261	Lack of Post Qualification Experience as per the requirements of the recruitment notification
24.	AA2025240	Not met the required Supervisory Experience as per the requirements of the recruitment notification
25.	AA2025238	Not met the relevant experience as per the requirements of the recruitment notification
26.	AA2025237	Lack of Post Qualification Experience as per the requirements of the recruitment notification
27.	AA2025225	Not met the relevant experience as per the requirements of the recruitment notification
28.	AA2025215	Not met the required Supervisory Experience as per the requirements of the recruitment notification
29.	AA2025209	Lack of Post Qualification Experience as per the requirements of the recruitment notification
30.	AA2025246	Not met the required Supervisory Experience as per the requirements of the recruitment notification
31.	AA2025207	Not met the required Supervisory Experience as per the requirements of the recruitment notification
32.	AA2025205	Not met the required Supervisory Experience as per the requirements of the recruitment notification
33.	AA2025204	Lack of Post Qualification Experience as per the requirements of the recruitment notification

34.	AA2025203	Not met the required Supervisory Experience as per the requirements of the recruitment notification
35.	AA2025378	Not met the required Supervisory Experience as per the requirements of the recruitment notification
36.	AA2025190	Not met the required Supervisory Experience as per the requirements of the recruitment notification
37.	AA2025188	Not met the required Supervisory Experience as per the requirements of the recruitment notification
38.	AA2025206	Not met the relevant experience as per the requirements of the recruitment notification
39.	AA2025185	Lack of Post Qualification Experience as per the requirements of the recruitment notification
40.	AA2025346	Not met the relevant experience as per the requirements of the recruitment notification
41.	AA2025172	Lack of Post Qualification Experience as per the requirements of the recruitment notification
42.	AA2025169	Lack of Post Qualification Experience as per the requirements of the recruitment notification
43.	AA2025177	Not met the required Supervisory Experience as per the requirements of the recruitment notification
44.	AA2025161	Not met the required Supervisory Experience as per the requirements of the recruitment notification
45.	AA2025184	Not met the relevant experience as per the requirements of the recruitment notification
46.	AA2025181	Not met the relevant experience as per the requirements of the recruitment notification
47.	AA2025155	Not met the relevant experience as per the requirements of the recruitment notification
48.	AA2025154	Not met the relevant experience as per the requirements of the recruitment notification
49.	AA2025175	Not met the required Supervisory Experience as per the requirements of the recruitment notification
50.	AA2025208	Not met the required Supervisory Experience as per the requirements of the recruitment notification
51.	AA2025194	Not met the relevant experience as per the requirements of the recruitment notification
52.	AA2025148	Not met the required Supervisory Experience as per the requirements of the recruitment notification
53.	AA2025141	Lack of Post Qualification Experience as per the requirements of the recruitment notification
54.	AA2025139	Not met the relevant experience as per the requirements of the recruitment notification
55.	AA2025317	Not met the relevant experience as per the requirements of the recruitment notification
56.	AA2025136	Lack of Post Qualification Experience as per the requirements of the recruitment notification
57.	AA2025135	Not met the relevant experience as per the requirements of the recruitment notification

58.	AA2025131	Lack of Post Qualification Experience as per the requirements of the recruitment notification
59.	AA2025236	Not met the relevant experience as per the requirements of the recruitment notification
60.	AA2025311	Not met the required Supervisory Experience as per the requirements of the recruitment notification
61.	AA2025121	Lack of Post Qualification Experience as per the requirements of the recruitment notification
62.	AA2025213	Not met the relevant experience as per the requirements of the recruitment notification
63.	AA2025119	Lack of Post Qualification Experience as per the requirements of the recruitment notification
64.	AA2025105	Not met the required Supervisory Experience as per the requirements of the recruitment notification
65.	AA2025104	Lack of Post Qualification Experience as per the requirements of the recruitment notification
66.	AA2025100	Lack of Post Qualification Experience as per the requirements of the recruitment notification
67.	AA202594	Not met the required Supervisory Experience as per the requirements of the recruitment notification
68.	AA2025274	Not met the required Supervisory Experience as per the requirements of the recruitment notification
69.	AA2025145	Lack of Post Qualification Experience as per the requirements of the recruitment notification
70.	AA202578	Not met the required Supervisory Experience as per the requirements of the recruitment notification
71.	AA2025124	Lack of Post Qualification Experience as per the requirements of the recruitment notification
72.	AA202572	Lack of Post Qualification Experience as per the requirements of the recruitment notification
73.	AA2025322	Lack of Post Qualification Experience as per the requirements of the recruitment notification
74.	AA202563	Not met the required Supervisory Experience as per the requirements of the recruitment notification
75.	AA202554	Not met the required Supervisory Experience as per the requirements of the recruitment notification
76.	AA202543	Not met the relevant experience as per the requirements of the recruitment notification
77.	AA2025123	Not met the relevant experience as per the requirements of the recruitment notification
78.	AA2025180	Not met the required Supervisory Experience as per the requirements of the recruitment notification
79.	AA202540	Lack of Post Qualification Experience as per the requirements of the recruitment notification
80.	AA202538	Not met the required Supervisory Experience as per the requirements of the recruitment notification
81.	AA202534	Lack of Post Qualification Experience as per the requirements of the recruitment notification

82.	AA202590	Not met the relevant experience as per the requirements of the recruitment notification
83.	AA2025336	Not met the required Supervisory Experience as per the requirements of the recruitment notification
84.	AA202518	Not met the required Supervisory Experience as per the requirements of the recruitment notification
85.	AA202527	Not met the experience requirement as per the recruitment notification
86.	AA202511	Not met the relevant experience as per the requirements of the recruitment notification
87.	AA20258	Not met the required Supervisory Experience as per the requirements of the recruitment notification
88.	AA202517	Lack of Post Qualification Experience as per the requirements of the recruitment notification
89.	AA20255	Not met the required Supervisory Experience as per the requirements of the recruitment notification
90.	AA2025358	Not met the required Supervisory Experience as per the requirements of the recruitment notification
91.	AA2025122	Lack of Post Qualification Experience as per the requirements of the recruitment notification
92.	AA202521	Lack of Post Qualification Experience as per the requirements of the recruitment notification
93.	AA202525	Not met the relevant experience as per the requirements of the recruitment notification
94.	AA2025230	Not met the required Supervisory Experience as per the requirements of the recruitment notification
95.	AA202599	Not met the relevant experience as per the requirements of the recruitment notification
96.	AA2025133	Not met the relevant experience as per the requirements of the recruitment notification
97.	AA2025102	Not met the relevant experience as per the requirements of the recruitment notification
98.	AA202519	Not met the relevant experience as per the requirements of the recruitment notification
99.	AA202561	Lack of Post Qualification Experience as per the requirements of the recruitment notification
100.	AA202528	Lack of Post Qualification Experience as per the requirements of the recruitment notification
101.	AA2025304	Not met the required Supervisory Experience as per the requirements of the recruitment notification
102.	AA2025221	Lack of Post Qualification Experience as per the requirements of the recruitment notification
103.	AA2025111	Not met the required Supervisory Experience as per the requirements of the recruitment notification
104.	AA2025269	Not met the required Supervisory Experience as per the requirements of the recruitment notification
105.	AA2025242	Not met the relevant experience as per the requirements of the recruitment notification

106.	AA2025163	Not met the required Supervisory Experience as per the requirements of the recruitment notification
107.	AA202581	Not met the required Supervisory Experience as per the requirements of the recruitment notification
108.	AA2025173	Not met the relevant experience as per the requirements of the recruitment notification
109.	AA202577	Not met the required Supervisory Experience as per the requirements of the recruitment notification
110.	AA2025270	Not met the required Supervisory Experience as per the requirements of the recruitment notification
111.	AA2025348	Not met the relevant experience as per the requirements of the recruitment notification
112.	AA2025275	Not met the relevant experience as per the requirements of the recruitment notification
113.	AA2025235	Not met the required Supervisory Experience as per the requirements of the recruitment notification
114.	AA2025356	Not met the required Supervisory Experience as per the requirements of the recruitment notification
115.	AA2025360	Not met the relevant experience as per the requirements of the recruitment notification
116.	AA2025302	Not met the required Supervisory Experience as per the requirements of the recruitment notification
117.	AA2025239	Not met the required Supervisory Experience as per the requirements of the recruitment notification
118.	AA2025308	Not met the required Experience as per the requirements of the recruitment notification
119.	AA2025338	Not met the relevant experience as per the requirements of the recruitment notification
120.	AA2025200	Not met the required Supervisory Experience as per the requirements of the recruitment notification
121.	AA2025354	Not met the required Supervisory Experience as per the requirements of the recruitment notification
122.	AA202575	Not met the relevant experience as per the requirements of the recruitment notification
123.	AA2025268	Not met the required Supervisory Experience as per the requirements of the recruitment notification
124.	AA2025130	Not met the required Supervisory Experience as per the requirements of the recruitment notification
125.	AA2025220	Not met the required Supervisory Experience as per the requirements of the recruitment notification
126.	AA2025294	Not met the required Experience as per the requirements of the recruitment notification
127.	AA2025315	Not met the required Supervisory Experience as per the requirements of the recruitment notification
128.	AA2025331	Not met the relevant experience as per the requirements of the recruitment notification
129.	AA2025365	Not met the relevant experience as per the requirements of the recruitment notification

130.	AA2025142	Not met the required Experience as per the requirements of the recruitment notification
131.	AA2025176	Not met the required Experience as per the requirements of the recruitment notification
132.	AA202544	Not met the relevant experience as per the requirements of the recruitment notification
133.	AA2025250	Not met the required Supervisory Experience as per the requirements of the recruitment notification
134.	AA2025347	Not met the required Supervisory Experience as per the requirements of the recruitment notification
135.	AA2025367	Not met the required Supervisory Experience as per the requirements of the recruitment notification
136.	AA202523	Not met the required Supervisory Experience as per the requirements of the recruitment notification
137.	AA2025167	Not met the required Supervisory Experience as per the requirements of the recruitment notification
138.	AA202588	Not met the required Supervisory Experience as per the requirements of the recruitment notification
139.	AA2025352	Not met the required Supervisory Experience as per the requirements of the recruitment notification
140.	AA2025214	Lack of Post Qualification Experience as per the requirements of the recruitment notification
141.	AA2025157	Not met the relevant experience as per the requirements of the recruitment notification
142.	AA2025368	Not met the required Supervisory Experience as per the requirements of the recruitment notification
143.	AA2025273	Not met the required Supervisory Experience as per the requirements of the recruitment notification
144.	AA2025255	Not met the required Supervisory Experience as per the requirements of the recruitment notification
145.	AA2025211	Not met the required Experience as per the requirements of the recruitment notification

No further representation/request in this regard will be entertained. The Screened-Out applicants will not be considered for further processes.

Note:

1. The online applications submitted by the applicants were scrutinized with reference to the advertised eligibility conditions. Short-listing was done based on the details provided by the applicants in their applications.
2. The Conditionally Screened In Applicants are required to submit the shortfall documents and valid documentary proof(s) by sending an email with the subject "**AA - Representation on Shortlisting – REF. NO. EST-II/A-02/2025/003, DATED SEPTEMBER 19, 2025**" to the email id **nt.careers@iimtrichy.ac.in**, latest by **5.00 PM on January 24 2026**. Any submissions received after the due date and time shall not be considered under any circumstances.
3. The admittance to the selection process is purely provisional and subject to confirmation that they satisfy the prescribed eligibility conditions. The issue of an Admit card to a candidate for the selection process does not imply that their candidature has been found eligible.
4. The original documents will be verified at the time of document verification on the day of

the selection process. If it is detected that the documents submitted by the applicants are fake or that the applicant has suppressed any information that might lead to non-eligibility for the post, their candidature shall be liable to be terminated.

5. The Institute shall verify the genuineness of all the documents/certificates, character, and antecedents of the applicants who are considered for a final offer.
6. The Admit card for the selection process will be sent to the registered email id of the provisionally shortlisted candidates.
7. The details of further processes shall be published on the Institute website. The applicants are advised to see the Institute website regularly for further updates.
8. All other points mentioned in the recruitment notification are final and binding.

Sd/-
Member Secretary
Non-Faculty Recruitment Process