

(An Institute of National Importance, Ministry of Education (Shiksha Mantralaya), Government of India)

Trichy - Pudukkottai Main Road, Tiruchirappalli-620 024, Tamil Nadu

Phone: 0431-250 5121/22/53 | E-Mail: purchase@iimtrichy.ac.in

# NOTICE INVITING TENDER FOR THE DEVELOPMENT OF SOFTWARE FOR THE ONLINE LEAVE MANAGEMENT SYSTEM, ONLINE BUS TICKETING SYSTEM, AND BIOMETRIC GATE PASS – LATE RETURN ALERT AND INTEGRATING THE SAME WITH THE EXISTING STUDENT AND EMS PORTALS FOR IIM TIRUCHIRAPPALLI

# निविदा सं.E-Tender No. 25SP230T Dated: 19.11.2025

विवरण/Details	दिनांक/Date	समय/Time	Venue		
कार्य/सेवा का नाम/Name of Work/Service	"Tender for the Development of software for the online leave management system, online Bus ticketing system, and Biometric gate pass – late return alert and integrating the same with the existing Student and EMS Portals for IIM Tiruchirappalli"				
निविदा कागजात जारी करने की तारीख/Date of Issue of Tender Document	19.11.2025	18.30 Hrs. onwards	-		
निविदा कागजात जमा करने की अंतिम तारीख/Last date for Submission of Tenders	10.12.2025	17.00 Hrs.	-		
Opening of Technical Bid and Price Bid ( <i>Tentative</i> )	12.12.2025	11.30 Hrs.	-		
Validity of Tender	90 days from the date of opening of the price bid.				
निविदा कागजात Tender Document	From 19.11.2025 to 10.12.2025 (up to 17:00 Hrs.) on the e-tendering website <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> The tender document can only be obtained after registration of the tenderer on the website <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a> .				
Mode of Submission of Tender	The process will be conducted only through the Central Public Procurement (CPP) Portal online.				

# विवरण OVER VIEW

भारतीय प्रबंधन संस्थान तिरुचिरापल्ली (आईआईएम तिरुचिरापल्ली) भारत सरकार के शिक्षा मंत्रालय के अंतर्गत एक राष्ट्रीय महत्व का संस्थान है। आईआईएम तिरुचिरापल्ली के बारे में अधिक जानकारी के लिए, कृपया हमारी वेबसाइट www.iimtrichy.ac.in पर जाएँ।

Indian Institute of Management Tiruchirappalli (IIM Tiruchirappalli) is an Institute of National Importance under the Ministry of Education, Government of India. For more details about IIM Tiruchirappalli, please visit our website at <a href="https://www.iimtrichy.ac.in">www.iimtrichy.ac.in</a>.

IIM Tiruchirappalli invites e-tenders from the service providers/contractors for the following work:

Supply / Work / Service Description	Estimated Tender Value (Excluding GST)
Tender for the Development of software for the online leave management system, online Bus ticketing system, and Biometric gate pass – late return alert and integrating the same with the existing Student and EMS Portals for IIM Tiruchirappalli	Rs 2.20 000/-



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#### SCOPE OF WORK

# SOFTWARE REQUIREMENT SPECIFICATION AND SCOPE OF WORK:

#### I. LEAVE MANAGEMENT SYSTEM

#### 1. Submission of Leave Application:

Students enrolled in PGPM, PGPM-HR, DPM, and E-DPM programmes can submit their leave applications through the Programme Office portal. Applications must include all necessary attachments relevant to the leave type.

# 2. Types of Leave:

The system supports multiple leave categories, including:

- a) Medical Leave
- b) Placement Leave (Roles: Participant & Organizer)
- c) Participation in Competitions
- d) Other Purposes such as Marriage (Self or Siblings), Bereavement in Immediate Family, and Visa Processing.

#### 3. Verification by Programme Office:

Upon receiving the application, the respective Programme Office reviews the submission, adds remarks, and may request additional documentation from the student if required. The verified application is then forwarded to the Academic Office (AO) Academics.

#### 4. Academic Office Review:

AO Academics ensures that all submitted details and documents are complete and accurate. Once satisfied, the application is forwarded to the Chairperson of the concerned programme for approval.

#### 5. Approval Process:

The Chairperson reviews the application and either approves or rejects the leave request. Once a decision is made, the student is notified via email, and the status is updated on the student's dashboard.

# 6. Reports and Leave History:

The Academic Office can generate customised leave reports as per their requirements. Additionally, students have access to view their leave history through the system.

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## 7. Integration with existing student portal:

The successful bidder has to integrate this platform with the existing Leave Management System and Employee Management System which is developed using PHP 8.2.29 and MySQL 10.6. The students' modules should be integrated with student portal and the administration and report modules to be integrated with the respective department and staff through the Employee Management System. The institute will not provide access to the existing applications/cpanel. The engineer from the vendor has to visit the campus and hosting and integration has to be done sitting at IIM Trichy campus.

#### II. II. INTEGRATION OF STUDENTS GATE PASS

The current biometric system installed at the campus gate records the exit (out pass) and entry (return) of students. However, this system operates independently and is not yet connected to the student portal.

It is proposed to integrate the biometric system with the student portal so that the recorded data can be automatically fetched, stored, and processed according to institutional requirements. Once integrated, every student's exit and entry details will be captured in the student portal database in real time. An automated alert system will be activated under the following conditions:

- a) If a student leaves the campus **with prior approval** obtained through the online application system but **fails to return by the approved return time**, an automated alert will be triggered **three** (3) hours after the specified return time.
- b) If a student leaves the campus without formal approval and does not return within 24 hours of their recorded exit time, an automated alert will be triggered 24 hours after the time of departure.

In both cases, the system will automatically send an **SMS notification** to the concerned student and an **email alert** to the respective **Programme Office**, notifying them of the student's delayed or unrecorded return. The leaves as per the academic calendar will be entered by the academic office from the backend which should be excluded from the automated alert system. Necessary reports will be available at the backend.

In addition, designated authorities including the Chairperson of the respective Programme Office, the AO - Academics, Programme office and other relevant administrative staff will have access to a comprehensive report of such cases through their EMS (Employee Management System) dashboards. This integration will enable better monitoring, timely action, and enhanced student safety and accountability.

# III. AUTOMATION OF BUS TICKET ISSUING SYSTEM ALONG WITH BIOMETRIC BASED ENTRY VALIDATION

The proposed system aims to automate the online bus ticketing process to streamline and enhance the overall travel management experience for employees, their dependents, and



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students. The automation will include biometric validation at the time of bus entry, ensuring secure and authenticated access for authorized passengers. Upon successful biometric verification, the system will automatically deduct the corresponding fare amount from the individual's wallet, thereby eliminating the need for manual ticket handling or cash transactions.

In addition to automating ticket issuance and fare collection, the system will be integrated with the Institute's centralized dashboard to provide comprehensive reporting and monitoring capabilities. The Finance Department will have access to detailed reports on fare collections, wallet transactions, and travel statistics for auditing and reconciliation purposes. The Administration Department will be able to track bus usage patterns, passenger counts, and route efficiency to optimize scheduling and resource allocation.

Furthermore, each student will have access to their personal travel history through their respective student portal dashboard, allowing them to view journey details, fare deductions, and wallet balances in real time.

Overall, the proposed automation will ensure a secure, transparent, and efficient ticketing process, reduce manual intervention, and enhance convenience for all users while strengthening administrative oversight and financial accountability.

Note: There will be two types of biometric devices from different OEMs. The bus trips will be marked through a different finger-based biometric device, and the gate pass with a late return alert will be handled using a face recognition-based biometric device. The required APIs and integration guidance will be provided by IIM Tiruchirappalli.

#### INTEGRATION WITH THE EXISTING STUDENT PORTAL AND EMPLOYEE IV. MANAGEMENT SYSTEM

The successful bidder will be required to integrate all the above applications with the institute's existing Leave Management System and Employee Management System, both of which are developed using PHP version 8.2.29 and MySQL version 10.6.

The student-related modules of the new platform must be seamlessly integrated with the Student Portal, while the administration and reporting modules must be integrated with the respective departmental interfaces and staff access through the existing Employee Management System.

Please note that the institute will not provide direct access to the current applications or the cPanel. Therefore, the vendor's engineer will be required to carry out the hosting and integration work onsite at the IIM Trichy campus. All related activities, including configuration, testing, and deployment, must be completed in coordination with the institute's IT team during the on-site visit.



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Putting in a nutshell, the integration requirements are listed below:

# 1. Integration with Employee Management System (EMS) & student portal

- a) All the new modules for administration and monitoring must be seamlessly integrated with the existing Employee Management System (EMS) and Student portal.
- b) Faculty members assigned to specific courses should be able to access course-wise attendance and related data within EMS.
- c) The Programme office and student activity office should be able to handle the administration and reports according to their requirement.
- d) The late return alert (in -out module) should be sent to the respective programme office, and SMS reminders should be sent to the respective student.

#### 2. Faculty Access to Attendance Data

- a) Faculty should be able to view the detailed attendance history of students enrolled in their respective courses.
- b) The interface must allow filtering by student, date range, subject, and session.

#### 3. Integration with Student Portal

- a) The students will enter their biometric details through the platform. The bus trips will be marked through a different finger-based biometric device, and the gate pass with a late return alert will be handled using a face recognition-based biometric device. The required APIs and integration guidance will be provided by IIM Trichy.
- b) The student module of the new attendance system and bus trip history must be integrated into the existing Student Portal.
- c) Students should be able to log in using their existing credentials and access these modules directly.
- d) Students should get a reminder to return to campus if they are later than the mentioned return time.

# 4. Technology Stack Compatibility

- a) The current EMS and Student Portal are built using:
  - i. **PHP** version **8.2.29**
  - ii. **MySQL** version **10.6**
- b) The new module must be developed to be fully compatible with this technology stack.

# **5.** Future Module Integration (Handshaking Capability)

- a) The system must support seamless integration ("handshaking") with future modules such as:
  - i. Class Scheduling

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- ii. Google Calendar Integration
- iii. LMS (Learning Management System) and other academic tools
- b) This requires proper use of APIs, modular coding practices, and documentation.

# 6. Pre-Implementation Study and Database Familiarity

- a) The successful bidder shall perform a detailed study of the existing EMS and Student Portal database schemas prior to development.
- b) The goal is to ensure seamless data mapping, reduce duplication, and maintain database normalization.

#### 7. Utilization of Existing Tables

- a) The following data already exists and should be directly fetched and utilized by the new module:
  - a) Course Names
  - b) Batch Information
  - c) Academic Year
  - d) Term Details
  - e) Section Names
  - f) Faculty Names
  - g) Student Names
- b) The new system should NOT duplicate these tables but use relational joins or APIs to access and manipulate them as needed.

#### V. REPORT GENERATION REQUIREMENTS

#### 1. Individual and Cumulative Attendance Reports

- a) The system shall generate attendance reports for each individual student.
- b) A cumulative attendance report encompassing all students across sections, terms, or courses must be available.
- c) Reports should be exportable in formats such as PDF, Excel, and CSV.

#### 2. Customizable Consolidated Reports

- a) The system shall support the generation of consolidated attendance reports based on:
  - Academic Term
  - Specific Month(s)
  - Specific Date Range
  - Custom filters (e.g., course, section, faculty, or student)
- b) Reports should be accessible both for individual students and for entire sections/classes.



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#### 3. Subject-wise Weekly Attendance Reports

- a) Weekly subject-wise attendance reports must be auto-generated.
- b) These reports shall be emailed automatically to the respective subject faculty members at a configurable schedule (e.g., every Sunday evening).
- c) Reports must include attendance percentage, number of sessions held, and absences.

#### 4. Student Access to Personal Attendance

- a) Each student shall be able to securely access their own complete attendance history via the student portal.
- b) The interface should provide both a summary view (percentage and total count) and a detailed view (date, subject, status).

#### VI. HOSTING & ONGOING MAINTENANCE RESPONSIBILITY

- a. The **successful bidder** shall be responsible for:
  - a. Deployment and configuration of the application on the provided server
  - b. Periodic maintenance and updates of the application for 1 year.
  - c. Monitoring server performance and uptime for 1 year's AMC period.
  - d. Ensuring data security, backups, and recovery plans for 1 year.
- b. The bidder must also ensure compliance with institutional IT policies related to server access, data privacy, and security protocols.

#### VII. PERFORMANCE & AVAILABILITY

- a. The application must be optimized for performance, with an uptime guarantee of **at least 99.5%** during working hours.
- b. Load testing should be conducted to ensure scalability for concurrent users, including faculty, students, and administrators.

#### VIII. PREPARATION OF FINAL SRS DOCUMENT

The requirements outlined in this document for online leave management system, online Bus ticketing system, Biometric gate pass and bus entry are indicative in nature. The successful bidder shall visit the campus and conduct a detailed on-site system study in close consultation with the Academic Office, student's activity office and student representatives of IIM Trichy and the respective Programme Offices for each academic programme. Based on this study, the bidder must prepare and submit a comprehensive Software Requirement Specification (SRS) document within **ten (10) days** from the date of issuance of the work order.

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#### IX. CUSTOMIZATION AND AMC PERIOD:

There will be an AMC period of 1 year. At any stage during the development, implementation, or post-deployment phases (AMC period) of the **Leave Management System**, **Gate In and Out System and Bus ticketing system**, **the respective department/programme office** reserves the right to request modifications, enhancements, or customizations to the modules being developed. These requests may arise based on evolving academic workflows, practical requirements, or internal process optimizations.

The **selected vendor** shall be obliged to incorporate such customizations in a collaborative and proactive manner, without resistance or undue delay. All customization requests will be communicated formally and may include, but are not limited to:

- a) Adjustments to workflows, forms, and approval hierarchies
- b) Integration with existing academic or HR systems
- c) UI/UX modifications for improved user experience
- d) Role-based access enhancements
- e) Report generation format or data field changes

The vendor is expected to:

- a) Evaluate the feasibility of each customization request promptly
- b) Provide timelines and impact assessment, if any, for each customization
- c) Implement the approved changes within the agreed timeframe
- d) Maintain documentation for all custom features developed

It is expected that these customizations and AMC period will be treated as part of the project's scope unless they significantly alter the system's architecture or require third-party integration not initially accounted for. In such cases, the vendor must provide a detailed change request proposal for mutual agreement.

The vendor must maintain a flexible and solution-oriented approach throughout the engagement to ensure the system aligns fully with the Administration, SA office's and academic office's operational needs.

#### **General Terms & Conditions**

1. Total amount excluding GST and including all other charges.

#### 2. Work to be done at:

Indian Institute of Management Tiruchirappalli,

Trichy- Pudukkottai Highway, Tiruchirappalli – 620 024.

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- 3. Bidder should take into account the Corrigendum/Addendum published in the CPP Portal and the IIM Tiruchirappalli website on the tender page from time to time before submitting the bids.
- 4. Bidder(s) must have a minimum of three years' experience in developing online leave management portals and biometric-based attendance marking systems for institutions such as IIMs, NITs, and Central PSUs, as of October 31, 2025. Relevant documentary evidence (e.g., work order, Letter of Intent, or Agreement) must be submitted with the technical bid.

# 5. Warranty:

The successful Bidder shall provide a minimum warranty period of 12 months (1 Year) from the date of supply of all items.

- 6. **Delivery:** within 30 days from the date of receipt of the Purchase Order. If the agency/firm fails to complete the work within the stipulated period, the institute has the right to cancel the Purchase Order or take appropriate actions as deemed necessary.
- 7. The Bidder (s) should be registered with the Goods and Services Tax Council for the purpose of Goods & Services Tax (GST). A copy of the GST registration certificate has to be submitted with the tender document. A copy of the GST Registration Certificate, PAN, and Bank account details should be submitted along with the Bid. The names appearing on all these documents and the tender document should be the same or linked.

#### 8. Performance Security Details:

- i. The successful Bidder will be required to remit an interest-free Performance Security Deposit of 5% of the Work Order value through online transfer to the IIM Tiruchirappalli Bank Account, within five working days from receipt of the Work Order. The security deposit will be refunded to the vendor upon completion of the 12-month AMC period.
- ii. Performance Security will be forfeited if the vendor fails to perform/abide by any of the terms or conditions of the contract.
- iii. The delivery period/period for development and hosting would be 45 days, which may be extended with written approval from the ICT department of IIM Trichy. In case, the Vendor fails to provide the required services as covered by this Tender within a specified delivery, the same items will be obtained from the open market, and the difference of cost, if any, will be recovered from the Performance Security or from the pending bill(s) of the defaulting firm or from the vendor if the recoverable amount exceeds the Performance Security and there are no pending bills due to be paid to the respective vendor. In the event of any delay attributable to IIM Trichy, the project timeline shall be extended accordingly.
- 9. **Additional Quantity Clause:** IIM Tiruchirappalli shall exercise an option to procure an additional Quantity of the items in addition to the quantity initially mentioned in the tender at the same rate, terms & conditions of the tender. It will be entirely at the discretion of the Buyer (IIMT) to exercise this option or not.

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#### 10. Repeat Order Clause:

IIM Tiruchirappalli shall place the repeat order for the same quantity of the items or less as per the rate quoted by the successful Bidder (L1) within six months from the date of supply/successful commissioning/installation of the work with the same terms & conditions of the tender. In extraordinary circumstances, a repeat order shall be placed within 01 (one) year. It would be entirely at the discretion of the buyer (IIMT) to place the repeat order or not.

- 11. If you have any *technical queries*, please email to <u>saict@iimtrichy.ac.in</u> by marking a copy to <u>purchase@iimtrichy.ac.in</u> / 0431 250 5047/5073 before submitting the tender.
- 12. IIMT reserves the right to change/ extend/ modify/ amend, or delete any of the conditions, clauses, or items stated therein any or all provisions of this Tender document. Such revisions/amendments/corrigenda will be made available on the website of the CPP Portal and the IIMT Tender portal.
- 13. IIMT also reserves the right to withhold or withdraw the process at any stage with intimation to all the bidders who have submitted the tender/tender.
- 14. No telex/telegraphic/fax tenders will be accepted.

# 15. Payment Terms

- a. No advance payment will be made in any case.
- b. Payment will be released within 25 days from the date of completion of the work, along with submission of the Original Invoice / Bill.
- 16. Tax will be deducted as per the rule in force.
- 17. **Jurisdiction:** All disputes arising out of this contract shall be subject to the Courts at Tiruchirappalli.

#### 18. Force Majeure:

- a. Should any force majeure circumstances arise, each of the contracting parties shall be excused for the non-fulfilment or for the delayed fulfilment of any of its contractual obligations, if the affected party, within 15 days of its occurrence, informs the other party in writing.
- b. Force Majeure shall mean fire, flood, natural disaster, or other acts such as war, turmoil, sabotage, explosions, epidemics, quarantine restrictions, strikes, and lockouts, i.e., beyond the control of either party.



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#### **Procedure for Submission of Bids**

#### 1. General

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, preparing their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: https://eprocure.gov.in/eprocure/app.

#### 2. Registration

- a) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <a href="https://eprocure.gov.in/eprocure/app">https://eprocure.gov.in/eprocure/app</a>) by clicking on the link "Online bidder Enrolment" on the CPP Portal, which is free of charge.
- b) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- c) Bidders are advised to register their valid email addresses and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- d) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g., Sify/nCode/eMudhra, etc.), with their profile.
- e) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible for ensuring that they do not lend their DSCs to others, which may lead to misuse.
- f) Bidder shall then log in to the site through the secured log-in by entering their user ID/password and the password of the DSC / e-Token.

### 3. Searching for Tender Documents

- a) There are various search options built in the CPP Portal to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords, etc., to search for a tender published on the CPP Portal.
- b) Once the bidders have selected the tenders they are interested in, they may download the required documents/tender schedules. These tenders can be moved to the respective 'My Tenders' folder. This would enable the CPP Portal to inform the bidders through SMS/email in case a corrigendum is issued to the tender document.
- c) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification/help from the Helpdesk.

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#### 4. Preparation of Bids

- a) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- b) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents, including the names and content of each of the documents that need to be submitted. Any deviations from these may lead to rejection of the bid.
- c) Bidder, in advance, should keep the bid documents ready to be uploaded as indicated in the tender document/schedule, and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 200 dpi with colour/black and white option, which helps in reducing the size of the scanned document.
- d) To avoid the time and effort required in uploading the same set of standard documents, which are required to be uploaded as a part of every bid, a provision of uploading such standard documents (e.g., PAN card copy, GST Certificates, auditor certificates, etc.) has been provided to the bidders. Bidders can use "My Space" or ''Other Important Documents'' area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for the bid submission process

#### 5. Submission of Bids

- a. The Bidder should submit the bid online in two parts, viz. Technical Bid and Price Bid. Technical Bid, along with required documents, should be in PDF format and uploaded online. Price Bid in MS Excel ".xls" format only should be uploaded online.
- b. Bidder should log into the site well in advance for bid submission so that they can upload the bid in time, i.e., on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- c. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- d. Bidders are requested to note that they should necessarily submit their financial bids in the format provided, and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and filled out by all the bidders. Bidders are required to download the BOQ file, open it, and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as the name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save them and submit them online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
- e. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referring to the deadlines for submission of the bids by the bidders, opening of bids, etc. The bidders should follow these timelines during bid submission.
- f. All the documents being uploaded by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is



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maintained using the Secure Socket Layer 128-bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system-generated symmetric key. Further, this key is subjected to asymmetric encryption using buyers'/bid openers' public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

- g. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- h. Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- i. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.
- j. The off-line Tender will not be accepted, and no request in this regard will be entertained whatsoever.



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# ANNEXURE – I: PROFILE OF THE BIDDER

S. No.	Required information		Description
1	Name of the agency/firm/con		
2	Address of the agency/firm/o		
3	Legal status (Individual, proprietary, partnership firm, limited company, etc.)		
		Name	
		Designation	
	Authorized Signatory	Email	
4	Details	Phone	
		Name	
		Designation	
	Details of Contact other	Email	
	than Authorized Signatory	Phone	
5	Month and Year of commen	cement of business.	
		Registration number of the	
	Statutory details	firm. (as per Shops and establishment act.).	
6	(Photocopies to be	PAN No. of the Agency	
	attached):	GST No. of the Agency	
7	Has your firm/company eventime? If yes, provide the prethere for?		
8	Have you or your constituen awarded to you incomplete Contract and the reasons for		
9	Brief details of litigations, if Work, current or during the party, and the disputed amount		
10	Give details of the Termination of the previous Contract. if any		



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	Details of the Bank Mandate				
11	Name of the Beneficiary				
	Name of the Bank				
	Name of the Branch				
	Account No.				
	Type of Account IFSC				
	IFSC Code No.				
12	Total experience (years/months) Related work in Central Educational Institution/Organization:				



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**ANNEXURE-II: (PRICE BID - BOQ)** 

Sl. No	Description of items	Quantity	Remarks	
1	Development and hosting of the online leave management system, along with one-year AMC.	1 Job	The bidder should quote the rate only in the BoQ 1 on the CPP Portal, not on this page. The provided details are intended solely for the bidder's understanding. otherwise, the bid will not be considered for evaluation	
2	Development and hosting of an Online Bus ticketing system, integrating it with biometric finger-based devices, along with a one-year AMC.	1 Job		
3	Development and hosting of an automated alert system for students, integrating the same with the existing biometric-based gate pass system.	1 Job		
	Total amount excluding GST and including all			

# The bidders are required to note the following points before quoting the price in the BoQ1:

- 1. The bidder should read all the details given in the tender documents, especially the scope of work and SRS, before filling the Price bid.
- 2. All the above modules are to be integrated with the existing student portal and Employee Management System (EMS) Portal.
- 3. The server will be provided by IIM Tiruchirappalli to host the application.
- 4. The biometric attendance marking devices will be provided by IIM Tiruchirappalli.