

Notice Inviting Tender for Supply of Consumable Items (Cleaning Materials) To IIM Tiruchirappalli

IIM Tiruchirappalli invites Tender for the *Supply of Consumable Items (Cleaning Materials) to IIM Tiruchirappalli* as per the specifications on the terms and conditions given below:

Sl. No	Item	Qty.	Unit	Rate Per Unit	Total Amount (Rs.)
1	Soap Oil 5 Ltrs (Brand: Parishud)	15	Cans		
2	Taski R6 - 5 Ltrs (Toilet Cleaner)	18	Cans		
3	Lizol - 5 Ltrs	5	Cans		
4	Mop Refil Thread and Stick (Brand: Gebi / Scotch Brite / Gaba / Sara)	25	Nos		
5	Dustbin Cover Extra Large (Bio) (Brand: Plastobag)	48	Pkts		
6	Dustbin Cover Medium (Bio) (Brand: Plastobag)	48	Pkts		
7	Checked Cloth – Big (Brand: Plastobag)	30	Nos		
8	Cleaning Acid 1 Ltr (Brand: Parishud / Vijay)	10	Ltrs		
9	Cob Web Stick (Brand: Milton)	20	Nos		
10	Toilet Brush Round (Brand: Gebi)	25	Nos		
11	Wiper With Steel Stick (Brand: Milton, Prestige, Gala, Gebi)	25	Nos		
12	Soft Broom (Brand: Lion, Ladydream, Milton)	25	Nos		
13	Feather Duster (Brand: Norgren)	15	Nos		
14	Medimix Hand Wash - 250 ml	50	Nos		
15	Hardy Brush with Stick (Brand: Gala / Milton)	15	Sets		
16	Exo Bar - 200 gms (Vim Bar)	15	Nos		
17	Srubber – Sponge (Brand: Scotch Brite / Exo)	30	Nos		

Sl. No	Item	Qty.	Unit	Rate Per Unit	Total Amount (Rs.)
18	Scrubber – Steel (Brand: Scotch Brite / Exo)	30	Nos		
19	Dinner Napkin (Brand: Premier, Origami)	100	Nos		
20	Toilet Roll (Brand: Premier / Origami)	100	Nos		
21	Plunger Big (Brand: Gala)	10	Nos		
22	Rubber Gloves (Brand: Scotch Brite)	20	Sets		
23	Clip Mop Thread + Wood Stick (Flat Mop)	25	Nos		
24	Glass Cleaning Cloth	30	Nos		
25	Urinal Cubes 400 gms	4	Pkts		
26	Coconut Groom	15	Nos		
27	Aerosol 300 ml Container (Tin)	20	Nos		
28	Phone Perfume 25 ml	100	Nos		
29	Water Emery Sheet	25	Nos		
Total Amount Including GST and Supply, Packing, Loading, Unloading and Delivery Charges					

Note: The items and quantity mentioned are an approximate monthly estimation and the same can vary depending upon the requirement. There may be nil requirements at times.

Eligibility Conditions For Bidders

The Bidder should have a valid GST Registration Certificate and PAN Card. The Vendor exempted from GST may produce the self-declaration Certificate stating the reasons.

Performance/Security Deposit

The Successful bidder should pay an interest-free security deposit of Rs. 7,000/- to the institute's bank account and the same will be returned to the vendor after the completion of the contract period. The details of the institute's bank accounts are given below:

Bank Account Details

Name of the Beneficiary: IIM Tiruchirappalli

Bank Name: State Bank of India

SB A/c. No: 32170808935

IFSC Code: SBIN0071187

Period of Contract

The selected Service Provider shall supply the required items *at the quoted rate* every month upon receipt of mail from the user department. The contract period is for *one year*. However, the contract shall be extended for a further period of up to *three years*, on a yearly basis, if the services provided by the Agency are found to be satisfactory, on the same terms and conditions, and at the sole discretion of the Institute. The commencement date of the contract will be reflected in the Work Order, which will be issued to the selected Bidder.

Firm Price

The rate quoted by the tenderer should be valid till the completion of the Contract and shall not be subjected to any escalation. No claim on this account whatsoever shall be entertained at any stage including the extended period, if any.

Other Terms & Conditions

1. The above cost should be inclusive of GST and all other charges (Delivery to IIM Tiruchirappalli), Supply, Packing, Loading, Unloading and Delivery Charges, etc.,
2. **Delivery Schedule:** within 5 days from the date of receipt of the Purchase Order. If the agency/firm fails to supply the items within the stipulated period, the Purchase Order will be cancelled.
3. **Delivery at**
Stores & Purchase Department, 2nd Floor of Administrative Block,
Indian Institute of Management Tiruchirappalli,
Trichy- Pudukkottai High way, Tiruchirappalli – 620 024.
Contact: Email: purchase@iimtrichy.ac.in | Phone: 0431 – 250 5121/22.
4. The Bidder(s) should be registered with the Goods and Services Tax Council for the purpose of Goods & Service Tax (GST). A copy of the GST registration certificate, PAN and Bank Account details has to be submitted along with the tender document. The names appearing on all these documents and the tender document should be the same or linked.
5. IIMT reserves the right to change/ extend/ modify/ amend or delete any of the conditions, clauses or items stated therein, any or all provisions of this Tender document, before the opening of the Price Bids. Such revisions/amendments/corrigendum will be made available on the website of the IIMT Tender portal.
6. The bidder should take into account the corrigendum/Addendum published on the IIM Tiruchirappalli website on the tender page from time to time before submitting the bids.
7. ***The Bidder should submit the Tender duly signed and stamped on all the pages.***
8. IIMT also reserves the right to withhold or withdraw the process, at any stage, with intimation to all the bidders who have submitted the Bids.
9. No telex/telegraphic/fax Tender will be accepted.
10. IIMT will not be responsible for any loss in transit or postal delay.
11. **PAYMENT TERMS:**
 - a. No advance payment will be made in any case.
 - b. Payment will be released after supply of all the items within 25 days, subject to submission of Invoice/Bill with all relevant documents etc.

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- c. TDS and any other Government levies applicable on bills as per Government instructions/ notifications issued from time to time shall be applicable and deducted from the Supplier/Vendor/Service Provider's bills.
12. Any legal disputes that may arise shall be subject to the jurisdiction of the Courts at Tiruchirappalli.
13. GST Number of IIM Tiruchirappalli is **33AAAI5004R1ZO**.

Tenders should be submitted in the sealed cover super scribing ***“Supply of Consumable Items (Cleaning Materials) to IIM Tiruchirappalli”*** addressed to “The Chief Administrative Officer (i/c), IIM Tiruchirappalli, Trichy Pudukkottai Highway, Trichy – 620 024 to reach us ***on or before 05.00 PM, February 10, 2024.***