

**Sub: Notice Inviting Tender for the Supply of Chair Spares at IIM Tiruchirappalli**

Indian Institute of Management Tiruchirappalli (IIM Tiruchirappalli), an Institute of National Importance, established by the Ministry of Education (Shiksha Mantralaya), Govt. of India. More details about IIM TIRUCHIRAPPALLI are available on our website <http://www.iimtrichy.ac.in>.

IIM Tiruchirappalli invites Tender for the Supply of Chair Spares at IIM Tiruchirappalli as per the specifications on the terms and conditions given below:

**Model - 1**

S. No	Description	Qty	Rate per Quantity	Amount (Rs.)
1	<b>BOTTOM MECHANISM:</b> Specification: Central Tilt Mechanism / Synchro Mechanism: Conventional mechanism with two lever control for lock and seat height adjustment. Mechanism made out of MS Plate thickness is 3mm and seat tilting angle is 0o-10o and back tilting angle is 87o-109o (min 17o tilt). Also it has the back tension adjustment knob.	30 Nos		
2	<b>HYDRAULIC PISTON:</b> Specification: Gas lift pipe diameter 50mm and has a Height adjustment stroke of 100-200mm.	30 Nos		
3	<b>ROLLING WHEEL/CASTOR:</b> Specification: The twin wheel castors are injection moulded in black nylon and diameter of Castor 60 mm. The chair shall conform/meet requirements of all applicable standards of BIFMA.	30 Set		
4	<b>ARMREST:</b> Specification: Armrest is injection module from block co-polymer polypropylene. The armrests made up of black integral skin polyurethane with 40-55 Shore Hardness and reinforced with 2mm thick M.S. insert. The armrests are fitted to the seat with seat/armrest connecting strip assembly made of powder coated 6mm thick HR steel.	5 Set		
5	<b>BOTTOM SEAT:</b> Specification: The seat is made up of 12mm thick (7 layers) hot pressed plywood and moulded polyurethane foam 50mm thick seat upholstered with fabric. The bottom cover made up of injection moulded in black polypropylene to cover the plywood. Seat size 475 mm (W) X 450 mm (D).	10 Nos		

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N. Murali

Administrative Officer (P&S)



S. No	Description	Qty	Rate per Quantity	Amount (Rs.)
6	<b>SEAT FORM:</b> Specification: Foam made out of moulded Polyurethane foam with the following properties: Density: 45-50 Kg/m <sup>3</sup> , Hardness: 15-20 Kgf, Compression set: 50%, 10Max, Tensile strength: 0.9-1.2 Kg/cm <sup>2</sup> , Tear strength (Min): 2.2 N/cm, Resilience: 50%-60% Comfort / Indentation Factor: 2Min.	10 Nos		
7	<b>BACKREST:</b> Specification: The outer frame of back rest made up of injection moulded in black Nylon and Inner frame made up of injection moulded in black polypropylene. Inner frame upholstered with mesh fabric then assembled with outer frame. Back rest sizes 550mm (H) x 400mm (W).	10 Nos		
8	<b>BASE:</b> Specification: The base is injection moulded in black, glass filled nylon and fitted with 5 Nos twin wheel castors. The base is 650-660mm pitch circle diameter.	5 Nos		
9	<b>Piston Leaver cap:</b> Specification: Hydraulic adjustable handle Cap. Size: 32mm x 75mm.	30 Nos		
Total Amount inclusive of Supply, Packing, forwarding, Loading and unloading, freight, etc. and <b>excluding GST for Model 1</b>				

## Model – 2

S. No	Description	Qty	Rate per Quantity	Amount (Rs.)
1	<b>BOTTOM MECHANISM:</b> Specification: Central Tilt Mechanism / Synchro Mechanism: Conventional mechanism with two lever control for lock and seat height adjustment. Mechanism made out of MS Plate thickness is 3mm and seat tilting angle is 0o-10o and back tilting angle is 87o-109o (min 17o tilt). Also it has the back tension adjustment knob	20 Nos		
2	<b>HYDRAULIC PISTON:</b> Specification: Gas lift pipe diameter 50mm and has a Height adjustment stroke of 100-200mm.	10 Nos		
3	<b>ROLLING WHEEL/CASTOR:</b> Specification: The twin wheel castors are injection moulded in black nylon and diameter of Castor 60 mm. The chair shall conform/meet requirements of all applicable standards of BIFMA.	5 Set		

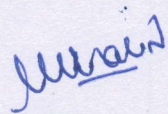
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Administrative Officer (P&S)



S. No	Description	Qty	Rate per Quantity	Amount (Rs.)
4	<b>ARMREST:</b> Specification: Armrest is injection module from block co-polymer polypropylene. The armrests made up of black integral skin polyurethane with 40-55 Shore Hardness and reinforced with 2mm thick M.S. insert. The armrests are fitted to the seat with seat/armrest connecting strip assembly made of powder coated 6mm thick HR steel.	5 Set		
5	<b>BOTTOM SEAT:</b> Specification: The seat is made up of 12mm thick (7 layers) hot pressed plywood and moulded polyurethane foam 50mm thick seat upholstered with fabric. The bottom cover made up of injection moulded in black polypropylene to cover the plywood. Seat size 475 mm (W) X 450 mm (D).	5 Nos		
6	<b>SEAT FORM:</b> Specification: Foam made out of moulded Polyurethane foam with the following properties: Density: 45-50 Kg/m <sup>3</sup> , Hardness: 15-20 Kgf, Compression set: 50%, 10Max, Tensile strength: 0.9-1.2 Kg/cm <sup>2</sup> , Tear strength (Min): 2.2 N/cm, Resilience: 50%-60% Comfort / Indentation Factor: 2Min.	5 Nos		
7	<b>BACKREST:</b> Specification: The outer frame of back rest made up of injection moulded in black Nylon and Inner frame made up of injection moulded in black polypropylene. Inner frame upholstered with mesh fabric then assembled with outer frame. Back rest sizes 550mm (H) x 400mm (W).	5 Nos		
8	<b>BASE:</b> Specification: The base is injection moulded in black, glass filled nylon and fitted with 5 Nos twin wheel castors. The base is 650-660mm pitch circle diameter.	5 Nos		
9	<b>Piston Leaver cap:</b> Specification: Hydraulic adjustable handle Cap. Size: 32mm x 75mm.	10 Nos		
Total Amount inclusive of Supply, Packing, forwarding, Loading and unloading, freight, etc. and <b>excluding GST for Model 2</b>				

  
N. Murali  
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**Model - 3**

S. No	Description	Qty	Rate per Quantity	Amount (Rs.)
1	<b>BOTTOM MECHANISM:</b> Specification: Central Tilt Mechanism / Synchro Mechanism: Conventional mechanism with two lever control for lock and seat height adjustment. Mechanism made out of MS Plate thickness is 3mm and seat tilting angle is 0o-10o and back tilting angle is 87o-109o (min 17o tilt). Also it has the back tension adjustment knob	10 Nos		
2	<b>HYDRAULIC PISTON:</b> Specification: Gas lift pipe diameter 50mm and has a Height adjustment stroke of 100-200mm.	10 Nos		
3	<b>ROLLING WHEEL/CASTOR:</b> Specification: The twin wheel castors are injection moulded in black nylon and diameter of Castor 60 mm. The chair shall conform/meet requirements of all applicable standards of BIFMA.	10 Set		
4	<b>ARMREST:</b> Specification: Armrest is injection module from block co-polymer polypropylene. The armrests made up of black integral skin polyurethane with 40-55 Shore Hardness and reinforced with 2mm thick M.S. insert. The armrests are fitted to the seat with seat/armrest connecting strip assembly made of powder coated 6mm thick HR steel.	5 Set		
5	<b>BOTTOM SEAT:</b> Specification: The seat is made up of 12mm thick (7 layers) hot pressed plywood and moulded polyurethane foam 50mm thick seat upholstered with fabric. The bottom cover made up of injection moulded in black polypropylene to cover the plywood. Seat size 475 mm (W) X 450 mm (D).	5 Nos		
6	<b>SEAT FORM:</b> Specification: Foam made out of moulded Polyurethane foam with the following properties: Density: 45-50 Kg/m <sup>3</sup> , Hardness: 15-20 Kgf, Compression set: 50%, 10Max, Tensile strength: 0.9-1.2 Kg/cm <sup>2</sup> , Tear strength (Min): 2.2 N/cm, Resilience: 50%-60% Comfort / Indentation Factor: 2Min.	5 Nos		

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N. Murali

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S. No	Description	Qty	Rate per Quantity	Amount (Rs.)
7	<b>BACKREST:</b> Specification: The outer frame of back rest made up of injection moulded in black Nylon and Inner frame made up of injection moulded in black polypropylene. Inner frame upholstered with mesh fabric then assembled with outer frame. Back rest sizes 550mm (H) x 400mm (W).	5 Nos		
8	<b>BASE:</b> Specification: The base is injection moulded in black, glass filled nylon and fitted with 5 Nos twin wheel castors. The base is 650-660mm pitch circle diameter.	3 Nos		
9	<b>Piston Leaver cap:</b> Specification: Hydraulic adjustable handle Cap. Size: 32mm x 75mm.	10 Nos		
Total Amount inclusive of Supply, Packing, forwarding, Loading and unloading, freight, etc. and <b>excluding GST</b> for <b>Model 3</b>				

**Model - 4**

S. No	Description	Qty	Rate per Quantity	Amount (Rs.)
1	<b>BOTTOM MECHANISM:</b> Specification: Central Tilt Mechanism / Synchro Mechanism: Conventional mechanism with two lever control for lock and seat height adjustment. Mechanism made out of MS Plate thickness is 3mm and seat tilting angle is 0o-10o and back tilting angle is 87o-109o (min. 17o tilt). Also it has the back tension adjustment knob	10 Nos		
2	<b>HYDRAULIC PISTON:</b> Specification: Gas lift pipe diameter 50mm and has a Height adjustment stroke of 100-200mm.	5 Nos		
3	<b>ROLLING WHEEL/CASTOR:</b> Specification: The twin wheel castors are injection moulded in black nylon and diameter of Castor 60 mm. The chair shall conform/meet requirements of all applicable standards of BIFMA.	5 Set		

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S. No	Description	Qty	Rate per Quantity	Amount (Rs.)
4	<b>ARMREST:</b> Specification: Armrest is injection module from block co-polymer polypropylene. The armrests made up of black integral skin polyurethane with 40-55 Shore Hardness and reinforced with 2mm thick M.S. insert. The armrests are fitted to the seat with seat/armrest connecting strip assembly made of powder coated 6mm thick HR steel.	5 Set		
5	<b>BOTTOM SEAT:</b> Specification: The seat is made up of 12mm thick (7 layers) hot pressed plywood and moulded polyurethane foam 50mm thick seat upholstered with fabric. The bottom cover made up of injection moulded in black polypropylene to cover the plywood. Seat size 475 mm (W) X 450 mm (D).	5 Nos		
6	<b>SEAT FORM:</b> Specification: Foam made out of moulded Polyurethane foam with the following properties: Density: 45-50 Kg/m <sup>3</sup> , Hardness: 15-20 Kgf, Compression set: 50%, 10Max, Tensile strength: 0.9-1.2 Kg/cm <sup>2</sup> , Tear strength (Min): 2.2 N/cm, Resilience: 50%-60% Comfort / Indentation Factor: 2Min.	5 Nos		
7	<b>BACKREST:</b> Specification: The outer frame of back rest made up of injection moulded in black Nylon and Inner frame made up of injection moulded in black polypropylene. Inner frame upholstered with mesh fabric then assembled with outer frame. Back rest sizes 550mm (H) x 400mm (W).	5 Nos		
8	<b>BASE:</b> Specification: The base is injection moulded in black, glass filled nylon and fitted with 5 Nos twin wheel castors. The base is 650-660mm pitch circle diameter.	3 Nos		
9	<b>Piston Leaver cap:</b> Specification: Hydraulic adjustable handle Cap. Size: 32mm x 75mm.	10 Nos		
Total Amount inclusive of Supply, Packing, forwarding, Loading and unloading, freight, etc. and <b>excluding GST for Model 4</b>				
Total Amount inclusive of Supply, Packing, forwarding, Loading and unloading, freight, etc. and <b>excluding GST for Model 1, Model 2, Model 3 and Model 4</b>				

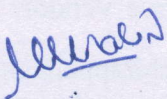
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N. Murali  
Administrative Officer (P&S)



**Terms & Conditions:**

1. The above cost should be inclusive of Supply, Packing, forwarding, Loading and unloading, freight, etc. and *excluding GST*.
2. **Delivery at:**  
Indian Institute of Management Tiruchirappalli,  
Trichy- Pudukkottai High way, Chinna Sooriyur, Tiruchirappalli – 620 024.  
**Contact: Email: [purchase@iimtrichy.ac.in](mailto:purchase@iimtrichy.ac.in) | Phone: 0431 – 2505121/22/57**
3. The Bidder (s) should be registered with the Goods and Services Tax council for the purpose of Goods & Service Tax (GST). A copy of the GST registration certificate has to be submitted with the tender document. A copy of the GST Registration Certificate, PAN and Bank account details should be submitted along with the Bid. The names appearing on all these documents and the tender document should be the same or linked.
4. **Delivery Schedule: *within 15 days*** from the date of receipt of Purchase Order. If the agency/firm fails to supply within the stipulated period, the Purchase order will be cancelled.
5. **EARNEST MONEY DEPOSIT**
  - a. The bidder(s) should remit an Earnest Money Deposit (EMD) of **Rs. 6,000/- (Rupees Six thousand only)** through online mode to **IIM Tiruchirappalli, SB A/c. No. 32170808935, IFSC Code: SBIN0071187 of SBI, IIM Tiruchirappalli**. A copy of the payment transaction receipt has to be attached with the tender, without which the tender won't be considered for the process.
  - b. *The EMD of the successful bidder will be retained as an interest-free performance security deposit and it will be returned after the warranty period of all 4 models.*
  - c. The EMD of the unsuccessful bidders will be released after the finalization of the tender. No interest is payable on the Earnest Money Deposit (EMD).
  - d. Micro and Small Enterprises (MSEs) firms as defined in the MSE Procurement Policy issued by the Department of Micro, Small and Medium Enterprises (MSME) or the firms registered with the Central Purchase Organization or the concerned Ministry or Department or Startups as recognized by Department of Industrial Policy & Promotion (DIPP) for all these items only, are exempted from EMD. However, they have to enclose valid self-attested registration certificate(s) along with the tender to this effect.



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- e. The bidders who seek exemption from EMD as per the clause above, if they withdraw or modify their bids during the period of validity, or if they are awarded the contract, and they fail to sign the contract or to submit performance security before the deadline defined in the bid document, they will be suspended for the period of three years or as decided by the competent authority from being eligible to submit bids for contracts with the entity that invited the bids.

**6. PAYMENT TERMS:**

- a. No advance payment will be made in any case.  
b. Payment will be released within 25 days, after successful completion of Supply of all the materials, Subject to submission of Invoice/Bill with all relevant documents etc.  
c. TDS and any other Government levies applicable on bills as per Government instructions/ notifications issued from time to time shall be applicable and deducted from' Supplier/Vendor/Service Provider' s bills.

**7. Warranty: Minimum 1-year warranty should be given for all the spares.**

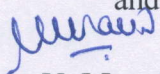
8. **Site Visit:** It is advised for the bidder to visit the site and inspect the chairs before submission of the quotation, the bidder can't provide the reasonable rate without visiting the site. The bidders are requested to send the email to [estatemanager@iimtrichy.ac.in](mailto:estatemanager@iimtrichy.ac.in) / [estatemaintenance@iimtrichy.ac.in](mailto:estatemaintenance@iimtrichy.ac.in) for fixing appointment to visit the site during office hours between 10.00 am and 5.00 pm on working days only.

**9. PENALTY CLAUSE**

Deficiency/delay in Supply/Quality will be construed as lapses on the part of the vendor. Such lapses due to vendor will be viewed seriously, and penalties will be imposed on the vendor in case of any delay in providing the required materials as covered by this Tender within the stipulated date and timings. IIM Tiruchirappalli reserves the right to impose the penalty, and the quantum of the penalty will be decided in individual cases, and decision of the competent authority at IIM Tiruchirappalli, shall be final and binding.

In case the Vendor fails to supply any items within a specified delivery period, the same items will be obtained from the open market and the difference in cost, if any, will be recovered from the EMD or from the pending bill(s) of the defaulting firm or the Vendor if the recoverable amount exceeds the EMD and if there are no pending bills due to be paid to the respective Vendor.

10. **Arbitration:** In case of any unreconciled disputes between the parties IIM Tiruchirappalli and the agency/firm to whom the contract had been awarded, arising out of any of the terms of the Tender document, the dispute shall be referred to a single Arbitrator mutually agreed, as per Arbitration and Reconciliation Act 1996, in Tiruchirappalli jurisdiction. The decision of the Arbitrator shall be final and binding on both parties. The language of the arbitration shall be English. The Place and seat of arbitration shall be in Tiruchirappalli.



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11. **Repeat Order Clause:** IIM Tiruchirappalli shall place the repeat order for the same quantity of the items or less as per the rate quoted by the successful Bidder (L1) within six months from the date of supply/ successful commissioning/installation of the work with the same terms & conditions of the tender. In extra- ordinary circumstances, a repeat order shall be placed within 01 (one) year. It would be entirely at the discretion of the buyer (IIMT) to place the repeat order or not.
12. **Sample Size:** Sample for at least one model should be submitted by the successful vendor after awarding the order. Sample will be part of the supply subject to meeting our requirement.
13. Bidder should take into account the corrigendum/Addendum published in IIM Tiruchirappalli website in tender page from time to time before submitting the bids.
14. If you have any technical queries, please e-mail: [estatemanager@iimtrichy.ac.in](mailto:estatemanager@iimtrichy.ac.in) / [estatemaintenance@iimtrichy.ac.in](mailto:estatemaintenance@iimtrichy.ac.in) / Phone: 0431 – 250 5166 / 5048 / 5157/ before submission of quotation.
15. The vendor should quote the rate for all the items, failing which the quotation will not be considered for further evaluation.
16. The bidder should submit the tender/quotation duly signed and stamped on all the pages.
17. *The vendor should be responsible for the replacement of spares if it not meets our specification, quality and model.*
18. IIMT reserves the right to change/ extend/ modify/ amend or delete any of the conditions, clause or items stated therein any or all provisions of this Tender document. Such revisions / amended/ corrigendum will be made available on the website of IIMT Tender portal.
19. IIMT also reserves the right to withhold or withdraw the process at any stage with intimation to all the bidders who have submitted the quotation/tender.
20. IIMT will not be responsible for any loss in transit or postal delay.
21. Indicative Images for the Chairs attached as **Annexure-I**.
22. Tax will be deducted as per rule in force.
23. Any legal disputes that may arise shall be subject to the Courts at Tiruchirappalli.
24. GST Number of IIM Tiruchirappalli is **33AAAI5004R1ZO**.

Tenders should be submitted in the sealed cover super scribing “**Tender for Supply of Chair Spares at IIM Tiruchirappalli**” addressed to, “The Chief Administrative Officer (i/c), IIM Tiruchirappalli, Trichy Pudukkottai Highway, Chinna Sooriyur, Trichy – 620 024 to reach us **on or before 11.00 AM, 03<sup>rd</sup> October 2022.**”

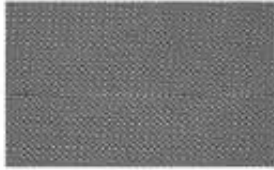








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## ANNEXURE – I Indicative Images of Chair Models

<p><b>Model - 1</b></p>			
<p><b>Model - 2</b></p>			
<p><b>Model - 3</b></p>			
<p><b>Model - 4</b></p>			



 <p><b>Mesh – Back</b> Breathable, fire retardant mesh designed to flex and take shape of the back.</p>	 <p><b>Comfortable Armrest</b> Fixed arms with wide armrest is designed to provide sufficient space to your arms while working</p>	 <p><b>Back support</b> Adjustable lumbar support to support lower back support to one that is just right for you</p>
 <p><b>Adjustable Height</b> Raising and lowering the height of the seat with the lever</p>	 <p><b>Tilt Lock Mechanism</b> A tilt lock mechanism of the chair for working at an upright posture when required</p>	 <p><b>Tilt tension Mechanism</b> A tilt-tension knob underneath the seat makes it easier or harder to rock back in your chair</p>
 <p><b>360-Degree Swirl</b> With versatility in its motion range, the office chair swirls 360 degree from one direction to another</p>	 <p><b>Nylon Legs</b> 25-inch diameter base to prevent any chance of toppling while reclining</p>	 <p><b>Nylon Castors</b> Strong and durable nylon casters ensure smooth-rolling mobility</p>