

Advertisement No. EST-II/A-02/2026/002

Dated: 16.06.2026

**Advertisement for the Academic Associate on a contract basis in
IIM Tiruchirappalli**

Indian Institute of Management Tiruchirappalli is the eleventh IIM established under the Ministry of Education, Government of India. The Institute offers a congenial and professional working environment. The Institute invites applications for the Academic Associate positions on a contract basis.

An academic Associate position is suitable for individuals with a consistently strong academic record who want to pursue a career in academia. It provides a platform for learning and hands-on experience working with Faculty Members and Students, offering insight into the functioning of academia at the Indian Institute of Management Tiruchirappalli.

Academic Associates are required at the Indian Institute of Management Tiruchirappalli in the following areas: –

Sl. No.	Area	No. of vacancy
1.	Economics & Public Policy	2
2.	Finance and Accounting	2
3.	General Management	1
4.	Information Systems and Analytics	1
5.	Marketing	2
6.	Operations Management and Decision Sciences	1
7.	Strategy	1

For full details regarding qualification, experience, terms & conditions, and other requirements, please visit our website: <https://www.iimtrichy.ac.in/careers-non-teaching>.

Candidates are instructed to go through the ‘**INSTRUCTIONS TO THE CANDIDATES**’ before filling out the applications and proceeding further. Interested and eligible candidates may submit their applications online in the prescribed application form available on the Institute’s recruitment website.

The application, along with all supporting documents, should be submitted through the online portal of IIM Tiruchirappalli on or before **10th July, 2026, 5.30 pm.**

Application submitted through any other mode will not be considered.

Important Dates:

Sl. No.	Details	Date
1.	Date of advertisement	June 16th, 2026
2.	Opening date for online application	June 17th, 2026 (11.00 am)
3.	Closing date for submission of online application	July 10th, 2026, 5.30 pm

Academic Associate (On Contract):

Tenure: Two Years. (1+1)

Salary: Consolidated monthly salary will be fixed as Rs. 30,000/- per month for candidates with a Ph.D. and Rs. 25,000/- per month for candidates without a Ph.D.

Upper Age Limit: With Ph.D. - 35 years, without Ph.D. - 30 years.

Area-wise Required Educational Qualification and Experience:

Educational Qualification:

a. Economics & Public Policy (*two vacancies*)

- PhD with or without experience (or)
- Graduates or Post Graduates in Economics or Allied fields. (or)
- Candidates with qualifications like B. Tech./B.E with adequate experience will also be eligible.
- Experience in Teaching or comparative Research experience, but not absolutely necessary.

b. Finance and Accounting (*two vacancies*)

- PhD with or without experience (or)
- M.B.A or equivalent with a first class with specialisation in finance and accounting, (or)
- M.Com with first class with specialisation in computer applications (or)
- Candidates with a PhD or registered for a PhD in relevant disciplines of finance or accounting will be preferred

c. General Management (*one vacancy*)

- PhD with or without experience (or)
- M.B.A or equivalent with a first class

Candidates with a background in Law, an interest in law, or an interest in the legal aspects of business are an added qualification for the General Management area.

d. Information Systems and Analytics (*one vacancy*)

- PhD (with expertise in Information Systems, Analytics) with or without experience (or)
- Post-graduates (MBA with specialization in Information Technology and Systems, Analytics / post-graduates in Information Technology or related fields) with one-year post qualification experience either in academics or industry (or) Candidates with qualifications like B. Tech./B.E (in computer science or related fields)/MCA with adequate experience will also be eligible. Experience of work in institute of higher education/ research is desirable.

e. Strategy & Entrepreneurship (*one vacancy*)

- PhD with or without experience (or)
- An MBA or Master's Degree in Economics, Psychology, Sociology or a related degree
- Good Academic Record
- Candidates with a Background in Law or an interest towards law or an interest in legal aspects of business are an added qualification.

f. Marketing (*two vacancies*)

- PhD with or without experience (or)
- First-class post-graduates (MBA with specialization in the relevant field / post-graduates in the relevant field) with one-year post-qualification experience either in academics or industry.

g. Operations Management & Decision Sciences (*one vacancy*)

- PhD with or without experience (or)
- B.E. (any branch) from a recognised institution of repute. (or)
- B.Sc (or) M.Sc in Mathematics (or) Statistics (or)
- M.B.A. with specialisation has taken a significant number of elective courses on Operations Management / Decision Sciences / Analytics.

Although 1 to 3 years of work experience in a similar role is desirable, it does not prevent fresh graduates with energy and enthusiasm to learn new skills (along with the other desired qualifications) from applying for the role.

Prior experience in teaching/educational institutions preferred but not essential.

Candidates without the requisite experience as mentioned above may be considered on merit, but at a lower stipend than what is mentioned in the notification.

Job Description:

- Support the Faculty Members in various academic activities.
- The Academic Associates (AAs) responsibility will be assisting faculty members in preparing course outlines, identifying and collecting reading material, developing teaching notes, grading of class participation, conducting and grading examinations, assignments, invigilation, etc., organizing various events, distribution of course materials, research and consultancy projects, MDPs, secretarial assistance, area coordination, conducting meetings and preparation of minutes and any other related activities.
- Any other task as per the requirement of the Institute.

Key Skills:

- Ability to Multi-task.
- Excellent written and verbal communication skills in English and comfortable with writing Emails.
- Proficiency in MS-Office and tools like Excel, Word and PowerPoint, Data collection and analysis tools.
- Exposure to graphing tools / statistical functions in MS Excel is desirable.
- Programming in Python / R / MS VBA Macros will be preferred.
- Willingness to learn on the job and possess a positive attitude to learn new concepts/ideas/skills and develop proficiency in all activities undertaken.

Prior experience in teaching/educational institutions preferred but not essential.

INSTRUCTIONS TO THE CANDIDATES

General Instructions:

1. Candidates must be citizens of India.
2. Candidates should apply through the online portal of the institute: <https://www.iimtrichy.ac.in/careers-non-teaching>. The last date and time for submission of online application is **10th July 2026 till 05.30 pm**. No correspondence for relaxation in this regard shall be entertained by the Institute, and delay, if any, due to any reason will not be entertained.
3. In the case of candidates desirous to apply for more than one area, a separate application for each area should be submitted.
4. The Applicant must ensure whether he/she fulfills all the eligibility conditions for the post applied for.
5. Candidates with requisite qualifications acquired from recognized Universities/Institutions only need to apply.
6. All Certificates, Degrees, and other documents for educational qualification, professional and technical qualification, work experience, etc., should be produced in original at the time of the selection process, if called for the same. Failure to produce these original documents may result in ineligibility to appear for the further selection process.
7. Candidates are advised to fill in their correct and active e-mail addresses in the online application, as all correspondence will be made by the Institute through e-mail only. Written Test/Skill Test/Trade Test/Interview schedule and requirements, including copies of certificates to be submitted in respect of claims made in the online application, will be emailed to the candidates at their registered e-mail addresses and will also be posted on the recruitment portal of the Institute. **No separate letter by post will be sent for this purpose**. Further, for any updates, please visit the recruitment portal regularly, as any subsequent amendments will be announced on the recruitment portal only.
8. Applications received incomplete in any respect will not be entertained and no further correspondence will be made in this regard.
9. Mere fulfilling the conditions does not guarantee that the applicant will be shortlisted for the selection process.
10. The Institute reserves the right to fill or not to fill any of or all the posts.
11. Appointments will be governed by the relevant service rules and regulations of the Institute as amended from time to time.
12. No correspondence/queries will be entertained from candidates regarding e-mail delays, conduct and result of the interview and reasons for not being called for the selection process.
13. No accommodation will be provided by the Institute to attend the selection process.
14. In case of any inadvertent mistake in the process of selection which may be detected at any stage, even after the issue of the appointment letter, the Institute reserves the right to modify/withdraw/cancel any communication, including the appointment offer, made to the candidate.
15. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute shall be final and binding.
16. Canvassing in any form will disqualify the candidates.
17. These positions are purely contractual in nature for a limited time period. No claims can ever be made for the regularisation of these positions.
18. At the time of joining, a relieving letter from the previous employer (if applicable) needs to be submitted.

Disqualification:

- a. If a candidate is found ineligible at any stage of the recruitment process, he/she will be disqualified, his/her candidature will be cancelled, and if selected, the offer of appointment may be cancelled, withdrawn, or service terminated forthwith without any compensation, along with applied recovery and with no liability for the Institute, whatsoever. Suppressing any information (in whole or part) or submitting false or misleading information (in whole or part) may lead to similar penal action at any stage of recruitment.
- b. Issuance of a letter (if any) for attending the selection process will not confer any right of appointment.
- c. In case of any inadvertent error in the process of selection which may be detected at any stage, even after the issue of offer of appointment, the Institute reserves the right to withdraw, cancel, or modify any communication, offer or appointment made to the candidate, without incurring any liability whatsoever.
- d. Canvassing in any form will be a disqualification.

Action against applicants found guilty of misconduct:

Applicants are warned not to furnish any particulars that are false or suppress any material information while filling in the application form. Applicants are also warned that they should in no case attempt to alter or otherwise tamper with any entry in a document or the attested, certified copy submitted by them, nor should they submit a tampered/fabricated document. Without prejudice to criminal action, wherever necessary, the candidature will be summarily cancelled/debarred at any stage of the recruitment in respect of applicants in case of any of the following:

- Making wrong declarations and giving a misinterpretation of the facts in the application.
- Obtaining support for his/her candidature by any means.
- Impersonate/Procuring impersonation by any person.
- Submitting fabricated documents or documents which have been tampered with.
- Making statements that are incorrect or false, or suppressing material information.
- Candidature can also be cancelled at any stage of the recruitment on any other ground that the Institute considers to be sufficient cause for cancellation of candidature.

Selection Process:

1. Screening of online applications received may be done to restrict the number of applicants to be called for the selection process. The Institute, at its discretion, may restrict the number of applicants to be called for at any stage of the selection process.
2. The Institute may decide to conduct a selection process comprising multiple stages of selection.
3. Screening of applications will be done as per the conditions laid down by the duly constituted Screening Committee.
4. A list of shortlisted applicants to be called for the selection process, and the communication in this regard will be sent to their registered email address only. No communication in this regard will be made through hard copy. No request for a change of date/venue of the selection process by individual applicants will be entertained under any circumstances.
5. Canvassing in any manner would entail the disqualification of the candidature.

Mode of Selection:

The selection will be made through a written test, / Skill test, and a personal interview at the IIM Tiruchirappalli Campus.

How to Apply:

The application, along with all supporting documents, should be submitted online on the IIM Tiruchirappalli website: <https://www.iimtrichy.ac.in/careers-non-teaching> on or before **5.30 pm, 10th July 2026**.

1. Applicants are required to thoroughly go through the notification, terms and conditions, check eligibility, and then apply.
2. Applicants are required to apply online on the recruitment portal of the Institute's recruitment website: <https://www.iimtrichy.ac.in/careers-non-teaching> from **17.06.2026 (11.00 am) to 10.07.2026 (05.30 pm)**. Applicants may click the online application link, read the instructions carefully, and complete the online application form, providing accurate information. If the online application is not completed successfully, the applicant must register again. Applicants, after successful submission of the online application, must keep a copy of the finally submitted online application, which they will be required to produce as and when asked for during the selection process. Incomplete applications shall not be accepted and summarily rejected.
3. No request for change in any data entered by the applicant will be entertained once the online application is submitted successfully. While applying online, applicants need to upload a scanned copy of their recent passport-size colour photograph & signature. Applicants called for the selection process will be required to produce his / her original certificates, a copy of the same photo, and other relevant documents as mentioned in the online application form.
4. The Institute will not be responsible for any applicant if they don't submit their online application (final submission) within the last date on account of a system error or any other reason. Hence, the candidates are advised to submit their online application well before the given deadline to avoid last-minute hassle.
5. Candidate has to upload the following documents at the respective tabs while applying:
 - a. SSLC Certificate
 - b. HSC Certificate (if applicable)
 - c. Diploma / UG / PG Degree Certificate, whichever is applicable.
 - d. Experience Certificates
 - e. Community Certificate (if applicable).
 - f. Additional certificates (if applicable).
 - g. Recent passport-size colour photograph.

After a successful online submission of the application, a printout of the application form must be kept with them and submitted by the candidate when called for the Written Test/Skill Test/Trade Test/Interview. The Hard copy of the application is NOT to be sent to the Institute.

Sd/-

Chief Administrative Officer i/c