

Ref. No. IIMT/2020-21/QUO/Pur/CMM/3

May 15, 2020

Sub: Quotation for supply of Civil Maintenance Materials – Reg

Dear Sir / Madam,

You are requested to quote your lowest rate for the items as per brand and specifications mentioned below:

Sl. No.	Description	Total Amount (Rs.)
1	Supply of civil maintenance materials (As per list enclosed in Annexure I)	
	GST@_____%	
	Total amount including GST	

Terms & conditions:

1. The above cost should be inclusive of GST and delivery charges. GST should be quoted separately.
2. Delivery at:

Stores and Purchase Department, 2nd Floor of Admin Block,

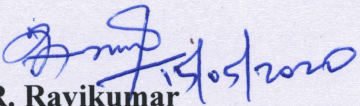
Indian Institute of Management Tiruchirappalli.

Trichy-Pudukkottai highway, Chinna Suriyur, Tiruchirappalli – 620 024.

Contact : Email : purchase@iimtrichy.ac.in | Phone : 0431-2505121/22

3. Tax will be deducted as per rule in force.
4. Any legal disputes that may arise shall be subject to the jurisdiction of Madurai Bench of Madras High Court.
5. GST Number of IIM Tiruchirappalli is **33AAAAI5004R1ZO**
6. Delivery: within 15 days from the receipt of purchase order. If the agency/firm fails to deliver within the delivery period, the purchase order may be cancelled.
7. Payment: 25 days from the date of delivery of items along with submission of Invoice / Bill.
8. The vendor should be a GST registered vendor and GST Number should be mentioned in the quotation.

Quotation should be submitted in the sealed cover super scribing “**Quotation for supply of Civil Maintenance Materials**” addressed to, “The Chief Administrative Officer (i/c), IIM Tiruchirappalli, Trichy Pudukkottai Highway, Chinna Suriyur, Trichy – 620 024 to reach us on or before **3.00 PM, 07th June 2020.**”


R. Ravikumar
Administrative Officer (A, S&P)

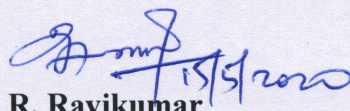
Note: The quotation can be sent through speed post / register post which is functioning during lockdown, as well.

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Annexure – I

S.No	Description of items	Unit	Quantity	Rate per Unit (Rs.)	Amount (Rs.)
1	White cement (Brila)	kg	5		
2	Cement – 43 grade - OPC- (Dalmia)	kg	150		
3	Dorma TS 68 Door closer with std arm – silver colour	Nos	2		
4	Internal Wall Emulsion paint Almost Ivory-Aolan - Berger Paint (L-156)	Liters	10		
5	Berger Paint Snow white Emulsion	Liters	1		
6	Paint Rbrush - 4" (Sagar)	Nos	2		
7	Wooden plug Square Wood Poplar Dowel (Actual: 36-in L x 1-in dia)	Nos	500		
8	Wooden Screw 35x8 (Black color)	Nos	500		
9	Star screw black – ¾"	Nos	100		
10	Star screw black – 1"	Nos	100		
11	Star screw black – 1 ½"	Nos	100		
12	Putty blade - 4" (Dolphin)	Nos	2		
13	Emery paper – 180c	Sheet	5		
14	1 ½" concrete Steel nail	kg	1		
15	2" concrete Steel nail	kg	1		
16	GI Binding wire (Silver color) – 1mm	kg	2		
17	M-Seal 100 Grams	Nos	20		
18	SR Paste (1 liter) (Fevicol)	Nos	10		
19	ARALDITE STANDARD RESIN EPOXY ADHESIVE 450 GMS	Nos	1		
20	Silicon paste - white	Nos	5		
Total Amount					
GST@_____%					
Total amount including GST					



R. Ravikumar
Administrative Officer (A, S&P)