

Ref. No. IIMT/2020-21/QUO/Pur/MM/2

May 15, 2020

Sub: Quotation for supply of Maintenance Materials for STP & WTP– Reg

Dear Sir / Madam,

You are requested to quote your lowest rate for the items as per brand and specifications mentioned below:

Sl. No.	DESCRIPTION	Total Amount (Rs.)
1	Supply of maintenance materials for STP & WTP (As per list enclosed in Annexure I)	
	GST@_____ %	
	Total amount including GST	

Terms & conditions:

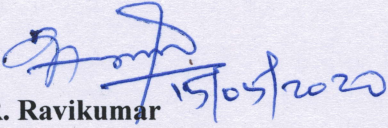
1. The above cost should be inclusive of GST and delivery charges. GST should be quoted separately.
2. Delivery at:

Indian Institute of Management Tiruchirappalli
Trichy- Pudukkottai High way
Chinna Suriyur, Tiruchirappalli – 620 024.

Contact : Email : purchase@iimtrichy.ac.in | Phone : 0431-2505121/22

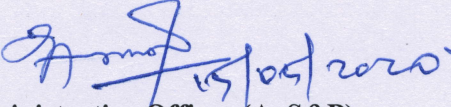
3. Tax will be deducted as per rule in force.
4. Any legal disputes that may arise shall be subject to the jurisdiction of Madurai Bench of Madras High Court.
5. GST Number of IIM Tiruchirappalli is **33AAAAI5004R1ZO**
6. Delivery: within 10 days from the receipt of Purchase Order. If the agency/firm fails to deliver within the delivery period, the purchase order may be cancelled.
7. Payment: 25 days from the date of delivery of items along with submission of Invoice / Bill.
8. The vendor should be a GST registered vendor and GST Number should be mentioned in the quotation.

Quotation should be submitted in the sealed cover super scribing “**Quotation for supply of Plumbing Materials**” addressed to, “The Chief Administrative Officer (i/c), IIM Tiruchirappalli, Trichy Pudukkottai Highway, Chinna Suriyur, Trichy – 620 024 to reach us on or before **3.00 PM, 06th June 2020.**”


R. Ravikumar
Administrative Officer (A, S&P)

Annexure - I

S.No	Description of items	Unit	Quantity	Rate per Unit (Rs.)	Amount (Rs.)
1	Grease	KG	5		
2	Spider bush R-90	Nos	30		
3	Spider bush R-95	Nos	30		
4	20-40W Oil	Liter	60		
5	140W Oil	Liter	15		
6	Coconut Brush	Nos	10		
7	Plastic funnel for oil filling	Nos	2		
8	Hand Glow (Rubber)	Pair	12		
9	M Seal	Nos	25		
10	V-Belt (Size:B1465 LP/B-56)	Nos	12		
11	Bearing DE -6308 2RS	Nos	4		
12	Bearing NDE -6208 2RS	Nos	4		
Total Amount					
GST@_____%					
Total amount including GST					


Administrative Officer (A, S&P)

Note: The quotation can be sent through speed post / register post which is functioning during lockdown, as well.