

Sub: Quotation for Creation of Cabin for Reception cum Help Desk – Reg

Dear Sir / Madam,

You are requested to quote your lowest rate for the following works as per the specifications on the terms and conditions given below:

S.No	Description of items	Quantity	Rate per (Rs)	Amount (Rs)
1.	Providing and fixing partition up to ceiling height consisting of G.I. frame and required board, including providing and fixing of frame work made of special section power pressed/ roll form G.I. sheet with zinc coating of 120 gms/sqm(both side inclusive), consisting of floor and ceiling channel 50mm wide having equal flanges of 32 mm and 0.50 mm thick, fixed to the floor and ceiling at the spacing of 610 mm centre to centre with dash fastener of 12.5 mm dia meter 50 mm length or suitable anchor fastener or metal screws with nylon plugs and the studs 48 mm wide having one flange of 34 mm and other flange 36 mm and 0.50 mm thick fixed vertically within flanges of floor and ceiling channel and placed at a spacing of 610 mm centre to centre by 6 mm dia bolts and nuts, including fixing of studs along both ends of partition fixed flush to wall with suitable anchor fastener or metal screws with nylon plugs at spacing of 450 mm centre to centre, and fixing of boards to both side of frame work by 25 mm long dry wall screws on studs, floor and ceiling channels at the spacing of 300 mm centre to centre. The boards are to be fixed to the frame work with joints staggered to avoid through cracks, Galvanised M.S. fixing channel of 99 mm width (0.9 mm thick having two flanges of 9.5 mm each with zinc coating of 120 gms/sqm(both side inclusive)) to be provided at the horizontal joints of two boards, fixed to the studs using metal to metal flat head screws, including jointing and finishing to a flush finish with recommended jointing compound, jointing tape, angle beads at corners (25 mm x 25 mm x 0.5 mm), joint finisher and two coats of primer suitable for board as per manufacture's specification and	13.00 sqm		

Administrative Officer (A, S&P)

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	direction of engineer in charge all complete for 66mm overall thickness partition with 8mm thick double skin Calcium Silicate Board made with Calcareous & Siliceous materials reinforced with cellulose fiber manufactured through autoclaving process with Compressive Strength 225 kg/sq.cm, Bending Strength 100 kg./ sq.cm			
2.	Providing and fixing glazing for aluminum door with 6mm clear glass, Low-E Heat Strengthened Glass properties: Solar factor – 0.23, U-Value-3.85, Visual light transmission – 18%, Internal and External light reflection – 09% & 14%, SC-0.27 and EPDM rubber / neoprene gasket etc. complete as per standard specification and the direction of engineer-in-charges. (Cost of aluminum snap beading shall be paid separately)	8.5 sqm		
3.	Providing and fixing anodized aluminum work for partially glazed and partially panel partitions/ doors with extruded built up standard tubular sections/ appropriate Z sections and other sections of approved make conforming to IS: 733 and IS: 1285, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket etc. Aluminum sections shall be smooth, rust free, straight, mitred and jointed mechanically wherever required including cleat angle, Aluminum snap beading for glazing / paneling, C.P. brass / stainless steel screws all completed (Glazing paid separately) Polyester powder coated aluminum (minimum thickness of powder coating 50 micron) all complete as per standard specification.	34.50 kg		
4.	Providing and fixing 12 mm thick pre-laminated particle board (with decorative lamination on both sides) flat pressed three layer or graded wood particle board conforming to IS: 12823 Grade I Type II, in paneling fixed in aluminum door, windows shutter with C.P. brass / stainless steel screws etc. complete as per architectural drawings and directions of engineer-in-charge.	1.08 sqm		

5.	Wall painting with acrylic emulsion paint two coats of approved brand and manufacture to give an even shade over gypsum wall including one coat of primer and preparation of surface etc complete.	55.00 sqm		
6.	Providing and fixing aluminum die cast body tubular type universal hydraulic door closer (having brand logo with ISI, IS : 3564, embossed on the body, door weight upto 35 kg and door width upto 700 mm), with necessary accessories and screws etc. complete	1 No.		
7.	Providing and fixing aluminum hanging floor door stopper, ISI marked, anodised (anodic coating not less than grade AC 10 as per IS : 1868) transparent or dyed to required colour and shade, with necessary screws etc. complete Twin rubber stopper.	1 No.		
8.	Providing and fixing aluminum (Anodized (AC 15)) tubular handle bar 32 mm outer dia, 3.0 mm thick & 2100 mm long with SS screws etc. complete as per direction of Engineer-in-Charge.	2 Nos.		
9.	Providing and fixing Brass 100mm mortice latch and lock with 6 levers without pair of handles (best make of approved quality) for aluminum doors including necessary cutting and making good etc. complete.	1 No.		
10.	Providing and fixing ISI marked aluminum butt hinges anodised (anodic coating not less than grade AC 10 as per IS: 1868) transparent or dyed to required colour or shade with necessary screws etc. complete: 125x75x4 mm	4 Nos.		
11.	Providing and fixing 12 modular box necessary fittings (including power wiring from the nearest point, Switches, Sockets, cable, screw, pipes) etc. completed as per standard specification and direction of Engineer in charge. Make: Legrand.	2 Nos.		
12.	Providing and fixing wall mounting fan 16 inch with necessary fittings, power wiring from the nearest point, screw, etc. completed as per standard specification and direction of Engineer in charge. Make: Crompton for fan & Make: Legrand for Switches and Sockets.	1 No.		

13	Providing and fixing 4feet 40WLED tube light with necessary fittings (including power wiring from the nearest point, switches, cable, screw, pipes) etc. completed as per standard specification and direction of Engineer in charge. Make: Philips & Switches and Sockets Make: Legrand.	1 No.		
14	Supply and fixing of anodized aluminium grill mesh (<i>refer Annexure – I</i>) with 2"x2" opening for ventilators including outer section etc complete as per the standard specifications. (minimum thickness of powder coating 50 micron).	3.00 sqm		
Total Amount Excluding GST				
GST @ _____ %				
Total Amount including GST				

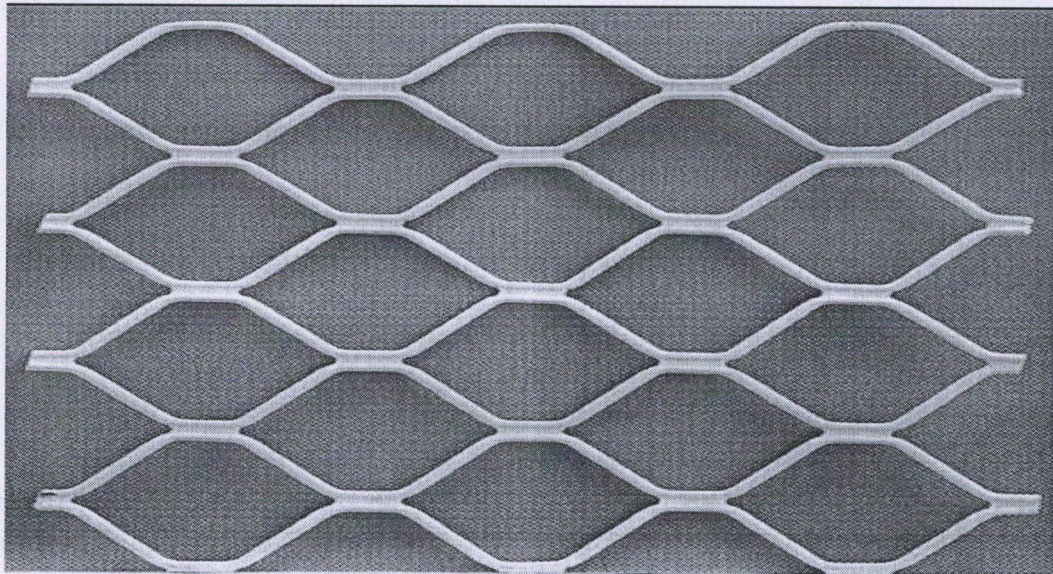
Terms & conditions:

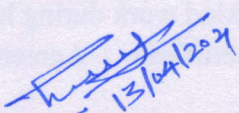
- The above cost should be inclusive of Supply of materials, Labour, and packing and Freight charges.
- Work to be done at:**
Administrative Block,
Indian Institute of Management Tiruchirappalli, Trichy- Pudukkottai High way,
Chinna Suriyur, Tiruchirappalli – 620 024.
Contact: Email: purchase@iimtrichy.ac.in | Phone: 0431 – 2505121/22/56
- Image of Aluminium grill mesh is attached as **Annexure – I** and proposed Drawing is attached as **Annexure – II**.
- Site Visit:** It is mandatory for the bidder to visit the site before attending the pre-bid meeting and also before submission of the quotation.
- The bidders are requested to send the email to estatemaintenance@iimtrichy.ac.in or call 0431-2505121/22/56 for fixing appointment to visit the site during office hours between 10.00 am and 5.00 pm on working days only.
- Pre-Bid Meeting:** Pre-bid meeting will be held through video conferencing on 22.04.2021 at 16.30 Hrs. to clarify doubts that may arise before submission of the bids. Bidders are requested to mail the doubts to purchase@iimtrichy.ac.in after site visit, prior to the pre bid meeting if possible, to enable us to clarify the doubts in the pre-bid meeting itself. After pre-bid meeting queries raised by the bidders and clarification of IIM Trichy will be published on the website through Corrigendum.
- Bidder should take into account the corrigendum/Addendum published in IIM Trichy website in tender page from time to time before submitting the bids.

8. **Work Site Cleanliness:** Contractor has to remove all the debris from the site of execution and dispose them at suitable places shown by the Estate Office at site.
9. All the materials to be used for the work should meet the relevant BIS specifications.
10. Institute will not be liable to pay any compensation due to accident, injury to the contractor's work men or any account what-so-ever.
11. The job is to be done as per the Bureau of Indian Standard (BIS)/CPWD.
12. The damages if any to the Institute properties during execution of the work should be restored by the vendor without any additional cost to the Institute.
13. **Firm Price:** Bidder's quoted Rates/Prices for executing the works under the Contract shall remain firm till completion of the entire work & shall not attract any escalation under any circumstances whatsoever.
14. **Completion of Work:** within 30 days from the date of receipt of work order. If the agency/firm fails to complete the work within the stipulated period, the work order will be cancelled.
15. The vendor should quote the rate for all the items, failing which the quotation will not be considered for further evaluation.
16. The bidder should submit the tender/quotation duly signed and stamped on all the pages.
17. The vendor should be a GST registered vendor and GST Number should be mentioned in the quotation.
18. **Experience:** Bidder(s) should have executed at least one similar kind work during last three years (Relevant documentary proof like work order / completion certificate / Agreement must be submitted with this quotation.).
19. IIMT reserves the right to change/ extend/ modify/ amend or delete any of the conditions, clause or items stated therein any or all provisions of this RFQ document. Such revisions / amended/ corrigendum will be made available on the website of IIMT Tender portal.
20. IIMT also reserves the right to withhold or withdraw the process at any stage with intimation to all the bidders who have submitted the quotation/tender.
21. **Payment:** 25 days from the date of completion of work along with submission of Invoice / Bill. Payment will be made for the actual measurement.
22. Tax will be deducted as per rule in force.
23. Any legal disputes that may arise shall be subject to the jurisdiction of Madurai Bench of Madras High Court.
24. GST Number of IIM Tiruchirappalli is 33AAAAI5004R1ZO.

Quotation should be submitted in the sealed cover super scribing "***Quotation for Creation of Cabin for Reception cum Help Desk***" addressed to, "The Chief Administrative Officer (i/c), IIM Tiruchirappalli, Trichy Pudukkottai Highway, Chinna Suriyur, Trichy – 620 024 to reach us on or before **3.00 PM 05th May 2021.**

Annexure - I

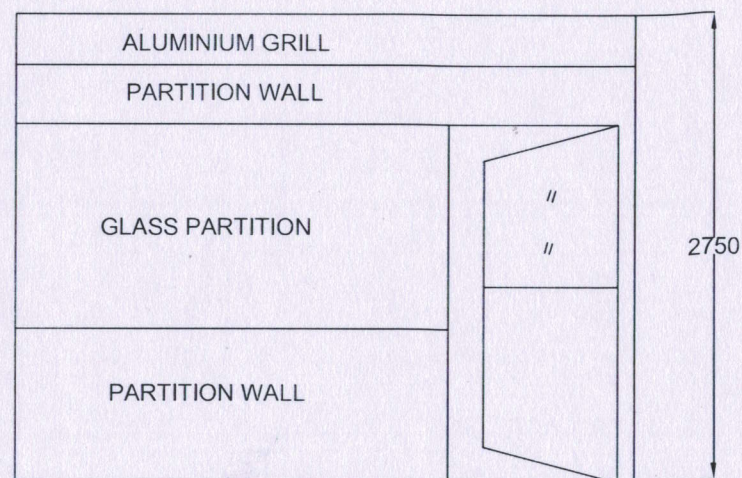
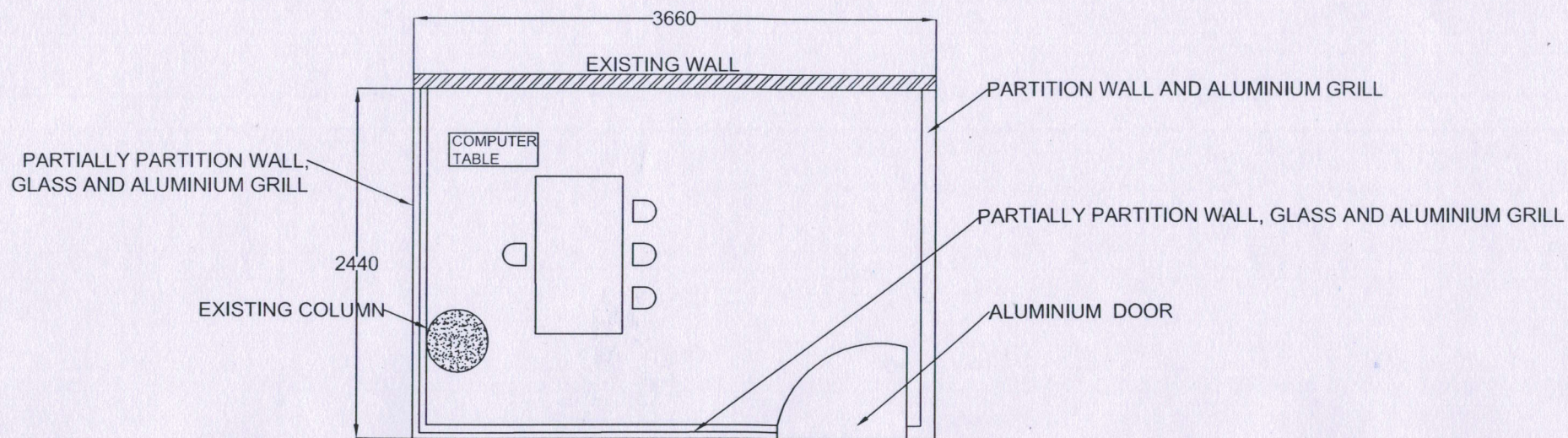



13/04/2021
Administrative Officer (A, S&P)

PROPOSED RECEPTION CUM HELP DESK CABIN AT ADMIN BLOCK**SPECIFICATION**

DOOR - 900 X 2100

ALL DIMENSION ARE IN MM

**ELEVATION****PLAN**