



भारतीय प्रबन्धन संस्थान तिरुचिरापल्ली

Indian Institute of Management Tiruchirappalli

Detailed Instructions for Recruitment of Non-Faculty Positions
(Ref. No. EST-II/A-02/2025/003, Dated September 19, 2025, and
Ref. No. EST-II/A-02/2025/004, Dated November 14, 2025)

Detailed Instructions for Provisionally Screened-In Candidates **For Non-faculty Positions (Group B and C)**

Ref. No. IIMT/NT-R/2025/002

February 12, 2026

1. Reporting Time:

The Provisionally Screened-In Candidates should report at the venue (Administrative Building) of IIM Tiruchirappalli, sharp at 7.30 AM on the day of the Main Test and Skill Test. However, the Provisionally Screened-In Candidates are advised to reach the institute at least 30 minutes before the reporting time. The Provisionally Screened-In Candidates who do not report on time will not be allowed to attend the Main Test and Skill Test.

2. Syllabus:

- The syllabus for the Main Test and Skill Test has been uploaded on the institute's website. The Provisionally Screened-In Candidates are advised to visit the institute website for the syllabus for the Main Test and Skill Test.
- The syllabus mentioned for all the advertised positions on the website is only indicative and not exhaustive.

3. Downloading of Hall Ticket:

- Intimation on Hall Tickets for the Provisionally Screened-In Candidates shall be sent through email as mentioned in the recruitment application form. The Provisionally Screened-In Candidates are advised to check their email regularly. The Hall Ticket can be downloaded from the Institute's career portal dashboard (<https://ntcareers.iimtrichy.ac.in>) after login.
- The Provisionally Screened-In Candidates are instructed to bring the Hall Ticket and at least one valid photo-bearing identity proof in ORIGINAL with a clear photograph (Eligible photo identity proofs such as 1. Passport, 2. Aadhaar Card/Print out of e-Aadhaar, 3. Driving License, 4. Service ID Card issued to employees by Central Govt./State Govt./ PSUs., 5. ID Card issued by University/College/School 6. Voter's ID Card, 7. PAN Card, 8. Ex-Servicemen Discharge Book issued by the Ministry of Defence, 9. Any other Photo Identity Proof issued by the Central Govt./ State Govt.), which should contain the complete date of birth and the photograph appearing on such ID card should also completely match with the candidate appearing in the test, failing which the candidate will not be allowed to appear for the Main Test and Skill Test.

4. Certificate Verification:

Certificate verification shall be conducted only for the Provisionally Screened-In Candidates who will appear for the Main Test and the Skill Test. The certificate verification shall be conducted on the day of the Main Test and Skill Test.

5. Merit List or Ranking List:

- a. The merit list or the ranking list shall be prepared purely based on the marks obtained in the Main Test by the Provisionally Screened-In Candidates.
 - b. Skill Test is qualifying in nature.
- 6. TA / DA:** No TA / DA shall be paid to the Provisionally Screened-In Candidates attending the Main Test and Skill Test except PwBD Provisionally Screened-In Candidates who may avail of the reimbursement as per the Government / Institute norms.
- 7.** The admittance to the Main Test and Skill Test is purely provisional and subject to confirmation that they satisfy the prescribed eligibility conditions mentioned in the recruitment notification vide Ref. No. EST-II/A-02/2025/003, Dated September 19, 2025, and Ref. No. EST-II/A-02/2025/004, Dated November 14, 2025. The issue of the Hall Ticket to a Provisionally Screened-In Candidate for the selection process does not imply that their candidature has been found eligible.
- 8.** The Provisionally Screened-In Candidates are required to make their own arrangements for food, travel, and accommodation.
- 9.** The Provisionally Screened-In Candidates shall be provisionally considered to appear for the Main Test and Skill Test, subject to the verification of the genuineness of all the documents/certificates.
- 10.** The Institute shall verify the genuineness of all the documents/certificates, character, and antecedents of the Candidate(s) who is/are considered for the final offer.
- 11. *Candidates must produce all educational qualifications and post-qualification experience certificates, including any documents not uploaded for the current recruitment process, for verification on the date of document verification, followed by the Main Test and Skill Test at the IIM Tiruchirappalli Campus. Failure to comply with these instructions will render the candidature liable to rejection, and such candidate(s) will not be permitted to participate in the subsequent stages of the selection process.***
- 12. *The Institute reserves the right to verify the accuracy, authenticity, consistency, and correctness of the required particulars (as per Point No. 11 above) furnished by a candidate during the document verification. In the event of any material discrepancy, concealment of facts, or misrepresentation, the Institute also reserves the right to cancel candidature at the document verification stage itself.***
- 13. *The candidate must produce valid proof of the organisation's Registration Certificate/Document, as specified in the Recruitment Notification. (A reputed private organisation means a registered firm of at least three years old and fulfilling all statutory obligations/norms such as PF payments, ESI payments, GST Filing, Income Tax filing, etc.).***
- 14.** The Selection process might go up to the late evening on the day of the Main Test and Skill Test. Therefore, candidates are advised to plan their travel accordingly.
- 15.** The Provisionally Screened-In Candidates are advised to see the institute's website regularly.
- 16.** The Provisionally Screened-In Candidates are once again advised to thoroughly read the instructions given in the recruitment notification (Ref. No. EST-II/A-02/2025/003, Dated September 19, 2025, and Ref. No. EST-II/A-02/2025/004, Dated November 14, 2025) and Hall Ticket.



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17. All other points mentioned in the recruitment notification vide reference numbers cited above, and the Hall Ticket are final and binding.
18. In case of any dispute, the decision of the Director, IIM Tiruchirappalli, shall be final.

Disclaimer: It is informed to all the provisionally Screened-In Candidates that the decision of the Institute to issue a Call Letter to the Screened-In Candidates is purely provisional and does not confer any acceptance of their claim, made in the application. The Institute reserves its right to reject the candidature at any stage of the recruitment.

Note: *The Institute reserves the right to postpone/reschedule/cancel the selection process at any stage due to administrative exigencies.*

Sd/-

Member Secretary

Non-Faculty Recruitment Process

How to Reach Tiruchirappalli?

By Air: Participants can reach Tiruchirappalli airport directly by regular flights from other Indian cities (Chennai, Bangalore, Hyderabad, etc.).

By Road: Tiruchirappalli is well connected to major cities in South India. An extensive and well-developed road network connects Tiruchirappalli with other prominent cities like Bangalore (345 KM), Madurai (142 KM), Chennai (320 KM), Ooty (302 KM), Thanjavur (50 KM), and Rameshwaram (250 KM).

By Train: Tiruchirappalli also has very good train connectivity. The railway station in Tiruchirappalli lies between Chennai and Madurai. Both these stations are, in turn, very well connected to the rest of the country by several important trains.

How to Reach IIM Tiruchirappalli?

IIM Tiruchirappalli (IIMT) is located on the Tiruchirappalli-Pudukkottai Highway. The institute is located between the famous State University, called Bharathidasan University, Tiruchirappalli, and the University College of Engineering (BIT Campus), Anna University, Tiruchirappalli, positioned along this highway in Tiruchirappalli, Tamil Nadu, India. It is easily accessible via this major roadway for visitors commuting to and from the institute.

IIM Tiruchirappalli is situated 30 KM from Chathiram Bus Stand, Tiruchirappalli, and 18 KM from Tiruchirappalli Railway Junction (TPJ) and Central Bus Stand, and 13 KM from Tiruchirappalli Airport.



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Buses from Chathiram Bus Stand to IIM Tiruchirappalli: Bus No. 63-C.

Buses from Central Bus Stand to IIM Tiruchirappalli: Bus No. K1. The journey time from Tiruchirappalli will be around 45 minutes.

Name of the Bus Stop: Mandaiyur Bus Stop.
