



Ref. No. IIMT/2019-20/QUO/Pur/HDC/1

January 09, 2020

**Sub: Quotation for supplying HD Camera – Reg**

Dear Sir / Madam,

You are requested to quote your lowest rate for the items as per brand and specifications mentioned below:

Sl. No	Description	Qty	Rate Per Unit	Total Amount
1	Full HD Camera with inbuilt mic and Speaker-USB type Make: Logitech Model:BCC950	02 Nos		
Total Amount				
GST@_____%				
Grand Total				

**Terms & conditions:**

1. The above cost should be inclusive of GST, Packing, forwarding and delivery charges. GST should be quoted separately.
2. Delivery at:  
Indian Institute of Management Tiruchirappalli  
Pudukkottai Main Road, Chinna Sooriyur Village  
Tiruchirappalli - 620 024, Tamil Nadu.
3. Brand and Model mentioned in the quotation should be same.
4. Tax will be deducted as per the rule in force.
5. The product should cover minimum of one-year warranty.
6. Any legal disputes that may arise shall be subject to the jurisdiction of Madurai Bench of Madras High Court.
7. GST No of IIM Tiruchirappalli is **33AAAI5004R1ZO**
8. Delivery: within 15 days from the receipt of Purchase order. If the agency/firm fails to deliver within the delivery period, the purchase order may be cancelled.
9. Payment: 25 days from the date of delivery of materials along with Invoice / Bill.
10. The vendor should be a GST registered vendor and GST Number should be mentioned in the quotation.

Quotation should be submitted in the sealed cover super scribing “**Quotation for supply of HD Camera**” addressed to, “The Chief Administrative Officer (i/c), IIM Tiruchirappalli, Pudukkottai Main Road, Chinna Sooriyur Village, Trichy – 620 024, Tamil Nadu to reach us on or before **3.00 PM, 31<sup>st</sup> January 2020.**”

**Ravikumar R**  
**Administrative Officer(A, S&P)**