



भारतीय प्रबंध संस्थान तिरुचिरापल्ली  
Indian Institute of Management Tiruchirappalli  
(An Institute of National Importance, Ministry of HRD, Government of India)

तिरुचिरापल्ली - 620 024, तमिल नाडू, भारत  
Tiruchirappalli - 620 024, Tamil Nadu, India

## **PRE-BID INFORMATION**

**FOR**

Tender Notification No.: IIMT/2020/IT/ADS/13 dated: 02.02.2021

**Notice Inviting Tender from Software Service Providers for Design, Development, Customizations and Maintenance of IIM Tiruchirappalli Online Admissions Portal**

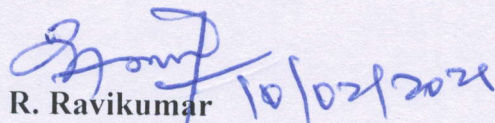
### **Information regarding Pre-Bid Meeting**

Pre-Bid Meeting with the intending bidders shall be held through video conferencing on 12<sup>th</sup> February 2021 (Friday) at 4:00 PM to clarify doubts that may arise before submission of the bids. Bidders are requested to mail the doubts to [purchase@iimtrichy.ac.in](mailto:purchase@iimtrichy.ac.in), prior to the pre bid meeting to enable us to clarify the doubts in the pre-bid meeting itself.

Please find the below details for connecting through online.

If any Bidder/Bidder's Representative(s) would like to join the Pre-Bid Meeting, please email scanned copy of letter of authorization to [purchase@iimtrichy.ac.in](mailto:purchase@iimtrichy.ac.in) by 10.00 am, 12<sup>th</sup> February 2021 (Friday) from your firm (or firm you are representing) as per format enclosed in *Annexure V* of Tender document for getting Meeting URL and password for connecting through online. The format of *Annexure V* is also available in the next page for easy reference.

If need any technical support for establishing the VC connectivity, please contact our IT Team through Email: [ithelpdesk@iimtrichy.ac.in](mailto:ithelpdesk@iimtrichy.ac.in); Phone No.: +91 431 250 5073.

  
R. Ravikumar  
Administrative Officer (A, S&P)

**ANNEXURE- V (Authorization Letter)**

**LETTER OF AUTHORISATION FOR ATTENDING PRE BID MEETING /BID OPENING**

To

**The Chief Administrative Officer (i/c)**

IIM Tiruchirappalli

Pudukkottai Main Road,

Chinna Sooriyur Village,

Tiruchirappalli - 620 024

Subject: Authorization for attending Pre Bid Meeting / Opening of Technical Bid/ Price Bid on .....(date) in the ***Tender for Design, Development, Customizations and Maintenance of IIM Tiruchirappalli Online Admissions Portal.***

Following persons are hereby authorized to attend the Pre Bid Meeting / Opening of Technical Bid/ Price Bid for the tender mentioned above on behalf of .....(Bidder) in order of preference given below.

Order of preference	Name	Designation	Contact No	Specimen Signatures
I				
II				

Alternate Representative

Signatures of bidder

or

Officer authorized to sign the bid

Documents on behalf of the bidder.

**Notes:**

1. Maximum of **two representatives** will be permitted to attend Pre Bid Meeting / bid opening. In cases where it is restricted to one, first preference will be allowed. Alternate representative will be permitted when regular representatives are not able to attend.

**Date:**

**Signature of the Bidder with seal**

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