

PRE-BID INFORMATION

FOR

Tender Notification No.: IIMT/2022-23/MPS/12 dated: 03/06/2022

**Notice Inviting E-Tender for Providing Manpower Services to Tiruchirappalli
and Chennai Campuses of IIM Tiruchirappalli.**

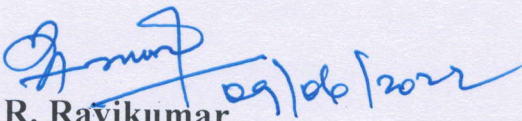
Information regarding Pre-Bid Meeting

Pre-Bid Meeting with the intending bidders will be conducted at in person at Dean's Office Meeting, Administrative Block in IIM Tiruchirappalli on 10.06.2022 at 11.00 Hrs. to clarify doubts that shall arise before submitting the bids. Bidders are requested to mail the doubts to purchase@iimtrichy.ac.in, prior to the pre-bid meeting (i.e. by 09.00 hrs, 10.06.2022) to enable us to clarify the doubts in the pre-bid meeting itself. If the bidders, who are unable to visit IIM Tiruchirappalli in person to attend the pre-bid meeting, can join the meeting through virtual mode.

Please find the below details for connecting through online.

If any Bidder/Bidder's Representative(s) would like to join the Pre-Bid Meeting, please email a scanned copy of a letter of authorization to purchase@iimtrichy.ac.in before 09.00 am, 10.06.2022 (Friday) from your firm (or firm you are representing) as per format enclosed in **Annexure - VI** of tender document for getting Meeting URL and password for connecting through online. The format of **Annexure- VI** is also available in the next page for easy reference.

If need any technical support for establishing the VC connectivity, please contact our IT Team through Email: ithelpdesk@iimtrichy.ac.in; Phone No.: +91 431 250 5073


R. Ravikumar
Administrative Officer (S&P)



INDIAN INSTITUTE OF MANAGEMENT TIRUCHIRAPPALLI

(An Institute of National Importance, Ministry of Education (Shiksha Mantralaya), Government of India)

Trichy - Pudukkottai Main Road, Tiruchirappalli-620 024 (TN)

Phone: 0431-2505121/5122 | email: purchase@iimtrichy.ac.in

ANNEXURE – VI: LETTER OF AUTHORISATION

LETTER OF AUTHORISATION FOR ATTENDING PRE-BID

To

The CAO (i/c)

IIM Tiruchirappalli

Pudukkottai Main Road,

Chinna Sooriyur Village,

Tiruchirappalli - 620 024

Subject: Authorization for attending Pre Bid Meeting on 10.06.2022 (date) in the *Tender for Providing Manpower Services to Tiruchirappalli and Chennai Campuses of IIM Tiruchirappalli.*

Following persons are hereby authorized to attend the Pre Bid for the Tender mentioned above on behalf of.(Bidder) in order of preference given below.

Order of preference	Name	Designation	Contact No	Specimen Signatures
I				
II				

Alternate Representative

Signatures of Bidder

or

Officer authorized to sign the bid Documents on behalf of the Bidder.

Notes:

1. Maximum of **two representatives** will be permitted to attend Pre Bid Meeting / bid opening. In cases where it is restricted to one, first preference will be allowed. Alternate representative will be permitted when regular representatives are not able to attend.
2. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not recovered.