INDIAN INSTITUTE OF MANAGEMENT TIRUCHIRAPPALLI

Tender Ref. No. 23SP339T · January 08, 2024

Sub: Notice Inviting Tender for the Supply of Microphone Capsules along with Clip, Cable & Connectors, and USB to C-Type Cable to IIM Tiruchirappalli

Indian Institute of Management Tiruchirappalli (IIM Tiruchirappalli) is an Institute of National Importance, established by the Ministry of Education (Shiksha Mantralaya), Govt. of India. More details about IIM Tiruchirappalli are available on our website http://www.iimtrichy.ac.in.

IIM Tiruchirappalli invites a Tender for the Supply of Microphone Capsules along with Clip, Cable & Connectors and USB to C-Type Cable to IIM Tiruchirappalli as per the specifications on the terms and conditions given below:

S. No	Items Description	Qty. (Nos)	Rate per unit	Total Amount
1	Supply of Microphone Capsules along with Clip, Cable and Connector for the existing microphone system: **Make:** Sennheiser.Model: SK-XSW	5		
2	Supply of USB to C-Type Cables (5 Meter)	2		
Total Amount including Supply, Installation, Labour, Loading, Unloading, Packing, Forwarding, Freight Charges and excluding GST				

Terms & Conditions:

1. The above cost should be inclusive of Supply, Installation, Labor, Packing, Forwarding, Loading and Unloading, Freight charges, etc., and excluding GST. ***No extra amount will be paid apart from the above-quoted price.***
2. **Delivery at:**
   Indian Institute of Management Tiruchirappalli,
   Trichy- Pudukkottai High way, Tiruchirappalli – 620 024.
   Contact: Email: purchase@iimtrichy.ac.in; **Phone: 0431 – 2505121/22**
3. The Bidder (s) should be registered with the Goods and Services Tax Council for the purpose of Goods & Service Tax (GST). A copy of the GST registration certificate has to be submitted with the tender document. A copy of the GST Registration Certificate, PAN and Bank account details should be submitted along with the Bid. The names appearing on all these documents and the tender document should be the same or linked.
4. **Delivery Schedule:**
   a. The Vendor should complete the supply and installation of all the items within 15 days from receipt of the Work Order.
   b. In case the firm fails to complete work within the specified period, the Work/Purchase Order as a whole will be terminated. Applicable penalties would be levied to the supplier/vendor. The decision of the competent authority in the matter of penalties would be final and binding.

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V Priya
In Charge (S&P)

5. **Payment Terms:**
   a. No advance payment will be made in any case.
   b. Payment will be released within 25 days from the successful completion of supply, subject to submission of Invoice/Bill along with Warranty Certificate.
   c. TDS and any other Government levies applicable on bills as per Government instructions/ notifications issued from time to time shall be applicable and deducted from Service Provider's bills.
6. **Additional Quantity Clause:**
   IIM Tiruchirappalli shall exercise an option to procure an additional Quantity of the items in addition to the quantity initially mentioned in the tender in accordance with the same rate, terms & conditions of the tender. It will be entirely at the discretion of the Buyer (IIM Tiruchirappalli) to exercise this option or not.
7. **Repeat Order Clause:**
   IIM Tiruchirappalli shall place the Repeat Order for the same quantity of the items or less as per the rate quoted by the successful Bidder (L1) within six months from the date of supply/successful completion of the work and also with the same terms & conditions of the tender. In extra-ordinary circumstances, Repeat Order shall be placed within 1(one) year. It would be entirely at the discretion of the buyer (IIM Tiruchirappalli) to place the Repeat Order or not.
8. **Penalty Clause:**
   Deficiency/delay in work/services will be construed as lapses on the part of the vendor. Such lapses due to Vendor will be viewed seriously, and penalties will be imposed on the Vendor in case of any delay in completing the required work covered by this Tender within the stipulated date and timings. IIM Tiruchirappalli reserves the right to impose the penalty, and the quantum of the penalty will be decided in individual cases, and the decision of the competent authority at IIM Tiruchirappalli shall be final and binding.
9. The quote shall remain valid and open for acceptance for a period of 90 days from the date of opening of the bid.
10. **Subletting of Work:** The firm/agency should not assign or sublet the work/job or any part of it to any other person or party. The Tender is not transferable. Only one Tender shall be submitted by one tenderer.
11. Bidder should take into account the corrigendum/Addendum published in the IIM Tiruchirappalli website on the tender page from time to time before submitting the bids.
12. If you have any technical queries, please e-mail: saict@iimtrichy.ac.in with a copy to purchase@iimtrichy.ac.in. You may also call in **Phone: 0431 – 250 5047/5073 before submission of the quotation.**

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13. ***The vendor should quote the rate for all the items, failing which the quotation will not be considered for further evaluation.***
14. ***The Bidder should quote the rate only for brands mentioned in the Tender Document, else the bid will be rejected.***
15. ***The bidder should submit the tender/quotation duly signed and stamped on all the pages.***
16. IIMT reserves the right to change/ extend/ modify/ amend or delete any of the conditions, clauses, or items stated therein in any or all provisions of this tender document. Such revisions/amendments/ corrigendum will be made available on the website of the IIMT Tender portal.
17. IIMT also reserves the right to withhold or withdraw the process at any stage with intimation to all the bidders who have submitted the quotation/tender.
18. IIMT will not be responsible for any loss in transit or postal delay.
19. Tax will be deducted as per the rule in force.
20. **Jurisdiction:** All disputes arising out of this contract shall be subjected to the Courts at Tiruchirappalli.
21. **Force Majeure:**
    a) Should any force majeure circumstances arise, each of the contracting parties be excused for the non-fulfillment or for the delayed fulfillment of any of its contractual obligations if the affected party, within 15 days of its occurrence, informs in a written form the other party.
    b) Force Majeure shall mean fire, flood, natural disaster, or other acts such as war, turmoil, sabotage, explosions, epidemics, quarantine restriction, strikes, and lockouts, i.e., beyond the control of either party.
22. GST Number of IIM Tiruchirappalli is **33AAAAI5004R1ZO.**

Tenders should be submitted in the sealed cover superscribing ***"Supply of Microphone Capsules along with Clip, Cable & Connectors and USB to C-Type Cable to IIM Tiruchirappalli"*** addressed to "The Chief Administrative Officer (i/c), IIM Tiruchirappalli, Trichy Pudukkottai Highway, Trichy – 620 024 to reach us ***on or before 05.00 PM, January 29, 2024.***

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