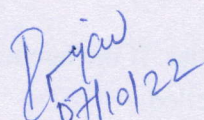


Sub: Notice Inviting Tender for the Supply of Round Tables and Revolving Chairs at IIM Tiruchirappalli

Indian Institute of Management Tiruchirappalli (IIM Tiruchirappalli) is an Institute of National Importance, established by the Ministry of Education (Shiksha Mantralaya), Govt. of India. More details about IIM TIRUCHIRAPPALLI are available on our website <http://www.iimtrichy.ac.in>.

IIM Tiruchirappalli invites Tender for the Supply of Round Tables and Revolving Chairs at IIM Tiruchirappalli as per the specifications on the terms and conditions given below:

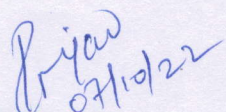
S. No	Description	Qty	Rate per Unit	Amount (Rs.)
1	Supplying of the Round Table Supply of round table of size 900mm dia made with 19mm thick BWP ply (IS710) finished with laminate (1mm thick) of approved colour in both top and bottom and edge finished with 2mm thick PVC edge banding. The supports shall be in a brushed stainless-steel member of 20x20mm square pipe for top frame and 4" dia pipe for vertical post and 450mmdia x 8mm thick plate for leg with 04 nos of an adjustable bush bottom for leg (grade SS304) all complete as per the standard specification. The image of the Round Table is placed as Annexure – I	05 Nos		
2	Supplying of Revolving Chair Supplying of Medium back chair with push back tilting mechanism with minimum of one-point locking system to enable seating comfort, high density moulded fire retardant PU foam for seat and backrest, ABS cover for seat, height adjustable back, pneumatic seat height adjustment, Nylon base with hooded twin wheel nylon castors all complete as per standard specifications. Specification and Image of the Revolving Chair is placed as Annexure – II	30 Nos		


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3	<p>Supply of Tables (5' x 3')</p> <p>Specification:</p> <p>Made up with 19mm thick BWP plywood. All the exposed surface to be finished with 1.00mm thick lamination of approved shade and color and 0.80mm thick balancing lamination on the other side and fixed with L clamps for all corners. There shall be three numbers of side drawers with locking system and space for CPU and keyboard. Table to have grooves, beveling edges, making curved finish at all corners, wire manager for and provision of leg bushes etc. All the edges to be covered with 2mm thick PVC edge beading of approved shades etc. complete as per the standard specifications.</p> <p>Indicative Image of the Table is placed as Annexure – III</p>	01 No.	
<p>Total Amount inclusive of Supply, Packing, Forwarding, Loading and Unloading, Freight, etc. and excluding GST</p>			

Terms & Condition:

1. The above cost should be inclusive of Supply, Packing, Forwarding, Loading and Unloading, Freight, etc. and **excluding GST**.
2. **Delivery at:**
Indian Institute of Management Tiruchirappalli,
Trichy- Pudukkottai High way, Chinna Sooriyur Village, Tiruchirappalli – 620 024.
Contact: Email: purchase@iimtrichy.ac.in | Phone: 0431 – 2505121/22/57
3. The Bidder (s) should be registered with the Goods and Services Tax council for the purpose of Goods & Service Tax (GST). A copy of the GST registration certificate has to be submitted with the tender document. A copy of the GST Registration Certificate, PAN and Bank account details should be submitted along with the Bid. The names appearing on all these documents and the tender document should be the same or linked.
4. **Delivery Schedule: within 15 days** from the date of receipt of Purchase Order. If the agency/firm fails to supply within the stipulated period, the Purchase order will be cancelled.


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5. EARNEST MONEY DEPOSIT

- a. The bidder(s) should remit an Earnest Money Deposit (EMD) of **Rs. 7,800/- (Rupees Seven Thousand and Eight Hundred only)** through online mode to **IIM Tiruchirappalli, SB A/c. No. 32170808935, IFSC Code: SBIN0071187 of SBI, IIM Tiruchirappalli**. A copy of the payment transaction receipt has to be attached with the tender, without which the tender won't be considered for the process.
- b. *The EMD of the successful bidder will be retained as an interest-free performance security deposit and it will be returned after the warranty period.*
- c. The EMD of the unsuccessful bidders will be released after the finalization of the tender. No interest is payable on the Earnest Money Deposit (EMD).
- d. Micro and Small Enterprises (MSEs) firms as defined in the MSE Procurement Policy issued by the Department of Micro, Small and Medium Enterprises (MSME) or the firms registered with the Central Purchase Organization or the concerned Ministry or Department or Startups as recognized by Department of Industrial Policy & Promotion (DIPP) for all these items only, are exempted from EMD. However, they have to enclose valid self-attested registration certificate(s) along with the tender to this effect.
- e. The bidders who seek exemption from EMD as per the clause above, if they withdraw or modify their bids during the period of validity, or if they are awarded the contract, and they fail to sign the contract or to submit performance security before the deadline defined in the bid document, they will be suspended for the period of three years or as decided by the competent authority from being eligible to submit bids for contracts with the entity that invited the bids.

6. PAYMENT TERMS:

- a. No advance payment will be made in any case.
- b. Payment will be released within 25 days, after successful completion of Supply of all the materials, Subject to submission of Invoice/Bill with all relevant documents etc.
- c. TDS and any other Government levies applicable on bills as per Government instructions/ notifications issued from time to time shall be applicable and deducted from Supplier/Vendor/Service Provider's bills.

7. Warranty & Support:

- a. **The items supplied should carry a warranty of at least 03 years.** The successful bidder(s) should submit the Warranty Certificate at the time of delivery of the Conference Tables to IIM Tiruchirappalli.

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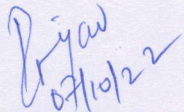
- b. The defects, if any, during the guarantee / warranty period are to be rectified free of charge by arranging free replacement wherever necessary. This includes cost, insurance, freight, local taxes, if any, and should be borne by the Bidder at his own cost.
- c. The Bidder should arrange for service support during the warranty period within three days from the lodging of the complaint.

8. PENALTY CLAUSE

Deficiency/delay in Supply/Quality will be construed as lapses on the part of the vendor. Such lapses due to vendor will be viewed seriously, and penalties will be imposed on the vendor in case of any delay in providing the required materials as covered by this Tender within the stipulated date and timings. IIM Tiruchirappalli reserves the right to impose the penalty, and the quantum of the penalty will be decided in individual cases, and decision of the competent authority at IIM Tiruchirappalli, shall be final and binding

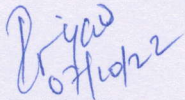
In case the Vendor fails to supply any items within a specified delivery period, the same items will be obtained from the open market and the difference in cost, if any, will be recovered from the EMD or from the pending bill(s) of the defaulting firm or the Vendor if the recoverable amount exceeds the EMD and if there are no pending bills due to be paid to the respective Vendor.

9. **Arbitration:** In case of any unreconciled disputes between the parties IIM Tiruchirappalli and the agency/firm to whom the contract had been awarded, arising out of any of the terms of the Tender document, the dispute shall be referred to a single Arbitrator mutually agreed, as per Arbitration and Reconciliation Act 1996, in Tiruchirappalli jurisdiction. The decision of the Arbitrator shall be final and binding on both parties. The language of the arbitration shall be English. The Place and seat of arbitration shall be in Tiruchirappalli.
10. **Repeat Order Clause:** IIM Tiruchirappalli shall place the repeat order for the same quantity of the items or less as per the rate quoted by the successful Bidder (L1) within six months from the date of supply/ successful commissioning/installation of the work with the same terms & conditions of the tender. In extraordinary circumstances, a repeat order shall be placed within 01 (one) year. It would be entirely at the discretion of the buyer (IIMT) to place the repeat order or not.
11. Bidder should take into account the corrigendum/Addendum published in the IIM Tiruchirappalli website in the tender page from time to time before submitting the bids.
12. If you have any technical queries, please e-mail: estatemanager@iimtrichy.ac.in / estatemaintenance@iimtrichy.ac.in / Phone: 0431 – 250 5166 / 5048 / 5157/ before submission of quotation.


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13. The bidder should submit the tender/quotation duly signed and stamped on all the pages.
14. IIMT reserves the right to change/ extend/ modify/ amend or delete any of the conditions, clause or items stated therein any or all provisions of this Tender document. Such revisions / amendments / corrigendum will be made available on the website of the IIMT Tender portal.
15. IIMT also reserves the right to withhold or withdraw the process at any stage with intimation to all the bidders who have submitted the quotation/tender.
16. IIMT will not be responsible for any loss in transit or postal delay.
17. Indicative Images for the Round Tables are placed as **Annexure-I** and the Specification & Image of the Revolving Chairs is placed as **Annexure - II**.
18. Tax will be deducted as per the rule in force.
19. Any legal disputes that may arise shall be subject to the Courts at Tiruchirappalli.
20. GST Number of IIM Tiruchirappalli is **33AAAI5004R1ZO**.

Tenders should be submitted in the sealed cover super scribing ***“Tender for Supply of Round Tables and Revolving Chairs at IIM Tiruchirappalli”*** addressed to, “The Chief Administrative Officer (i/c), IIM Tiruchirappalli, Trichy Pudukkottai Highway, Chinna Sooriyur, Trichy – 620 024 to reach us ***on or before 05.00 PM on October 28, 2022.***



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ANNEXURE – I

Indicative Images of Round Tables



ANNEXURE – II

Specification of Revolving Chairs

Supplying of Revolving Chair Specification:

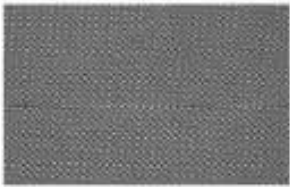






Supplying of Medium back chair with push back tilting mechanism with minimum of one-point locking system to enable seating comfort, high density moulded fire retardant PU foam for seat and backrest, ABS cover for seat, height adjustable back, pneumatic seat height adjustment, Nylon base with hooded twin wheel nylon castors all complete as per standard specifications.

- a. **BACKREST:** The outer frame of back rest made up of injection moulded in black Nylon and Inner frame made up of injection moulded in black polypropylene. Inner frame upholstered with mesh fabric then assembled with outer frame. Back rest sizes 550mm (H) x 400mm (W).
- b. **SEAT:** The seat is made up of 12mm thick (7 layers) hot pressed plywood and moulded polyurethane foam 50mm thick seat upholstered with fabric. The bottom cover made up of injection moulded in black polypropylene to cover the plywood. Seat size 475 mm (W) X 450 mm (D).
- c. **SEAT FORM:** Foam made out of moulded Polyurethane foam with the following properties: Density: 45-50 Kg/m³, Hardness: 15-20 Kgf, Compression set: 50%, 10Max, Tensile strength: 0.9-1.2 Kg/cm², Tear strength (Min): 2.2 N/cm, Resilience: 50%-60% Comfort / Indentation Factor: 2Min.
- d. **ARM REST:** The armrests made up of black integral skin polyurethane with 40-55 Shore Hardness and reinforced with 2mm thick M.S. insert. The armrests are fitted to the seat with seat/armrest connecting strip assembly made of powder coated 6mm thick HR steel.
- e. **Mechanism:** Central Tilt Mechanism / Synchro Mechanism: Conventional mechanism with two lever control for lock and seat height adjustment. Mechanism made out of MS Plate thickness is 3mm and seat tilting angle is 0o-10o and back tilting angle is 87o-109o (min 17o tilt). Also it has the back tension adjustment knob.
- f. **GAS LIFT:** Gas lift pipe diameter 50mm and has a Height adjustment stroke of 100- 200mm. the vendor should meet 5000 minimum cycle.
- g. **BASE:** The base is injection moulded in black, glass filled nylon and fitted with 5 Nos twin wheel castors. The base is 650-660mm pitch circle diameter.
- h. **CASTERS:** The twin wheel castors are injection moulded in black nylon and diameter of Castor 60 mm. The chair shall conform/meet requirements of all applicable standards of BIFMA.
- i. **Colour of the Chair:** Black

Indicative Images of Revolving Chairs



Chair Specification and Image:

 <p>Mesh – Back Breathable, fire retardant mesh designed to flex and take shape of the back.</p>	 <p>Comfortable Armrest Fixed arms with wide armrest is designed to provide sufficient space to your arms while working</p>	 <p>Back support Adjustable lumbar support to support lower back support to one that is just right for you</p>
 <p>Adjustable Height Raising and lowering the height of the seat with the lever</p>	 <p>Tilt Lock Mechanism A tilt lock mechanism of the chair for working at an upright posture when required</p>	 <p>Tilt tension Mechanism A tilt-tension knob underneath the seat makes it easier or harder to rock back in your chair</p>
 <p>360-Degree Swirl With versatility in its motion range, the office chair swirls 360 degree from one direction to another</p>	 <p>Nylon Legs 25-inch diameter base to prevent any chance of toppling while reclining</p>	 <p>Nylon Castors Strong and durable nylon casters ensure smooth-rolling mobility</p>

Annexure – III

Indicative Images of Table

