



भारतीय प्रबंध संस्थान तिरुचिरापल्ली
Indian Institute of Management Tiruchirappalli
(An Institute of National Importance, Ministry of HRD, Government of India)

तिरुचिरापल्ली - 620 024, तमिल नाडू, भारत
Tiruchirappalli - 620 024, Tamil Nadu, India

Ref. No. IIMT/2020-21/QUO/Pur/CSPS/16

4th September 2020

Sub: Quotation for Supply of Conference Speaker Phone System– Reg

Dear Sir / Madam,

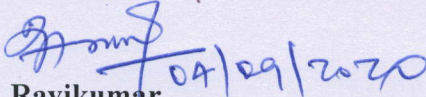
You are requested to quote your lowest rate for the item as per brand and specifications mentioned below:

Sl. No.	Description	Qty	Total Amount (Rs.)
1	Supply of Conference Speaker Phone System Make & Model: Aver 540 / Jabra Speak 810	01 No.	
GST@_____%			
Total amount including GST			

Terms & conditions:

1. The above cost should be inclusive of Supply, Installation, Testing, Commissioning, GST and freight charges. GST should be quoted separately.
2. **Delivery & Installation at:**
Indian Institute of Management Tiruchirappalli.
Trichy-Pudukkottai highway, Chinna Suriyur, Tiruchirappalli – 620 024.
3. The brand & specification mentioned in the quotation should be same.
4. **The bidder should submit the tender/quotation duly signed and stamped in all the pages.**
5. Delivery & Installation: within 15 days from the receipt of purchase order. If the agency/firm fails to deliver within the delivery period, the purchase order may be cancelled.
6. Payment: 25 days from the date of delivery & installation of items along with submission of Invoice / Bill.
7. Tax will be deducted as per rule in force.
8. Any legal disputes that may arise shall be subject to the jurisdiction of Madurai Bench of Madras High Court
9. GST Number of IIM Tiruchirappalli is **33AAAI5004R1ZO**
10. The vendor should be a GST registered vendor and GST Number should be mentioned in the quotation.

Quotation should be submitted in the sealed cover super scribing “**Quotation for Supply of Conference Speaker Phone System**” addressed to, “The Chief Administrative Officer (i/c), IIM Tiruchirappalli, Trichy Pudukkottai Highway, Chinna Suriyur, Trichy – 620 024 to reach us on or before **3.00 PM, 25th September 2020.**”


R. Ravikumar
Administrative Officer (A, S&P)