



भारतीय प्रबन्धन संस्थान तिरुचिरापल्ली

Indian Institute of Management Tiruchirappalli

IIMT/EST-II/R-01/2026-27

May 05, 2026

RECRUITMENT FOR NON-FACULTY POSITIONS (REF. NO. EST-II/A-02/2025/003, DATED SEPTEMBER 19, 2025)

Name of Post: Administrative Assistant

A. List of the Provisionally Screened-In Applicants:

The applicants listed below have been provisionally screened-in for the further process with reference to Advt. no. cited above. The applicants are requested to produce all original documents/certificates as per the recruitment notification at the time of Certificate Verification on the day of the selection process. Failure to produce the required original documents/certificates at the time of certificate verification, as per the recruitment notification, will automatically lead to 'Screened Out' status for further processing. The list below is not in order of merit.

SI. No	Application ID	Remarks
1.	AA2025374	
2.	AA2025375	
3.	AA2025380	Valid NOC to be submitted at the time of Document Verification
4.	AA2025377	
5.	AA2025361	
6.	AA2025330	Valid NOC to be submitted at the time of Document Verification
7.	AA2025339	Valid NOC to be submitted at the time of Document Verification
8.	AA2025323	
9.	AA2025325	
10.	AA2025345	
11.	AA2025319	
12.	AA2025307	
13.	AA2025300	
14.	AA2025359	Valid NOC to be submitted at the time of Document Verification
15.	AA2025303	
16.	AA2025290	
17.	AA2025276	Valid NOC to be submitted at the time of Document Verification
18.	AA2025263	
19.	AA2025261	
20.	AA2025283	
21.	AA2025340	
22.	AA2025337	Valid NOC to be submitted at the time of Document Verification
23.	AA2025238	
24.	AA2025233	Valid NOC to be submitted at the time of Document Verification

Sl. No	Application ID	Remarks
25.	AA2025227	
26.	AA2025226	Valid NOC to be submitted at the time of Document Verification
27.	AA2025215	
28.	AA2025246	
29.	AA2025210	
30.	AA2025207	Valid NOC to be submitted at the time of Document Verification
31.	AA2025205	Valid NOC to be submitted at the time of Document Verification
32.	AA2025265	
33.	AA2025203	
34.	AA2025196	
35.	AA2025378	Valid NOC to be submitted at the time of Document Verification
36.	AA2025187	
37.	AA2025165	
38.	AA2025177	
39.	AA2025161	
40.	AA2025231	
41.	AA2025154	
42.	AA2025256	
43.	AA2025175	
44.	AA2025284	
45.	AA2025148	
46.	AA202598	Valid NOC to be submitted at the time of Document Verification
47.	AA202594	
48.	AA2025274	
49.	AA2025147	
50.	AA2025322	
51.	AA2025120	
52.	AA202554	
53.	AA2025189	
54.	AA2025180	Valid NOC to be submitted at the time of Document Verification
55.	AA202538	
56.	AA2025137	
57.	AA2025128	Valid NOC to be submitted at the time of Document Verification
58.	AA2025336	
59.	AA202518	Valid NOC to be submitted at the time of Document Verification
60.	AA2025358	

SI. No	Application ID	Remarks
61.	AA202552	
62.	AA2025304	
63.	AA2025269	
64.	AA2025334	
65.	AA2025316	
66.	AA2025266	
67.	AA202577	
68.	AA2025318	
69.	AA2025270	
70.	AA2025321	
71.	AA2025235	
72.	AA2025293	
73.	AA2025356	
74.	AA2025360	
75.	AA2025291	
76.	AA2025264	
77.	AA2025212	
78.	AA2025195	
79.	AA2025248	
80.	AA2025308	
81.	AA2025200	
82.	AA2025268	
83.	AA2025130	Valid NOC to be submitted at the time of Document Verification
84.	AA2025294	
85.	AA2025343	
86.	AA2025365	
87.	AA2025176	
88.	AA202544	
89.	AA2025373	Valid NOC to be submitted at the time of Document Verification
90.	AA2025347	
91.	AA2025271	Valid NOC to be submitted at the time of Document Verification
92.	AA2025279	
93.	AA202523	
94.	AA2025309	
95.	AA2025167	
96.	AA2025352	

SI. No	Application ID	Remarks
97.	AA2025273	
98.	AA2025295	Valid NOC to be submitted at the time of Document Verification
99.	AA2025286	
100.	AA2025174	
101.	AA2025170	
102.	AA2025171	
103.	AA2025211	

B. List of Conditionally Screened-In Applicants:

The applicants listed below are Conditionally Screened-In due to the reason mentioned in the remarks column. The applicants are requested to submit the required documents listed in the remarks column **by 10.00 PM on May 07, 2026**. All documents should be submitted in the **Google Forms using the following link: <https://forms.gle/oOpPtwmvc4xXyke67>**. Any other medium of submission other than the Google Forms will not be accepted. The documents submitted after the due date and time will not be considered for further processing.

The Conditionally Screened-In applicants may be considered for inclusion on the Screened-In list, subject to the submission of the required valid shortfall documents within the deadline mentioned above. Applicants who fail to submit valid shortfall documents by the due date and time as mentioned above shall be placed on the Screened-Out list and shall not be allowed to proceed to the next stage of the selection process. The decision of the institute shall be final and binding.

SI. No	Application ID	Remarks
1.	AA2025364	Degree Certificate to be Furnished within the Deadline
2.	AA2025366	Degree Certificate to be Furnished within the Deadline
3.	AA2025357	Experience Certificate(s) to be Furnished within the Deadline
4.	AA2025376	Degree Certificate to be Furnished within the Deadline
5.	AA2025353	Degree and NoC Certificates to be Furnished within the Deadline
6.	AA2025306	Degree Certificates to be Furnished within the Deadline
7.	AA2025297	Degree Certificate to be Furnished within the Deadline
8.	AA2025371	Degree Certificate to be Furnished within the Deadline
9.	AA2025301	Degree Certificate to be Furnished within the Deadline
10.	AA2025289	Experience Certificate(s) to be Furnished within the Deadline
11.	AA2025243	Degree Certificate to be Furnished within the Deadline
12.	AA2025240	Degree Certificate to be Furnished within the Deadline
13.	AA2025228	Degree and NoC Certificates to be Furnished within the Deadline
14.	AA2025190	Experience Certificate(s) to be Furnished within the Deadline

SI. No	Application ID	Remarks
15.	AA2025188	Experience Certificate(s) to be furnished within the deadline, with From and To Date for all the positions mentioned in the Application
16.	AA2025208	Scanned copies of the original Degree and Experience Certificates, indicating the period of service, are to be Furnished within the Deadline
17.	AA2025125	Degree and NoC Certificates to be Furnished within the Deadline
18.	AA202583	Degree, and Experience Certificates to be Furnished within the Deadline
19.	AA202563	Degree Certificate to be Furnished within the Deadline
20.	AA2025144	Degree Certificate to be Furnished within the Deadline
21.	AA2025111	Degree Certificate to be Furnished within the Deadline
22.	AA2025277	Degree, and Experience Certificates to be Furnished within the Deadline
23.	AA2025313	Degree, and Experience Certificates to be Furnished within the Deadline
24.	AA2025127	Degree Certificate to be Furnished within the Deadline
25.	AA2025348	Degree, and Experience Certificates to be Furnished within the Deadline
26.	AA2025379	Degree, Experience, and NoC Certificates to be Furnished within the Deadline
27.	AA2025362	Degree Certificate to be Furnished within the Deadline
28.	AA2025305	Degree Certificate to be Furnished within the Deadline
29.	AA2025302	Experience Certificate(s) to be Furnished within the Deadline
30.	AA2025338	Degree, and Experience Certificates to be Furnished within the Deadline
31.	AA2025220	Degree Certificate to be Furnished within the Deadline
32.	AA2025315	Experience and NoC Certificates to be Furnished within the Deadline
33.	AA2025142	Experience Certificate(s) to be Furnished within the Deadline
34.	AA2025250	Degree Certificate to be Furnished within the Deadline
35.	AA2025255	Degree Certificate to be Furnished within the Deadline

C. List of Screened-Out Applicants:

The applicants listed below are Screened Out for the reason mentioned in the remarks column. The representation of the applicant, if any, is mandated to be submitted along with the required valid documents mentioned in the remarks column by **10.00 PM on May 07, 2026**. All such documents should be submitted in the **Google Forms using the following link: <https://forms.gle/oQpPtwmvc4xXyke67>**. Any other medium of submission other than the Google Forms will not be accepted. The documents submitted after the due date and time will not be considered for further processing.

SI. No	Application ID	Remarks
1.	AA2025355	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
2.	AA2025328	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
3.	AA2025299	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
4.	AA2025292	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
5.	AA2025287	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
6.	AA2025272	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
7.	AA2025324	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
8.	AA2025237	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
9.	AA2025225	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
10.	AA2025209	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
11.	AA2025204	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
12.	AA2025206	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
13.	AA2025185	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
14.	AA2025346	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
15.	AA2025172	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
16.	AA2025169	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
17.	AA2025184	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
18.	AA2025181	Registration of the Company with the Corporate Identification Number (CIN) not Submitted
19.	AA2025155	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
20.	AA2025194	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
21.	AA2025141	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
22.	AA2025139	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
23.	AA2025317	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
24.	AA2025136	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification

Sl. No	Application ID	Remarks
25.	AA2025135	Degree certificate, NOC, and Registration of the Company with the Corporate Identification Number (CIN) not Submitted
26.	AA2025131	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
27.	AA2025236	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
28.	AA2025311	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
29.	AA2025121	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
30.	AA2025213	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
31.	AA2025119	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
32.	AA2025105	NOC, and Registration of the Company with the Corporate Identification Number (CIN) not Submitted
33.	AA2025104	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
34.	AA2025100	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
35.	AA2025145	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
36.	AA202578	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
37.	AA2025124	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
38.	AA202572	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
39.	AA202543	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
40.	AA2025123	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
41.	AA202540	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
42.	AA202534	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
43.	AA202590	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
44.	AA202527	Institute Not Listed in 2025 NIRF
45.	AA202511	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
46.	AA20258	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
47.	AA202517	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
48.	AA20255	Institute Not Listed in 2025 NIRF

SI. No	Application ID	Remarks
49.	AA2025122	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
50.	AA202521	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
51.	AA202525	Institute Not Listed in 2025 NIRF
52.	AA2025230	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
53.	AA202599	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
54.	AA2025133	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
55.	AA2025102	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
56.	AA202519	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
57.	AA202561	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
58.	AA202528	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
59.	AA2025221	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
60.	AA2025242	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
61.	AA2025163	Registration of the Company with the Corporate Identification Number (CIN) not Submitted
62.	AA202581	Registration of the Company with the Corporate Identification Number (CIN) not Submitted
63.	AA2025173	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
64.	AA2025275	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
65.	AA2025354	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
66.	AA202575	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
67.	AA2025331	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
68.	AA2025367	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
69.	AA202588	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
70.	AA2025214	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
71.	AA2025157	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification
72.	AA2025368	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification

SI. No	Application ID	Remarks
73.	AA2025151	Not met the Post Qualification General Administration Experience as per the requirements of the Recruitment Notification

Note:

1. The online applications submitted by the applicants were scrutinised with reference to the advertised eligibility conditions. Short-listing was done based on the details provided by the applicants in their applications.
2. The Conditionally Screened-In and Screened-Out Applicants are required to submit the shortfall documents and valid documentary proof(s) in the **Google forms using the following link <https://forms.gle/oOpPtwmvc4xXyke67> by 10.00 PM on May 07, 2026.** Any other medium of submission of representations other than the Google form will not be accepted.
3. Any submissions received after the due date and time shall not be considered under any circumstances.
4. NO INTERIM OR TELEPHONIC ENQUIRY OR CORRESPONDENCE WILL BE ENTERTAINED.
5. The admittance to the selection process is purely provisional and subject to confirmation that they satisfy the prescribed eligibility conditions. The issue of an Admit card/Hall Ticket to an Applicant for the selection process does not imply that their candidature has been found eligible.
6. The original documents will be verified at the time of document verification on the day of the selection process. If it is detected that the documents submitted by the applicants are fake/inconsistent or that the applicant has suppressed any information that would lead to non-eligibility for the post, their candidature shall be liable to be terminated.
7. The Institute shall verify the genuineness of all the documents/certificates, character, and antecedents of the applicants who are considered for a final offer.
8. The details of further processes shall be published on the Institute website. The applicants are advised to check the Institute website regularly for further updates.
9. After publishing the final status of the applications, the Hall Ticket/Admit Card of the provisionally Screened In Candidates will be uploaded on the Portal. The Applicants are required to download the Admit card / Hall Ticket from the career portal's dashboard (<https://ntcareers.iimtrichy.ac.in>) after logging in. The intimation in this regard will be published on the Institute website (Careers- non-teaching page) and also via email to the provisionally Screened-In Applicants. Hence, the Applicants are required to check the website regularly.
10. All other points mentioned in the recruitment notification are final and binding.

Sd/-

Member Secretary

Non-Faculty Recruitment Process