



INDIAN INSTITUTE OF MANAGEMENT TIRUCHIRAPPALLI

PRE-BID INFORMATION

FOR

Tender Notification No.: IIMT/2022-23/EO/Wardrobe/11 dated: 30.05.2022

Notice Inviting E-Tender for Supply of Steel Wardrobes to IIM Tiruchirappalli.

Information regarding Pre-Bid Meeting

Pre-Bid Meeting with the intending bidders will be conducted at in person at Dean's Office Meeting, Administrative Block in IIM Tiruchirappalli on 06.06.2022 at 10.30 Hrs. to clarify doubts that shall arise before submitting the bids. Bidders are requested to mail the doubts to purchase@iimtrichy.ac.in, prior to the pre-bid meeting (i.e. by 10.00 hrs, 06.06.2022) to enable us to clarify the doubts in the pre-bid meeting itself. If the bidders, who are unable to visit IIM Tiruchirappalli in person to attend the pre-bid meeting, can join the meeting through virtual mode.

Please find the below details for connecting through online.

If any Bidder/Bidder's Representative(s) would like to join the Pre-Bid Meeting, please email a scanned copy of a letter of authorization to purchase@iimtrichy.ac.in before 09.00 am, 06.06.2022 (Monday) from your firm (or firm you are representing) as per format enclosed in **Annexure - IX** of tender document for getting Meeting URL and password for connecting through online. The format of **Annexure- IX** is also available in the next page for easy reference.

If need any technical support for establishing the VC connectivity, please contact our IT Team through Email: ithelpdesk@iimtrichy.ac.in; Phone No.: +91 431 250 5073

R. Ravikumar

Administrative Officer (S&P)

ANNEXURE – IX: LETTER OF AUTHORISATION

LETTER OF AUTHORISATION FOR ATTENDING PRE BID MEETING

To

The CAO (i/c)

IIM Tiruchirappalli

Pudukkottai Main Road,

Chinna Sooriyur Village, Tiruchirappalli - 620 024

Subject: Authorization for attending Pre Bid Meeting on 06.06.2022 (date) in the ***Tender for Supply of Steel Wardrobes to IIM Tiruchirappalli.***

Following persons are hereby authorized to attend the Pre Bid Meeting for the Tender mentioned above on behalf of.(Bidder) in order of preference given below.

Order of preference	Name	Designation	Contact No	Specimen Signatures
I				
II				

Alternate Representative:

Signatures of Bidder or

Officer authorized to sign the bid Documents on behalf of the Bidder.

Notes:

Maximum of **two representatives** will be permitted to attend Pre Bid Meeting. In cases where it is restricted to one, first preference will be allowed. Alternate representative will be permitted when regular representatives are not able to attend.