

Sub: Quotation for Supply of Convocation Gold Medals – Reg.

Sir/Madam,

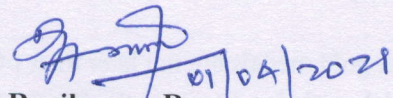
The Institute intends to purchase 10 Gold Medals contains 25 Grams (07 Medals) and 20 Grams (03 Medals) weight of each medal. Hence, you are required to quote your best rate:

SL. No.	Particulars	Each 25 Grams medal	Each 20 Grams medal
1.	Gold rate per gram for making of Medals	Prevailing market rate on the date of issue of Work Order	
2.	Wastage per gm in percentage (%)		
3.	Making charges per gm in percentage (%)		
4.	Die pressing charges per medal in Rs.		
5.	Engraving charges per letter in Rs.		
6.	Other Charges (if any) per medal in Rs.		
7.	GST @ _____%		
Total			

The Terms and condition attached - *Annexure I*

Sample photograph attached - *Annexure II*

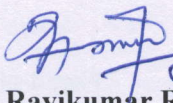
Quotation should be submitted in the sealed cover super scribing “**Quotation for supply of Convocation Gold Medal**” addressed to “The Chief Administrative Officer (i/c), IIM Tiruchirappalli, Trichy - Pudukkottai Main Road, Chinna Suriyur, Trichy – 620 024, Tamil Nadu to reach us on or before **5.00 PM, 22nd April 2021.**”


Ravikumar R
Administrative Officer (A, S&P)

Annexure – I

Terms & Conditions:

1. Gold rate for the supply of the Medals will be as per the prevailing market rate on the day of issue of Work Order.
2. **Desirable** : The Bidders within the Municipal Corporation limit of Tiruchirappalli is desirable to participate in the tendering process.
3. The supplier should submit the copy of Assaying Certificate along with Medals.
4. The Weight of the gold medal including hook should be **25 gms** net weight and **1.5"** diameter in size for the **07 Nos of gold medal**.
5. The Weight of the gold medal including hook should be **20 gms** net weight and **1.5"** diameter in size for the **03 Nos of gold medal**.
6. The medals should be supplied with Velvet cloth box and tag for each Gold medal.
7. BIS Hallmark should be engraved in all the gold medals and the Gold should be 916 KDM Certified.
8. ***Block for embossing institute logo in the front side of the medal will be provided by the Institute.***
9. ***10 Blocks with the following matters for embossing on back side of the Medals will be provided by the Institute.***
 - a) Chairperson Gold medal - Securing first rank in PGPM
 - b) Director's Gold Medal – Securing second rank in PGPM
 - c) Canara Bank Gold Medal - Securing third rank in PGPM
 - d) Kotak Securities Gold Medal - Best All round performance
 - e) Punjab National Bank Gold Medal – Securing first rank among women student in PGPM.
 - f) HDFC Bank Gold Medal – Academic proficiency in Finance & accounting
 - g) HDFC Bank Gold Medal – Academic proficiency in Marketing
 - h) Chairperson's Gold medal - Securing first rank in PGPM
 - i) Director's Gold Medal – Securing second rank in PGPM
 - j) Punjab National Bank Gold Medal- Best All round performance
10. ***The bidders need to visit our Institute to see the above 10 blocks in Academic Office, ground floor of Administrative Building, IIM Tiruchirappalli on 08th/09th April 2021 between 10.00 am and 1.00 pm.***
11. **Proof of the Gold Medal** : The bidder is responsible to show the proof of the Gold medals to the Institute for approval at their own cost.
12. **Delivery**: Within a week from the date of finalizing the proof of the gold medals but not later than 14th May 2021. The bidder is responsible for delivery of the Gold Medals and also returning the Blocks to Institute at their own cost.
13. **Payment**: Within 10 working days from the date of supply of medals along with necessary Certificates and submission of the Invoice. No additional charges will be paid.
14. No advance payment will be made for making of the Medals.
15. The vendor should be a GST registered vendor and GST number should be mentioned in the quotation.
16. Tax will be deducted as per the rule in force.
17. Any legal disputes that may arise shall be subject to the jurisdiction of Madurai Bench of Madras High Court.
18. GST No of IIM Tiruchirappalli is **33AAAAI5004R1ZO**


01/04/2021

Ravikumar R

Administrative Officer (A, S&P)

Annexure II















