भारतीय प्रबंध संस्थान तिरूचिरापल्ली
Indian Institute of Management Tiruchirappalli
(An Autonomous Institute under Ministry of HRD, Government of India)
Tiruchirappalli - 620 024, Tamil Nadu, India

Ref. No. IIMT/2019-20/QUO/Pur/Cartridge/1

June 4, 2019

Sub: Quotation for Supply of Imaging Unit, Drum along with replacement and Cartridge – Reg.

Dear Sir / Madam:

You are requested to quote your lowest rate for the items as per the brands & specifications mentioned below:

Sl. No.	Description	Type	Qty	Total Amount(Rs.)
1	500ZA Black imaging unit (Printer: Lexmark Mx310dn)	Imaging Unit	20 Nos	
2	Drum for canon 337 cartridge (Printer: Canon MF232W)	Supply and Replacement of Drum	15 Nos	
3	Samsung MLT – D116L (Printer: Xpress M2876Nd)	Cartridge	05 Nos	
			GST	
			Total Amount	

Terms & conditions:

1. The above cost inclusive of delivery, packing & replacement charges. GST should be quoted separately.
2. Delivery at:
   Indian Institute of Management Tiruchirappalli
   Trichy Pudukkottai High way
   Chinna Suriyur, Tiruchirappalli – 620 024
3. The brands and specifications mentioned in the quotation should be same.
4. The vendor has to supply and replace the drum for canon 337 cartridge (Printer: Canon MF232W) at IIM Tiruchirappalli.
5. Tax will be deducted as per the rule in force.
6. Any legal disputes that may arise shall be subject to the jurisdiction of Madurai Bench of Madras High Court.
7. GST No of IIM Tiruchirappalli is **33AAAAI5004R1ZO**
8. Delivery: within 7 days from the receipt of Purchase order.
9. Payment: 15 days from the date of delivery of materials along with Invoice / Bill.
10. The quotation should be submitted in the sealed cover.

Quotation in the sealed cover super scribing **"Quotation for Supply of Printer Accessories"** addressed to, "The Chief Administrative Officer (i/c), IIM Tiruchirappalli, Trichy Pudukkottai Highway, Chinna Suriyur, Trichy – 620 024 to reach us on or before **26/06/2019 at 03.00 PM.**

Dr. K. Elavazhagan
Librarian & CKO & AO (i/c)