

NOTICE INVITING TENDER FOR PROVIDING INFRASTRUCTURE ARRANGEMENT FOR THE DHRUVA 2026 AT IIM TIRUCHIRAPPALLI

निविदा सं.E-Tender No. 25SP306T dated: 02.01.2026

| विवरण/Details | दिनांक/Date | समय/Time | Venue |
|--|---|--------------------|--|
| कार्य/सेवा का नाम/Name of Work | “Tender for Providing Infrastructure Arrangement for the Dhruva 2026 at IIM Tiruchirappalli” | | |
| निविदा कागजात जारी करने की तारीख/Date of issue of Tender Document | 02.01.2026 | 13.00 Hrs. Onwards | - |
| पूर्व-निविदा बैठक/Pre-bid Meeting | 07.01.2026 | 15.30 Hrs. | Deans’ Office Meeting Room, Administrative Block, IIM Tiruchirappalli. |
| निविदा कागजात जमा करने की अंतिम तारीख/Last date for Submission of Tenders | 15.01.2026 | 14.00 Hrs. | - |
| तकनीकी बोली का खुलना /Opening of Technical Bid (Tentative) | 16.01.2026 | 15.30 Hrs. | |
| मूल्य की बोली को खोलना/Opening of Price Bid | To be informed later | | |
| Validity of Tender | 90 days from the date of opening of the price bid. | | |
| निविदा कागजात/Tender Document | From 01.01.2026 to 15.01.2026 (up to 14:00 Hrs.) on the e-tendering website https://eprocure.gov.in/eprocure/app The tender document can only be obtained after registration of the tenderer on the website https://eprocure.gov.in/eprocure/app . | | |
| EMD Amount | EMD Amount Rs. 72,500/- to be remitted in the below IIM Tiruchirappalli Bank Account through online mode. Bank Account Details Name of the Beneficiary: IIM Tiruchirappalli Bank Name: State Bank of India SB A/c. No: 32170808935 IFSC Code: SBIN0071187 | | |
| A copy of the payment transaction receipt for EMD has to be attached to the application form, without which the bid won’t be considered. The payment of EMD is exempted for MSME Bidders. Bidders claiming exemption should attach the necessary document proof should be attached with the tender document. | | | |
| SD Amount | 10% of the work order value to be remitted by the successful Bidder to IIM Tiruchirappalli as SD. The SD amount will have to be remitted to IIM Tiruchirappalli within five days, along with the letter of acceptance, from the receipt of the Provisional Work Order. Failing this, the Work Order will stand cancelled. | | |
| Mode of Submission of Tender | The process will be conducted only through the Central Public Procurement (CPP) Portal online. | | |

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INDIAN INSTITUTE OF MANAGEMENT TIRUCHIRAPPALLI

(An Institute of National Importance, Ministry of Education (Shiksha Mantralaya), Government of India)

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निविदा आमंत्रण सूचना विवरण

भारतीय प्रबंधन संस्थान तिरुचिरापल्ली (आईआईएम तिरुचिरापल्ली) भारत सरकार के शिक्षा मंत्रालय के अंतर्गत एक राष्ट्रीय महत्व का संस्थान है। आईआईएम तिरुचिरापल्ली के बारे में अधिक जानकारी के लिए, कृपया हमारी वेबसाइट www.iimtrichy.ac.in पर जाएँ।

NOTICE INVITING TENDER

OVER VIEW

Indian Institute of Management Tiruchirappalli (IIM Tiruchirappalli) is an Institute of National Importance under the Ministry of Education, Government of India. For more details about IIM Tiruchirappalli, please visit our website at www.iimtrichy.ac.in.

IIM Tiruchirappalli invites e-tenders from the service providers/contractors for **“Providing Infrastructure Arrangements for the Dhruva 2026 at IIM Tiruchirappalli” (Scheduled from 30th January 2026 to 1st February 2026).**

| Work Description | Estimated Tender Value (excluding GST) | Interest-free Performance Security Deposit | Work Location |
|--|--|--|--|
| Providing Infrastructure Arrangement for the Dhruva 2026 at IIM Tiruchirappalli | Rs. 14,50,000/- | 10% of Work Order Value | IIM Tiruchirappalli Trichy – Pudukkottai Highway Trichy - 620024 |

Indicative photographs pertaining to previous Dhruva infrastructure arrangements are available in the below-mentioned link:

<https://docs.google.com/document/d/1axhUy4daJ4guQVtRqJE4MCAz8rWDT1zXONiWrYwDC2I/edit?usp=sharing>

Scope of Work

The work includes, Labour, insurance, packing, freight, forwarding, transportation up to the site including loading, unloading and testing fee, etc., excludes GST.

Eligibility Conditions for Bidders

The tendering Agency must fulfil the conditions mentioned in the succeeding paras in order to be eligible for technical evaluation of the bid:

- a. The bidder(s) should be registered with the Goods and Services Tax Council for the purpose of Goods & Services Tax (GST). A copy of the GST registration certificate has to be submitted with the tender document. ***A copy of the GST Registration Certificate, PAN, and Bank account details should be submitted along with the Technical Bid.*** The names appearing on all these documents and tender documents should be the same or linked.
- b. Bidder(s) should have at least three years' experience ***in infrastructure arrangement*** as of December 31, 2025. (Relevant documentary proof like work order / Letter of Intent / Agreement) must be submitted with the technical bid. Copy(ies) of work order(s) showing that the firm has executed similar work(s) in the last three years as of December 31, 2025, as detailed below:

At least one similar work of 80% of the estimated cost [Order copy to be enclosed]

OR

At least two similar works of 60% of the estimated cost each [Order copy to be enclosed]

OR

At least three similar works of 40% of the estimated cost each. [Order copy to be enclosed]

The Bidders are requested to attach at least five photographs of each of the events on which they are getting qualified. The bidder may be asked to provide more photographs or details of the work, if required.

- d. ***Average Annual Turnover*** of the bidder should be at least 100% of the estimated cost of the tender during the ***previous three financial years from 2022-23, 2023-24, and 2024-25.*** Copies of duly audited Balance Sheets with Profit & Loss accounts are to be submitted as per **[Annexure-I](#)** (Technical Bid). The year in which no turnover is shown would also be considered for working out the average.
- e. Bidders should be regular in filing Income-Tax returns. ***A copy of the Income tax returns filed and audited accounts statement for the last three financial years (2022-23, 2023-24, and 2024-25)*** should be submitted with the Technical Bid.
- f. ***The bidders or OEM should not be blacklisted or terminated for poor performance by any department of the Government of India or any State Government, or a Private organisation in the past.*** There should not be any criminal case registered against the bidding firm or its owners/partners anywhere in India, and the Bidder should give a self-declaration certificate for acceptance of all terms & conditions of the tender documents. An undertaking to this effect in the Company letterhead, duly signed by the owner/partner or both, to be enclosed, as per **[Annexure-III](#)**.

Instructions to Bidders

1. Downloading of Tender Document

Tender Documents can be taken from the CPP Portal <https://eprocure.gov.in/eprocure/app>. No Tender fee is payable.

2. Earnest Money Deposit

- The Bidder (s) should remit an Earnest Money Deposit (EMD) of **Rs. 72,500/- (Rupees Seventy-Two Thousand Five Hundred only)** at the bank account mentioned on **Page 1**. A copy of the payment transaction receipt has to be attached to the Tender application form, without which the bid will not be considered for the bidding process.
- The EMD of the successful Bidder will be adjusted against the interest-free security deposit.
- The EMD of the unsuccessful bidders will be released after the finalisation of the Tender. No interest is payable on the Earnest Money Deposit (EMD).
- Micro and Small Enterprises (MSEs)** firms as defined in the MSE Procurement Policy issued by the Department of Micro, Small and Medium Enterprises (MSME) or the firms registered with the Central Purchase Organization or the concerned Ministry or Department or Start-ups as recognized by Department of Industrial Policy & Promotion (DIPP) for all these items only, are exempted from EMD. However, they have to enclose valid self-attested registration certificate(s) along with the Tender to this effect, without which the bid won't be considered for further process.
- The bidders who seeks exemption from EMD as per clause above, if they withdraw or modify their bids during the period of validity, or if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline defined in the bid document, they will be suspended for the period of three years or as decided by the competent authority from being eligible to submit bids for contracts with the entity that invited the bids.

3. Relationship Certificate

- The bidder should give a certificate that none of his/her near relatives is working in the units as defined below, where he is going to apply for the Tender. In case of a proprietorship firm certificate will be given by the proprietor. For a partnership firm, the certificate will be given by all the partners, and in the case of a limited company, by all the Directors of the company. Due to any breach of these conditions by the company or firm, or any other person, the tender will be cancelled and Bid Security will be forfeited at any stage whenever it is noticed, and IIM Tiruchirappalli will not pay any damages to the company or firm or the concerned person.
- The company or firm, or person, will also be debarred from further participation in the concerned unit.
- The near relatives for this purpose are defined as follows:
 - Members of a Hindu undivided family,
 - Spouse,

- The one is related to the other in the manner as father, mother, son(s) & Son's wife (daughter-in-law), Daughter(s) and daughter's husband (son-in-law), brother(s) and brother's wife, sister(s) and sister's husband (brother in law).
- d. The Relationship Certificate ([Annexure-III](#)) needs to be placed in the Technical bid cover.

4. Amendment to Bid Document

- a. At any time before the date of submission of bids, IIM Tiruchirappalli shall modify the bid document with amendments on its own.
- b. Such amendments shall be notified on the IIM Tiruchirappalli website only, and these amendments will be binding on all prospective bidders.
- c. The Institute may, at its discretion, extend the last date for the receipt of bids.
- d. IIM Tiruchirappalli reserves the right to cancel the tender without assigning any reason at any stage of evaluation before finalization.
- e. IIM Tiruchirappalli also reserves the right to, at any time and in its absolute discretion, the following:
 - i. Accept or reject all bids.
 - ii. To obtain further clarification or supporting documents during the technical bid evaluation.
 - iii. To suspend, discontinue, modify, and/or terminate the Tendering process at any time.
 - iv. To reject any unreasonable bid.
 - v. To modify/change/delete/add any further terms and conditions before the opening of the Price Bid.

5. Conditional Bids

Conditional bids or Bids based on the process / basic schemes other than those mentioned and/or not conforming to the technical specifications/requirements of the Bidding documents will not be considered.

6. Technical Bids Criteria

- a. The technical bid shall contain all the relevant information that forms part of the technical bid. The information provided in the technical bid will be used for understanding and assessing/evaluating the quality of the solution being proposed by the Bidder.
- b. All the information should be organized in a logically structured form and uploaded in PDF Format as a technical bid with an index. Bidders should comply with the eligibility criteria and technical requirements. The detailed formats are attached at [Annexure I](#). The Bidder is to complete the same in all respects and submit accordingly. No deviations are acceptable in [Annexure I](#).

7. Price Bid Details

- a. Price Bid i.e. BoQ given with the Tender to be uploaded after filling all relevant information, and it should be uploaded in MS Excel (.xls) format as per the format available with the tender; failing which the offer will be rejected (renaming or changing the format of BoQ) will not be acceptable.

- b. The bidder with the lowest quoted rate (**Total E, i.e., overall L1**) in the BoQ will be declared as the successful bidder.
- c. The quantities mentioned in the Price Bid are tentative and shall be increased or decreased depending upon the requirements of the Institute.
- d. Bids must be submitted with the rates for all the items of the work involved, and any incomplete bid will not be considered.
- e. The Rates quoted by the Bidder should be *inclusive of all statutory levies such as Labour, insurance, packing, freight, transportation up to the site including loading, unloading and testing fee, etc. except GST* and must hold good till the completion of work and should not be subjected to any escalation. **The Institute will not pay any extra amount other than the quoted price.** No claim on this account whatsoever shall be entertained at any stage, including the extended period, if any.
- f. The bidders can send an email to saoffice@iimtrichy.ac.in (Telephone No 0431-250 5148) and mark a copy to: purchase@iimtrichy.ac.in to seek clarification on the specifications/work covered by this Tender, if required.

8. **Validity of Bids and Rates**

- i. All the quoted rates would be valid until the completion of the contract. No price escalation whatsoever would be allowed during the contract, including during any extended period (if any).
- ii. The quote shall remain valid and open for acceptance for a period of **90 days** from the date of opening of the price bid.

Site Visit & Pre-Bid Meeting

The bidders are encouraged to make a site visit before attending the pre-bid meeting and submitting the tender. To visit the site, the vendor should send a formal e-mail to purchase@iimtrichy.ac.in and mark a copy to saict@iimtrichy.ac.in. After getting confirmation from the Institute, the vendor can visit the site.

A Pre-Bid Meeting with the intending bidders will be conducted in person/virtual mode at IIM Tiruchirappalli, Trichy - 620024 on **07.01.2026 at 15.30 Hrs.** to clarify doubts that shall arise before submitting the bids.

The bidders need to send the scanned copy of the letter of authorization from their firm (or firms they are representing) to purchase@iimtrichy.ac.in before **11.00 Hrs., on 06.01.2026** for attending the Pre-bid meeting as per the format enclosed vide [Annexure-IV](#).

The Bidders are requested to mail their doubts/queries to saoffice@iimtrichy.ac.in (Telephone No 0431-250 5148) and mark a copy to: purchase@iimtrichy.ac.in, prior to the pre-bid meeting i.e. by **11.00 Hrs., 06.01.2026** to enable us to clarify the doubts in the pre-bid meeting itself.

Procedure for Submission of Bids

1. General

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, preparing their bids in accordance with the requirements, and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

2. Registration

- a) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “Online bidder Enrolment” on the CPP Portal, which is free of charge.
- b) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- c) Bidders are advised to register their valid email addresses and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- d) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g., Sify/nCode/eMudhra, etc.), with their profile.
- e) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible for ensuring that they do not lend their DSCs to others, which may lead to misuse.
- f) Bidder shall then log in to the site through the secured log-in by entering their user ID/password and the password of the DSC / e-Token.

3. Searching for Tender Documents

- a) There are various search options built in the CPP Portal to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords, etc., to search for a tender published on the CPP Portal.
- b) Once the bidders have selected the tenders they are interested in, they may download the required documents/tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to inform the bidders through SMS/e-mail in case a corrigendum is issued to the tender document.
- c) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification/help from the Helpdesk.

4. Preparation of Bids

- a) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- b) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents, including the names and content of each of the documents that need to be submitted. Any deviations from these may lead to rejection of the bid.
- c) Bidder, in advance, should keep the bid documents ready to be uploaded as indicated in the tender document/schedule, and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 200 dpi with colour/black and white option, which helps in reducing the size of the scanned document.
- d) To avoid the time and effort required in uploading the same set of standard documents, which are required to be uploaded as a part of every bid, a provision of uploading such standard documents (e.g., PAN card copy, GST Certificates, auditor certificates, etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for the bid submission process.

5. Submission of Bids

- a. The Bidder should submit the bid online in two parts, viz. Technical Bid and Price Bid. Technical Bid, along with required documents, should be in PDF format and uploaded online. Price Bid in MS Excel “.xls” format only should be uploaded online.
- b. Bidder should log into the site well in advance for bid submission so that they can upload the bid in time, i.e., on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- c. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- d. Bidders are requested to note that they should necessarily submit their financial bids in the format provided, and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and filled out by all the bidders. Bidders are required to download the BOQ file, open it, and complete the blue coloured (unprotected) cells with their respective financial quotes and other details (such as the name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save them and submit them online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
- e. The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referring to the deadlines for submission of the bids by the bidders, opening of bids, etc. The bidders should follow these timelines during bid submission.
- f. All the documents being uploaded by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed

by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the Secure Socket Layer 128-bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system-generated symmetric key. Further, this key is subjected to asymmetric encryption using buyers'/bid openers' public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.

- g. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- h. Upon the successful and timely submission of bids (i.e. after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- i. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

The off-line Tender will not be accepted, and no request in this regard will be entertained whatsoever.

General Terms & Conditions

1. Payment Terms

- a. **No advance payment will be made in any case.**
- b. The payment will be made for the actual work/quantity executed/supplied. If the quantity exceeds the actual requirement given in the price bid, the payment will be made on a pro-rata basis.
- c. The payment will be released after successful completion of work.
- d. Payment will be made within 25 days after deducting the penalty amount (if any) on receipt of bills.
- e. TDS and any other Government levies applicable on bills as per Government instructions/notifications issued from time to time shall be applicable and deducted from the vendor's bills.
- f. **Escalation / De-Escalation of Rates:** Not Applicable. The rate should be firm throughout the contract period.

2. The work covered by this Tender is a whole and complete job and will not be split for award of work.

3. Subletting of Work:

The firm/agency should not assign or sublet the work/job or any part of it to any other person or party, without the prior consent of the Institute in writing. The Tender is not transferable. Only one Tender shall be submitted by one tenderer.

4. Penalty Clause

- a. Deficiency/delay in supply/work, will be construed as lapses on the part of the service provider. Such lapses due to the service provider will be viewed seriously and penalties will be imposed on the service provider in case of any delay in providing the required services as covered by this Tender within the stipulated date and timings. IIM Tiruchirappalli reserves the right to

impose the penalty and the quantum of the penalty will be decided in individual cases and the decision of the competent authority at IIM Tiruchirappalli, shall be final and binding

- b. In case of failure to carry out the services to the satisfaction of IIM Tiruchirappalli as per the terms and conditions, the Institute will be free to get services done by any other agency at the cost and risk of the service provider.

5. Warranty of Quality

- a. In case, the firm fails to complete the work within the specified period, the same services will be obtained from the open market and the difference of cost, if any, will be recovered from Performance Security or from the pending bill(s) of the defaulting firm or from both in case the recoverable amount exceeds the amount of Performance Security.
- b. If it is observed at any stage that the quality of the Work is not satisfactory, the Contract/ Work Order as a whole may be terminated and the Security deposit forfeited. Applicable penalties would be levied from all the monies payable to the Service Provider on such termination, and the balance amount, if any, would be paid. The decision of the competent authority in the matter of penalties, would be final and binding.

6. Forfeiture of Earnest Money:

The earnest money will be forfeited in the following cases:

- a. Earnest Money is liable to be forfeited and the bid is liable to be rejected, if a bidder withdraws or amends or impairs or derogates from the tender in any respect within the period of validity and/or after opening the tender. Such bidders will also be blacklisted.
- b. When information/certificate/document furnished is found to be false at any stage.
- c. When the bid documents have been manipulated or altered after they are downloaded from the website.

7. Performance Security Details

- a. The successful Bidder will be required to remit an interest-free Performance Security Deposit of **10% of the Work Order** value through online transfer to the IIM Tiruchirappalli Bank Account within five days from receipt of the Provisional Work Order. On receipt of the Performance Security, a confirmatory Work Order will be issued to the successful bidder. The security deposit will be refunded to the vendor along with the payment of the final bill.
- b. Performance Security will be forfeited if the vendor fails to perform/abide by any of the terms or conditions of the Contract.
- c. In case, the Vendor fails to provide the required services as covered by this tender within a specified delivery period, the same services/items will be obtained from the open market, and the difference of cost, if any, will be recovered from the Performance Security or from the pending bill(s) of the defaulting firm or from the vendor if the recoverable amount exceeds the Performance Security and there are no pending bills due to be paid to the respective vendor.

8. IIM Tiruchirappalli shall have the right to inspect and/or to test the goods used to complete the work to confirm their conformity to the Tender's Specifications at no extra cost to the Purchaser.

9. **Works Site Cleanliness:** During the work, the contractor shall always keep the working area and store free from waste or rubbish. On completion of work, he shall remove all debris, additional materials and leave the premises clean to the full satisfaction of the Institute.

10. **Safety of Men:** The contractor/vendor is to ensure adequate safeguards for personnel when employed on work where human risk of health/injury is involved.
11. **The persons to be deputed by the service provider,** being their own employees or otherwise, shall be their sole employees and IIM Tiruchirappalli shall not have any relation whatsoever with the employees of the service provider. He / She will be fully responsible for their acts, conduct and any other liability. No right whatsoever, much less a legal right shall vest in the Service Provider's employee to claim/have employment or otherwise seek absorption in the Institute nor the Service Provider's employee shall have any right whatsoever to claim the benefits and for emoluments that may be permissible or paid to the employees of the Institute. The employee of Service Provider will remain the employee of the Service Provider and this shall be solely the responsibility of the Service Provider to make it clear to their employees before deputing them on work at the Institute.
12. Information relating to the examination, clarification, evaluation and comparison of bids, and recommendations for Bid shall not be disclosed to bidders or any other persons not officially concerned with such process until the process is finalized.
13. Canvassing in connection with the tenders is strictly prohibited and tenders submitted by the tenderers who resort to canvassing will be liable to rejection. Any bribe, commission or advantage offered or promised by or on behalf of the tenderer to any officer or staff of IIM Tiruchirappalli shall block his/ her Tender from being considered. Canvassing on the part or on behalf of the tenderer will also make his Tender liable to rejection.
14. **Authority of the person signing document:** A person signing the tender application or any documents forming part of the Contract on behalf of another shall be deemed to warranty that he/she has authority to bind such other and if, on enquiry, it appears that the person so signing had no authority to do so, the IIM Tiruchirappalli may without prejudice to other Civil and criminal remedies cancel Contract and held the signatory liable for all cost and damages.
15. In respect of services rendered to IIM Tiruchirappalli, the Service Provider shall be liable for depositing all taxes, levies, cess, etc. to the concerned tax collection authorities from time to time as per existing rules and regulations on the matter.
16. While making payment to the Service Provider, TDS and other statutory deductions will be effected by the Institute.
17. The Income Tax (TDS) shall be deducted at prevailing rate from the bills, as amended from time to time in accordance with the provisions of Income Tax Department, and the relevant certificate to this effect shall be issued by IIM Tiruchirappalli to the Agency.
18. In case, the Service Provider(s) fails to comply with any statutory / taxation liability under appropriate law, and as a result thereof IIM Tiruchirappalli is put to any loss / obligation, monetary or otherwise, IIM Tiruchirappalli shall be entitled to get itself reimbursed out of the outstanding bills or the Performance Security Deposit of the Agency, to the extent of the loss or obligation in monetary terms. This shall be in addition to the right of IIM Tiruchirappalli to initiate penal measures against the Service Provider including the termination of the Contract.

19. The Bidder should have requisite licenses from appropriate governmental regulatory bodies for operating the services in India, if applicable. (License documents obtained from Government authorities should be attached).
20. **Additional Quantity Class:**
IIM Tiruchirappalli shall exercise an option to procure an additional Quality of the items in addition to the quantity initially mentioned in the tender in accordance with the same rate, terms & conditions of the tender. It will be entirely at the discretion of the Buyer (IIMT) to exercise this option or not.
21. **Repeat Order Clause:**
IIM Tiruchirappalli shall place the repeat order for the same quantity of the items or less as per the rate quoted by the successful Bidder (L1) within six months from the date of supply/successful commissioning/installation of the work with the same terms & conditions of the tender. In extraordinary circumstances, a repeat order shall be placed within 01 (one) year. It would be entirely at the discretion of the buyer (IIMT) to place the repeat order or not.
22. **Jurisdiction:** All disputes arising out of this contract shall be subject to the Courts at Tiruchirappalli.
23. **Force Majeure:**
- Should any force majeure circumstances arise, each of the contracting parties shall be excused for the non-fulfilment or for the delayed fulfilment of any of its contractual obligations, if the affected party, within 15 days of its occurrence, informs in a written form the other party.
 - Force Majeure shall mean fire, flood, natural disaster, or other acts such as war, turmoil, sabotage, explosions, epidemics, quarantine restrictions, strikes, and lockouts, i.e., beyond the control of either party.

ANNEXURE – I: PROFILE OF THE BIDDER

| EMD Transaction/Exemption Eligibility Details | | Transaction Ref No: _____ dated: _____ If exempted, provide a Valid Certificate Number: _____ | |
|--|--|---|-------------|
| S. No. | Required information | | Description |
| 1 | Name of the agency/firm/company | | |
| 2 | Address of the agency/firm/company | | |
| 3 | Legal status (Individual, proprietary, partnership firm, limited company, etc.) | | |
| 4 | Authorized Signatory Details | Name | |
| | | Designation | |
| | | Email | |
| | | Phone | |
| | Details of Contact other than Authorized Signatory | Name | |
| | | Designation | |
| | | Email | |
| | | Phone | |
| 5 | Month and Year of commencement of business. | | |
| 6 | Statutory details (Photocopies to be attached): | Registration number of the firm. (as per Shops and Establishments Act.) | |
| | | PAN No. of the Agency | |
| | | GST No. of the Agency | |
| 7 | Has your firm/company ever changed its name at any time? If yes, provide the previous name and the reasons therefor? | | |

| | | |
|----|--|--|
| 8 | Have you or your constituent ever left the Contract awarded to you incomplete? If so, give the name of the Contract and the reasons for not completing the Contract. | |
| 9 | Brief details of Litigations, if any, connected with related Work, current or during the last three years, the opposite party, and the disputed amount. | |
| 10 | Give details of the Termination of the previous Contract. if any | |
| 11 | Details of the bank mandate | |
| | Name of the Beneficiary | |
| | Name of the Bank | |
| | Name of the Branch | |
| | Account No. | |
| | Type of Account IFSC | |
| | IFSC Code No. | |
| 12 | Total experience (years/ months) Related work in Central Educational Institution/Organization: | |

Turnover in the relevant field on a contract basis during the last 3 years (**from 2022-23 to 2024-25**). Please submit documentary evidence, i.e., extract of the Profit and Loss account, Balance Sheet & Income Tax return filed.

| Financial Years | 2022 – 23 | 2023-24 | 2024-25 |
|---|-------------------|---------|---------|
| Details of Gross Annual Turnover - (Rs. in Lakhs) | | | |
| Average Turnover in the last three years | INR_____ in Lakhs | | |

ANNEXURE-II: (PRICE BID - BOQ)

The Price Bid in MS Excel (.xls format) file should be uploaded separately as per the instructions provided in the online submission of the bid.

| S.No | Description of Items | Quantity | Remarks |
|------|---|----------|--|
| | <u>OUTDOOR PROSHOWS - 2 DAYS</u> | | |
| | Supply and installation of SOUND SYSTEM with the following items including necessary cables, connectors etc. | | |
| | PA-system: jbl/adamson E /meyer/Lacoustics /DnB V series (Tops + Subs) (16+12) | 28 Nos. | |
| | Centre fills: jbl/admason/meyer/Lacoustics (same make as PA system) | 4 Nos. | |
| | MOH - avid sc48/Avid venue S6L yamaha PM7 | 1 No. | |
| | FOH - Digico sd10/ Allen n Heath DLIVE S7000 WITH WAVES V3 CARD + SOUND GRID SERVER | 1 No. | |
| | Monitor wedges – 1. JBL M22/DnB/Mayer (8) 2. SHOUT Speaker FOH (1 no Behringer 2052D) 3. 1 Vsub for Drums | 9 Nos. | |
| | Side fills (Tops + Subs) | 4 Nos. | |
| | Inear monitors- Sennheiser g3/g4 | 10 Nos. | |
| | Wireless microphone-shure ulxd/axient | 4 Nos. | |
| | Wireless microphone- Sennheiser 6000 series (EM 6000 and SKM 6000) | 2 nos | |
| | Bass amp- Hartke ha3500+4.5xl cabinet/ Ampeg SVT4- Pro with 8*10E cabinet | 1 No. | |
| | Guitar amp- Marshall jcm900 +1960A cabinet/ Ampeg SVT4- Pro with 8*10E cabinet | 1 No. | |
| | Key amp-roland kc550 | 1 No. | |
| | Drum mics | 1 No. | |
| | Shure beta52A kick out | 1 No. | |
| | Shure beta91A kick in | 1 No. | |
| | Sennheiser e604 tom 1,2,3 | 3 Nos. | |
| | Shure beta57A floor tom | 2 Nos. | |
| | Shure 81A ohL,ohR,hihat | 3 Nos. | |
| | Wired microphone- shure sm58 | 10 Nos. | |
| | Shure sm57 | 10 Nos. | |
| | Di boxes | 20 Nos. | |
| | Mic stand | 20 Nos. | |
| | Notation stands | 4 Nos. | |
| | Drum Shield | 1 nos | |
| 1 | | | The bidder should quote the rate only in the BoQ on the CPP Portal and not on this page. The given details are only for the bidder's understanding. otherwise, the bid will not be considered for evaluation |

| S. No | Description of Items | Quantity | Remarks |
|-------|---|-----------|--|
| 2 | Supply and fixing of LIGHTS for stage inclusive necessary earthing and cables etc. | | The bidder should quote the rate only in the BoQ on the CPP Portal and not on this page. The given details are only for the bidder's understanding. otherwise, the bid will not be considered for evaluation |
| | Sharpy - SharpyPR440 beas,claypaky sharpies, Robe Pointy. Mythos/ BEAM Pictures 380W or 440W | 36 Nos. | |
| | LED par | 50 Nos. | |
| | Par64 light | 24 Nos. | |
| | Follow spot | 1 No. | |
| | Color wash | 24 Nos. | |
| | Profile spot | 8 Nos. | |
| | Blinder | 16 Nos. | |
| | LED batten | 16 Nos. | |
| | Smoke | 2 Nos. | |
| | Haze | 2 Nos. | |
| | Strobe | 12 Nos. | |
| | Mixing console | 1 No. | |
| | Dimmer pack | 6 Nos. | |
| 3 | Supply and fixing of box-type TRUSS | | |
| | Truss full box - 60*40 made in GI pipe /angles etc for stage lightings etc including necessary stay cables | 1 No. | |
| | Truss Center Cross | 1No | |
| | Design Truss 15*18 ft | 6 Nos. | |
| 4 | LED Screen | | |
| | LED wall | 800 Sq.ft | |
| | Designer | 1 No. | |
| | VJ | 1 No. | |
| | CAMERA COVERAGE – Deputing an experienced camera coverage to be put near FoH console for live arena coverage on led screen 1nos | 1 nos | |
| 5 | Supply and installation of necessary INSTRUMENTS as given below | | |
| | Drumkit - Pearl Reference/DW collector/Tama star classic | 1 No. | |
| | Keyboard- Yamaha Montage M7 with sustain pedals | 2 Nos. | |
| | Guitar stands | 3 Nos. | |
| | Extra Drum Kit - Tama for Battle of bands with all cymbals, drum stool | 1nos | |
| 6 | LP Prestige 13" C 14" Timbales with stand LP Matador Congo with stand LP Matador Bongo with stand Darbuka with stand Remo Mondo Series Djembe - 14" Chimes with stand | 1 set | |

| | | | |
|----|--|------------|--|
| | Snare Stands 16" Crash Cymbal on stand 10" Splash Cymbal on stand 08" Splash Cymbal on stand | | The bidder should quote the rate only in the BoQ on the CPP Portal and not on this page. The given details are only for the bidder's understanding. otherwise, the bid will not be considered for evaluation |
| 7 | Notation stands | 6 nos | |
| 8 | Supply and installation of DJ MACHINE - Pioneer 2000 nxs 2 with Pioneer DJM A9 Mixer | 1 No. | |
| 9 | Supply of PYRO set up with the following items | | |
| | Co2 jet | 4 Nos. | |
| | Co2 paper blast | 2 Nos. | |
| | Fire machine | 4 Nos. | |
| | Sparkler | 2 Nos. | |
| | Stadium shots | 6 Nos | |
| | Mine, Comet shots, Fireworks | 10 Nos. | |
| | Controller firing system | 1 No. | |
| | Nitrogen cylinder (5 kgs) | 7 Nos. | |
| | Smoke gun | 1 Nos. | |
| 10 | Infra Arrangement | | |
| | Stage with grey carpet finish | 60x40 ft 1 | |
| | Ramp | 12x8 ft | |
| | Steps | 2 Nos. | |
| | Console tent | 20x20 ft | |
| | Console riser | 16x12 ft | |
| | Tech tent | 20x20 ft | |
| | Green room tent | 2 Nos. | |
| | Fan | 5 Nos. | |
| | Coolers | 2 Nos. | |
| | Stalls food | 20 Nos. | |
| | Plug points | 20 Nos. | |
| | Labourers | 30 Nos. | |
| | Barricades | 20 Nos. | |
| 11 | Power Supply | | The bidder should quote the rate only in the BoQ on the CPP Portal and not on this page. The given details are only for the bidder's understanding. otherwise, the bid will not be considered for evaluation |
| | Generator (125KVA) | 3 Nos. | |
| | Cabling, Changeover Connections | 2 Nos. | |
| | INDOOR AMPHI VENUE - 1 DAY | | |
| 12 | Supply and fixing of SOUND SYSTEM along with the following items and including necessary cables, connectors etc., | | |
| | Tops- JBL DB Tech T12/DnB/JBL/ADAMSON | 4 Nos. | |
| | Subs- JBL | 2 Nos. | |
| | Digital Console | 1 No. | |
| | Wireless Microphone | 4 Nos. | |
| | Wired Microphone | 2 Nos. | |
| 13 | Supply and fixing of LIGHTS for stage with the following items inclusive necessary earthing and cables etc. | | |

| | | | |
|--|---|-----------|--|
| | Led Par Lights | 12 Nos. | |
| | Sharpy Lights | 2 Nos. | |
| | Face Lights | 6 Nos. | |
| | Console | 2 Nos. | |
| | Power Distro | 2 Nos. | |
| 14 | LED Screen | | |
| | LED wall | 200 Sq.ft | |
| | VJ | 1 No. | |
| 15 | Infra Arrangement | | |
| | Carpeting | 1 No. | |
| | Backdrop Banner stand and masking | 1 No. | |
| | T TRUSS | 2 nos | |
| | Riser for Led Wall | 1 No. | |
| | Campus Decoration Lighting - As per requirement | 1 Job | |
| Total amount including Labour, insurance, packing, freight, forwarding, transportation up to the site, including loading, unloading and testing fee, etc., except GST | | | |

ANNEXURE- III: SUBMISSION OF TENDER DOCUMENT

Application Form for Submission of Tender Document

The Chief Administrative Officer (i/c),
Indian Institute of Management Tiruchirappalli,
Trichy-Pudukkottai Main Road,
Tiruchirappalli 620 024.

Subject: Tender for Providing Infrastructure Arrangement for the Dhruva 2026 at IIM Tiruchirappalli.

Reference: Tender Notice published in the CPP Portal and the IIM Tiruchirappalli website. -
Tender No: 25SP306T dated: 02.01.2026

Dear Sir,

With reference to the tender notice published on the above-mentioned website, I / We hereby submit my/ our Tender in the required format. I / We have carefully gone through the terms and conditions and prescribed given, and I / We accept the same without any alterations/modifications.

It is certified that I, _____ (name of the person)

S/o

Shri _____

r/o _____.

a) am authorized to sign this document on behalf of M/s.

(the name of the firm/company which is bidding in this tender) and that our firm/company has never been blacklisted/terminated due to poor performance by any of the Government Organizations/Agencies in the past and there is no criminal case registered against our firm/company or its owner/partners anywhere in India.

- b) hereby certify that none of my relative (s) as defined in the tender document is/are employed in IIM Tiruchirappalli as per details given in the tender document. In case, at any stage, it is found that the information given by me is false/incorrect, IIM Tiruchirappalli shall have the absolute right to take any action as deemed fit / without any prior intimation to me.
- c) further declare that:
- All the statements made in this application are true, complete, and correct to the best of my knowledge and belief. I understand that if at any stage, it is found that any information given in this application is false/ incorrect or that our Agency does not satisfy the eligibility criteria, our candidature/empanelment is liable to be cancelled/ terminated.
 - I understand that the decision taken by the IIM Tiruchirappalli is final and binding in all matters.
 - I hereby agree to work as per the terms and conditions stipulated by IIM Tiruchirappalli.



INDIAN INSTITUTE OF MANAGEMENT TIRUCHIRAPPALLI

(An Institute of National Importance, Ministry of Education (Shiksha Mantralaya), Government of India)

Trichy - Pudukkottai Main Road, Tiruchirappalli-620 024, Tamil Nadu

Phone: 0431-250 5121/22/53 | E-Mail: purchase@iimtrichy.ac.in

I understand that IIM Tiruchirappalli reserves the right to accept or reject and to cancel the Tender and reject all bids at any time prior to the award of the contract, without detailing any specified reasons whatsoever

Place: _____

Signature _____

Name _____

Date: _____

Designation: _____

Seal of agency / Firm / Company



INDIAN INSTITUTE OF MANAGEMENT TIRUCHIRAPPALLI

(An Institute of National Importance, Ministry of Education (Shiksha Mantralaya), Government of India)

Trichy - Pudukkottai Main Road, Tiruchirappalli-620 024, Tamil Nadu

Phone: 0431-250 5121/22/53 | E-Mail: purchase@iimtrichy.ac.in

ANNEXURE – IV: LETTER OF AUTHORISATION

LETTER OF AUTHORISATION FOR ATTENDING SITE VISIT / PRE-BID MEETING

To

The CAO (i/c)
IIM Tiruchirappalli
Pudukkottai Main Road
Tiruchirappalli - 620 024.

Subject: Authorization for attending **SITE VISIT / PRE-BID MEETING** on.....(date) in the *Tender for Providing Infrastructure Arrangement for the Dhruva 2026 at IIM Tiruchirappalli.*

The following persons are hereby authorized to attend the Pre-Bid for the Tender mentioned above on behalf of..... (Bidder) In order of preference, given below.

| Order of preference | Name | Designation | Contact No | Specimen Signatures |
|---------------------|------|-------------|------------|---------------------|
| I | | | | |
| II | | | | |

Alternate Representative

Signatures of

Bidder or

The officer authorized to sign the
Bid documents on behalf of the
Bidder.

Notes:

1. A maximum of two representatives will be permitted to attend the Pre-Bid Meeting/bid opening. In cases where it is restricted to one, first preference will be allowed. Alternate representatives will be permitted when regular representatives are not able to attend.
2. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not recovered.

ANNEXURE – V: LIST OF PRESENT AND PAST CLIENTS DETAILS

A List of present and past clients in the following format. The information provided will facilitate evaluation of the Technical Bid **(Please use a separate sheet if required, without changing the format)**. Please attach the client certificate and work orders, etc., clearly giving a period of contact.

| Sr. No. | Name of the organization with Complete postal address | Nature or type of work undertaken | Period for which the The contract is/was awarded | Work order Value INR | Name and designation of the contact person with Tel. / Mobile No (s), Email ID |
|---------|---|-----------------------------------|--|----------------------|--|
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |
| 5 | | | | | |
| 6 | | | | | |
| 7 | | | | | |
| 8 | | | | | |
| 9 | | | | | |

ANNEXURE – VI: CHECKLIST FOR DOCUMENTS TO BE ATTACHED WITH THE TENDER

| Sl. No | Covers | Details | Remarks | Tick (✓) |
|--------|-----------|---|---------|----------|
| 1 | (Cover 1) | All the documents and Annexures, <i>except the Price Bid document.</i> | | Yes / No |
| 2 | (Cover 2) | Only Price Bid documents as per the BoQ in MS Excel format(.xls) | | Yes / No |
| 3 | | Whether the GST Registration Certificate is enclosed. | | Yes / No |
| 4 | | Whether PAN is enclosed. | | Yes / No |
| 5 | | Whether the cancelled cheque leaf is enclosed. | | Yes / No |
| 6 | | Whether duly filled in Technical Bid documents (i.e., Annexure-I to the tender document), along with all the related enclosures, have been enclosed with the Tender: i. Registration/ Incorporation details of the bidding firm/Agency/ Company. ii. Documents in support of the Legal Status of the Bidder. Copy of Registered Partnership Deed or Articles / Memorandum of Association in the case of a partnership firm or a Private Limited Company. iii. Authorization / Power of attorney for signing the tender document. iv. Audited Annual Accounts, Income Tax Returns, and assessment orders for the last three consecutive financial years, i.e., 2022-23 to 2024-25. v. Details of completed contracts in the prescribed format during the last three years, along with proof of verifiable contact details. vi. Details of ongoing contracts in the prescribed format, along with proof of verifiable contact details. vii. All other information/ details/ supporting documents/proof are desired in the Tender document. | | Yes / No |
| 7 | | Whether the Technical Bid documents as per <u>Annexure-I</u> of the tender document are submitted. | | Yes / No |
| 8 | | Whether Undertaking, Near Relative and Declaration Certificate as per <u>Annexure-III</u> to the effect that the bidder had never been blacklisted by any of the Government Organizations/Agencies is submitted. | | Yes / No |
| 9 | | Whether the Technical Bid documents and all the required enclosures to the Technical Bid are serially numbered and overwriting/ erasures, if any, in the technical bid have been duly signed and endorsed with the seal? | | Yes / No |
| 10 | | Whether an Index or Table of Contents of all enclosures to the Technical bid has been prepared and attached to the Technical bid, to facilitate quick reference? | | Yes / No |
| 11 | | Whether the Tender documents have been signed with a seal on all the pages by the bidder. | | Yes / No |

ANNEXURE – VI: INDICATIVE IMAGES OF PREVIOUS EVENTS



