भारतीय प्रबन्धन संस्थान तिरुचिरापल्ली
Indian Institute of Management Tiruchirappalli

Advertisement No. EST-II/A-02/2023/001   **Dated: 1st September 2023**

Career Opportunities

Indian Institute of Management Tiruchirappalli is the eleventh IIM established under the Ministry of Education, Government of India. The Institute offers a congenial and professional working environment. The Institute invites applications for the following non-teaching positions on a contract basis:

Sl. No.	Name of Post	No. of posts
1	IT Support Engineer (Network & Security)	UR-1
2	Junior Programmer	UR-1
3	Hindi Supervisor	UR-1
4	Library Information Assistant	UR-2 OBC-1

For the right candidate higher start within the range may be considered.

For full details regarding qualification, experience, job profile, terms & conditions, and other requirements, please visit our website: https://www.iimtrichy.ac.in/careers-non-teaching

Application along with all supporting documents should be submitted online in IIM Tiruchirappalli website on or before **21st September 2023.**

Application submitted through any other mode will not be considered.

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Indian Institute of Management Tiruchirappalli

Non-Teaching posts on a contract basis in IIM Tiruchirappalli

1. IT Support Engineer – Network & Security (On contract)

Tenure: Two Years (Extendable based on the institute's need and candidate's performance)

Salary: Consolidated salary will be fixed between Rs.55,000/- and Rs.70,000/- per month based on experience and qualification

Upper Age Limit: 45 years

Required Educational Qualification and Experience:

1. B.Tech/BE in Electronics/ECE/CSE/IT or MCA on regular basis with 5 years' experience out of which minimum three years in the L3 level.

(OR)

2. Three years polytechnic Diploma in Electronics/ECE/CSE/IT, BSc Computer Science, BSc Computer Science or BCA with 8 years' experience out of which minimum five years in L3 level

Experience in software development is desirable.

Certifications: CCNP / BCNE/ Fortinet NSE Level 4 or higher (Mandatory) and RHCE/MCSE (Preferable)

The certification is not essentials for those who have 3 + years of L3 Level hands-on experience in the network and security domain directly from the following industries/organizations:

- Experience from OEMs of major network and security products (Cisco, Juniper, Fortinet, Paloalto, Check Point, extreme network & Radware) or
- Experience from any Network and Security **MNCs** (Multi National System Integrators) like Dimensions data, IBM, AT & T, Verison, Wipro, HCL etc.
- Please note that the employee should be a direct employee of the above mentioned companies.

Description: The candidate should have deep understanding, expertise and hands-on experience in configuring the core network (L3 Switches on HA), security components (UTM/Firewall, LLB etc), virtualized Servers with SAN/NAS external storage, Cloud administration. The details are given below:

Mandatory Skill requirement:

1. Should have **hands on experience** in the configuration and troubleshooting of chassis based core L3 Switches and distribution switches independently. In depth knowledge in switching is essential (Eg: Virtual switch mode in active-active, VLAN, Stacking, dual mode, IPv6 integration, port locking, MAC based authentication, WAN Switch etc.) Should be familiar with the protocols like SNMP, RIP, OSPF, BGP, MBGP, VRF, MVRP etc. Experience in Brocade core switches will be preferred.

2. Should have **hands on experience** in the configuration and troubleshooting of high end UTM/ Firewall (Preferably Fortinet 600 series or higher/equivalent). Should have strong knowledge to make all the configurations independently which includes HA (Active-Active) with failover, ISP failover URL/content filtering, VPN, NAT Policy based forwarding, custom url categorization, IPS/IDS, SD-WAN etc. Those who have experience in independently managing NOC will get preference.

3. Should be able to independently configure and troubleshoot the link load balancer (preferably Radware) and WLAN controller (preferably ruckus smartzone 100 or equivalent).

4. Should be familiar with the configuration of IPPBX (VOIP), DVMS Server, Cache appliance and IPAM Appliance. Knowledge in vulnerability assessment & penetration testing using open source tools will also get preference.

5. Should be able to independently handle Virtualized Servers (preferably in Hyper-V platform), SAN/NAS external storage administration and the configuration of Domain controller , Web server, file server, Cache box, IPAM appliance – DHCP & DNS, etc.

6. Should be well experienced in configuring High Availability (active-active mode) on all the core equipments installed in DC and DR.

7. Should be responsible to guarantee 99.9 % uptime of the ICT infrastructure independently.

8. The candidate should be willing to work on shift basis including Saturday/Sunday (6 days a week).

9. Preferably, the candidate should have hands on experience in the configuration of audio visual processors and switchers.

10. Preference will be given to the candidates who have experience in the development of web based automation packages using .NET/Java/PHP and MSSQL Server/MySQL independently.

11. Experience in hosting and configuring the applications on cloud-based storage as a service solutions is essential. Should also have experience in managing the cPanels of managed dedicated servers.

12. Sales, marketing and techno-commercial experience will not be considered. Experience in mid-sized or large organizations (Enterprise level) only will be considered.

2. Junior Programmer (On contract)

Tenure: Two Years (Extendable based on the institute's need and candidate's performance)

Salary: Consolidated salary will be fixed between Rs.50,000/- and Rs.65,000/- per month based on experience and qualification

Upper Age Limit: 45 years

Required Educational Qualification and Experience:

B.E/B.Tech in IT/CSE/ECE/Electronics, M.Sc.(CS/IT/equivalent) or MCA with 3 years experience.
OR
BCA / BSc(CS/IT) with 5 years' experience.

Note: At Least one-year experience in PHP and MySQL is Mandatory. The Computer Science related subjects like AI, Data Science etc. will be considered as equivalent.

Certifications : Java/.Net/PHP :- Any one of these certifications is Mandatory for Software and Web related works. However, certification would be exempted for those who have 3+ years' experience in in reputed organizations as given below:

- Hands-on experience as a software/ web application developer in MNCs or any Software development company with good reputation and more than 50 employees

  OR

- Hands-on experience in the development of ERP/ Work Flow Management System/ Interactive web application which has been successfully implemented in a live environment.

Job Description:

a. The Programmer should independently develop any Software applications according to the requirement of the Institute.

b. He should make customization on any part of the existing web applications independently which has been developed using PHP, MYSQL & Drupal framework.

c. Should independently handle the Word press/Drupal CMS platform.

d. Hands-on experience in PHP and MySQL is mandatory.

e. Experience in the WordPress CMS is mandatory.

f. Should handle hosting configurations, Apache web server platform & IIS.

g. Preferably the candidate should have hands-on experience in handling multiple Programming languages (PHP, .NET etc.) and backend / database applications (MySQL, MS SQL etc.)

h. Preferably the candidate should have experience in .NET software development framework.

i. Should have knowledge in the graphic designing using Photoshop.

j. Should have willingness and capability to learn new technologies, programming languages and related tools in the software designing and development domain as and when needed according to the requirement.

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3. Hindi Supervisor (On Contract)

Tenure: Two Years (Extendable based on the institute's need and candidate's performance)

Salary: Consolidated salary will be fixed between Rs.30,000/- and Rs.40,000/- per month based on experience and qualification.

Upper Age Limit: Less than 40 years.

Required Educational Qualification and Experience:

A. Essential Qualifications

Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level (50% marks);
OR
Master's degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level (50% marks);
OR
Bachelor's Degree of a recognized University (50% marks) with Hindi and English as compulsory/elective subjects plus recognized Diploma or Certificate course in translation from Hindi to English and vice versa or two years post qualification experience of translation work from Hindi to English and vice versa in Central / State Government Offices, including Government of India Undertakings.

B. Experience

Two years' post qualification experience of using/applying terminology (terminological work) in Hindi and translation work from English to Hindi or vice-versa, preferably of technical or scientific literature under Central / State Governments / Autonomous Body / Statutory Organizations / PSUs / Universities or recognized research or educational institutions/organizations.
OR
Two years' post qualification experience of teaching in Hindi and English or research in Hindi or English under Central / State Governments / Autonomous Body / Statutory Organizations /PSUs / Universities or recognized research or educational institutions.

C. Desirable:
1. Recognized Diploma or Certificate course in translation from Hindi to English & vice-versa or three years' experience of translation work from Hindi to English and vice versa in any organization.
2. Knowledge of Sanskrit/ or a modern Indian language.
3. Administrative experience of organizing Hindi classes or workshops for noting and drafting.
4. Knowledge of Computer Applications.

Job Profile:

1. Translation work from English to Hindi and vice-versa of the various letters, orders, training material, forms, circulars, manuals, articles, annual reports etc., used in various sections of Indian Institute of Management Tiruchirappalli (IIMT) etc.
2. Maintaining files and records for translation of all the official documents relating to Hindi.
3. To prepare drafts, notes, write-up etc. (digitally & manually) for map, atlases & other publication in Hindi.
4. Vetting of all the translated materials, annual report etc. in the Hindi cell.
5. Opening and recording of all the files pertaining to the Hindi cell.
6. Organising & handling Hindi classes for the employees of IIMT.
7. To extend all sorts of Hindi assistance for all the sections.
8. Support/Training to staff members for usage of Hindi language.
9. Conducting Hindi workshops and Training programmes.
10. Monitoring and Implementation of the Official Language.
11. Translation of IIMT website in Hindi language.
12. Assist Chief Administrative Officer to deal in correspondence with the Ministry and other central government organisations and in other activities and for smooth conduct of Hindi Day/ Hindi Fortnight/ Hindi Week etc.
13. To acquaint officers and staff of IIMT with the Official Language Act, Rules and other important orders relating to the implementation of Official Language and to assist and help them in the implementation of the same.
14. To ensure proper compliance of the provisions of the Official Language Act and the orders pertaining to 'Hindi Teaching Scheme and Official Language Policy' in the IIMT.
15. Prepare action plans in accordance with the annual programme for the implementation of Official Language and to achieve the targets in implementation of Official Language.
16. To attend other duties as may be assigned.

4. Library Information Assistant (On Contract)

Tenure: Two Years (Extendable based on the institute's need and candidate's performance)

Salary: Consolidated salary will be fixed as Rs.30,000/- per month

Upper Age Limit: 35 years

Required Educational Qualification and Experience:

- Graduate in any discipline (10+2+3) with at least second class (50% marks)
- Post-graduate degree in Library and Information Science with at least second class (50% marks) from a reputed University / Institute
- At least three years' post-qualification working experience in handling of library work in a reputed research/educational institute and proficiency in computer application in the management of RFID based modern library on automated, integrated and networked environment.

Job Profile:

- To assist the Librarian and Senior Library & Information Assistant in offering the library services to the Faculty and the students
- Any other tasks assigned as per requirement of the institute.

General Instructions:

1. In the case of candidates desirous to apply for more than one post, separate application for each post should be submitted.
2. The Applicant must ensure whether he/she fulfills all the eligibility conditions for the post applied.
3. Candidates with requisite qualifications acquired from recognized Universities/Institutions only need to apply.
4. All Certificates, Degrees, and other documents for educational qualification, professional and technical qualification, work experience etc., should be produced in original at the time of selection process, if called for the same. Failure to produce these original documents may result into ineligibility to appear for the further selection process.
5. Applications received after the stipulated last date or incomplete in any respect will not be entertained and no further correspondence will be made in this regard.
6. Mere fulfilling the conditions does not guarantee that the applicant will be shortlisted for selection process.
7. The Institute reserves the right to fill or not to fill any of or all the posts.
8. Appointments will be governed by the relevant service rules and regulations of the Institute as amended from time to time.
9. No correspondence/queries will be entertained from candidates regarding e-mail delays, conduct and result of interview and reasons for not being called for selection process.
10. No accommodation will be provided by the Institute to attend the selection process.
11. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/withdraw/cancel any communication including appointment offer made to the candidate.
12. In case of any dispute/ambiguity that may occur in the process of selection, the decision of Institute shall be final and binding.
13. Canvassing in any form will disqualify the candidates.
14. All these positions are purely on contractual in nature for limited time period. No claims can ever be made for regularizing these positions.
15. At the time of joining, relieving letter from the previous employer need to be submitted.

Mode of Selection:

The selection will be made through Written test / Skill test and Personal interview.

How to Apply:

1. Application along with all supporting documents should be submitted online in IIM Tiruchirappalli website https://www.iimtrichy.ac.in/careers-non-teaching on or before **21st September 2023.**